

CRITERIA 1:

Curricular Aspects

KEY INDICATOR:

**Curriculum Planning
and Implementation**

Matric no: 1.4.1b

Action Taken Report



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Action Taken Report on Feedback Analysis 1.4

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Action Taken Report (2018-19)

- 1. Organizing Certificate Courses/Workshops:**
 - a. Implemented a plan to organize certificate courses and workshops on topics such as statistical analysis, SPSS, ANOVA, Data Computation, and basic MS WORD details.
 - b. Scheduled these courses to benefit students interested in future research endeavours.
- ii. Enhancing Teacher-Student Interaction:**
 - a. Conducted faculty development programs to promote meaningful teacher-student interaction.
 - b. Emphasized clear course expectations based on learning outcomes to enhance active and practical learning.
- iii. Smart Classrooms:**
 - a. Established smart classrooms to provide students with advanced learning resources, ensuring accessibility to quality education.
- iv. Teacher Engagement and Career Opportunities:**
 - a. Encouraged teachers to build friendly atmospheres through regular engagement with students.
 - b. Facilitated internships and placements to improve students' future job prospects.
- v. Awareness Programs and Educational Tours:**
 - a. Implemented awareness programs, educational tours, modules, and group discussions at different levels to enrich students' learning experiences.
- vi. Introduction of More Master's Courses:**
 - a. Introduced additional master's courses to provide students with a broader range of academic opportunities.
- vii. Curriculum Feedback:**
 - a. Acknowledged teachers' satisfaction with the curriculum's core content.
 - b. Initiated efforts to incorporate more real-world applications into the curriculum to enhance student engagement and skills development.
- viii. Diverse Teaching Methods:**
 - a. Encouraged the use of diverse teaching methods, catering to both traditional lectures and interactive sessions, project-based approaches.
- ix. Updated Teaching Resources:**
 - a. Invested in updated teaching resources, including textbooks, materials, and technology tools, to keep the curriculum current and effective.
- x. Alignment of Assessments:**
 - a. Addressed concerns about assessment methods, working to align assessments more closely with learning outcomes.
- xi. Professional Development:**
 - a. Provided opportunities for professional development and training to support effective curriculum implementation.
- xii. Interdisciplinary Integration:**



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- a. Explored opportunities for interdisciplinary integration within the curriculum to provide students with a holistic educational experience.
- xiii. **Curriculum Flexibility:**
 - a. Introduced flexibility within the curriculum, allowing teachers to tailor it to meet the specific needs and interests of their students.
- xiv. **Overall Positive Sentiment:**
 - a. Recognized the predominantly positive sentiment among teachers regarding the curriculum.
 - b. Committed to continuous improvement and excellence in education based on teacher feedback.

These actions have been taken in response to the valuable feedback received from teachers and are aimed at enhancing the overall educational experience for students and teachers alike.

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Action Taken Report(2019-20)

Action taken on Teacher's Feedback on Curriculum:

1. **Positive Core Content:** Acknowledging the high satisfaction with the core content, the curriculum committee will conduct a comprehensive review to ensure that it continues to align with learning objectives and remains relevant.
2. **Real-World Application:** To address the desire for practical applications, a task force will be established to explore the integration of real-world scenarios and hands-on experiences into the curriculum, promoting engagement and skill development.
3. **Teaching Method Diversity:** The institution will encourage a flexible teaching approach, allowing teachers to choose the instructional methods that best suit their subject matter and teaching style, fostering a dynamic classroom environment.
4. **Resource Update:** A dedicated effort will be made to update teaching resources, including textbooks and technology tools, to maintain the curriculum's effectiveness and currency.
5. **Assessment Alignment:** The assessment methods will be reviewed and adjusted where necessary to ensure better alignment with the intended learning outcomes.
6. **Professional Development:** A comprehensive professional development program will be introduced, offering teachers opportunities for ongoing training and skill enhancement to implement the curriculum effectively.
7. **Enhanced Student Engagement:** Building on the positive feedback regarding student engagement, faculty will be encouraged to continue promoting interactive and participatory classroom experiences.
8. **Interdisciplinary Integration:** A committee will be formed to explore interdisciplinary integration within the curriculum, fostering a holistic educational experience.
9. **Curriculum Flexibility:** The curriculum will be revised to allow for greater flexibility, enabling teachers to adapt it to their students' unique needs and interests while still meeting educational standards.
10. **Maintaining Positivity:** The institution will strive to maintain the positive sentiment among teachers by actively seeking and implementing their input in curriculum development, demonstrating a commitment to continuous improvement.

Action taken on Additional Suggestions from Students and Alumni:

1. **Physical Abilities Programs:** The institution will introduce programs aimed at improving students' physical abilities and stamina for physical work, fostering a healthy lifestyle.



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2. **Hygiene and Bathroom Facilities:** A renovation plan will be initiated to build more bathrooms and maintain hygiene throughout the campus, prioritizing student's well-being.
3. **Research-Based Program:** A new program featuring research topics and experiential learning, guided by experienced teachers, will be developed to enhance students' research skills.
4. **Counselling Services:** Counselling sessions will be made available to address students' emotional and psychological well-being.
5. **Student Grievance Focus:** A dedicated mechanism will be established to address student grievances promptly and effectively.
6. **New Courses:** The institution will consider the introduction of new courses like Cybersecurity and Sports Technology to cater to evolving industry demands and student interests.

This comprehensive action plan aims to address the concerns and suggestions provided by both teachers and students, ultimately enhancing the overall educational experience within the institution.

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Action Taken Report (2020-21)

College has received online feedback from different stake holders through Google form. After properly analysing the feedback, the suggestions that were duly considered are as under:

1. Examination related suggestions
2. Fee structure and college timing
3. Infrastructure
 - i. Development of Smart class room
 - ii. Common room and washroom
 - iii. Improvement in library
 - iv. Installation of fan in class rooms.
 - v. Sitting arrangement in college premises
 - vi. Drinking Water arrangement
4. Curricular and extra-curricular activities related issues.
5. Carrier based counselling.
6. Suggestion regarding financial support to the poor student.
7. Suggestion regarding improvement of skill, vocational and P.G courses.
8. Field visit and online teaching.

After proper discussions on the above feedback the following action and implementation was done by the committee members.

1. All the examination related issues will be taken up with the controller of examination, CIU and thus ensure the timely execution.
2. Seven more smart class room are being developed this year
3. Common room and new wash rooms related projects are under construction.
4. Almost all rooms in college are installed with new fans and boards.
5. Automation of library is under process and shall be completed in due course of time.
The seating capacity of library has also been increased.
6. New water coolers are installed in different places in the college campus.
7. 50 benches for students are placed at different places in the college campus.
8. The department of Zoology, Geography, Food science and Home science regularly organizes field visit for the students.
9. The proposals for the different skill and vocational course have been sent to higher education and cluster university.

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Action Taken Report (2021-22)

The graphs and charts Interpret trends, patterns, and anomalies. College has received online feedback from different stake holders through Google form. After properly analysing the feedback, the suggestions that were duly considered are as under:

1. That the library is not equipped with sufficient relevant material.
2. Inclusion of 1st and 2nd unit in the minor Exam instead of unit 1st only.
3. Syllabus should be more practical oriented rather than theoretical.

After threadbare discussion on the suggestions and feedbacks received from stakeholders, the committee members unanimously decided to take following actions.

1. Students were called and while the problem was discussed, it came to the surface that most of the students need help books type material in the library. They were therefore, advised and made clear that the library resource is for enhancement of the subject understanding and cannot provide a condensed resource of this type for key to successes.
2. The suggestion for inclusion of 2nd unit in the minor test (as the syllabus is too vast for the end semester examination as per the student's feedback) was discussed with dean academic affair the affiliating university as it involves editing in the statutes of the university hence the redressed may likely take little time.
3. Regarding the syllabus to be made more practical oriented, it was decided in the meeting of the head of department that the students will be taken to banks, chartered accountant, income tax advocates. However, in the subjects of Geography, Home Science, Food Science, Zoology, Chemistry, Chemistry Hons, Physics, Botany already go for the subject's tours, field visits and projects as a regular practice. It is just a coincident that such practice could not be followed in some subject in last year due to covid-19.

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Action Taken Report (2022-23)

Issue 1: Hygiene Related Issues

Action Taken:

Sweeper rosters were created to establish a systematic cleaning schedule for the college premises.

The release of salary for sweepers was made dependent on the generation of a satisfactory report by the students' council, ensuring accountability and quality of cleaning services.

Result:

The implementation of the sweeper rosters and accountability measures has improved the cleanliness of the college premises, ensuring a hygienic environment for students and staff.

Issue 2: Broken Desks in Classrooms

Action Taken:

A repair and purchase committee were formed to address the issue of broken desks.

The committee promptly assessed the extent of damage and determined the repair or replacement requirements.

All the broken desks in the classrooms were repaired or replaced within a month.

Result:

The repair and replacement of broken desks have created a conducive learning environment for students, ensuring their comfort and safety during classes.

Issue 3: Insufficient Space to Sit

Action Taken:

A Detailed Project Report (DPR) was prepared, highlighting the need for a girls' common room to provide additional seating space.

The DPR was submitted, and construction work commenced promptly.

Result:

The construction project is currently in progress, aiming to alleviate the issue of limited seating capacity during free periods, and will provide a dedicated space for female students.

Issue 4: Unhealthy Canteen Food

Action Taken:

In response to student demands, fresh fruits and a coconut water stall were introduced in the college canteen.



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The canteen management promptly set up the stall, ensuring the availability of nutritious alternatives.

Result:

The introduction of healthier food options in the canteen promotes better eating habits among students, contributing to their overall well-being.

Issue 5: Less Gap between Exam Dates and Notifications

Action Taken:

The issue was escalated to the Controller of Examination at the Cluster University of Jammu. Discussions were held to address the concern and mitigate the impact on students' preparation time.

A tentative date sheet is now issued well in advance of the exams, allowing students sufficient time to prepare and plan their studies effectively.

Result:

The provision of a tentative date sheet in advance enables students to plan their studies better, reducing the stress caused by a shorten gap between exam dates and notifications.

Issue 6: Water Related Issues

Action Taken:

The repair committee assessed and repaired all faulty water coolers within the college premises.

Eight new water coolers were strategically installed to ensure an adequate and accessible water supply for students and staff.

Result:

The repair and installation of water coolers have resolved the water-related issues, providing a reliable source of clean water for the college community.

Issue 7: Fan Related Issues

Action Taken:

The college purchase committee procured 100 fans for the college building and an additional 15 fans for the hostel.

Appropriate fan models were selected, and efficient distribution was carried out across the college premises and hostel.

Result:

The procurement and distribution of fans have resolved the fan-related issues, improving ventilation and creating a comfortable environment for students and staff.



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Issue 8: Teachers' Suggestions

Action Taken:

1. A Detailed Project Report (DPR) was prepared and submitted, highlighting the need for parking facilities for vehicles.
2. A buffet station was established in the college hostel mess for the conveniences of the teachers.
3. College canteen was well equipped to offer varies of food options throughout the day.
4. Plans were initiated to establish a day care centre for the children of staff members, addressing their childcare requirements.

Result:

The submission of the DPR for parking facilities, establishment of the buffet station, and plans for a day care centre demonstrate a proactive approach to address teachers' suggestions and improve their working conditions.

Action Taken:

1. The hostel committee proactively responded to alumni suggestions and feedback by undertaking renovation projects to enhance the hostel facilities.
2. Electricity-related issues within the hostels were promptly addressed, ensuring a safe and comfortable living environment for the residents.
3. Lighting enhancements were implemented in the main gate area of the hostel premises to improve visibility and safety.
4. Cricket coaching programs were initiated in the college, providing opportunities for students to develop their cricket skills based on alumni recommendations.
5. The college gym underwent upgrades based on the feedback received from alumni, ensuring modern and effective fitness equipment and facilities.
6. A departmental library was established as per the suggestion of alumni, catering to the specific academic needs and enhancing access to subject-specific resources for students.

Result:

The hostel renovation projects, addressing electricity-related issues, implementing lighting enhancements, initiating cricket coaching programs, upgrading the college gym, and establishing a departmental library have all been implemented based on alumni suggestions and feedback. These actions have significantly improved the hostel facilities, safety measures, sports opportunities, fitness amenities, and academic resources available to the students, aligning with the alumni's recommendations.

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