



**GOVT. COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU**

**Criterion 6.1**

**Sub Criterion-6.1.1**

**INSTITUTIONAL VISION AND LEADERSHIP**

**OF**

**NAAC CRITERION-VI**

**GOVERNANCE LEADERSHIP AND  
MANAGEMENT**

**2018-2023**

42



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OFFICE OF THE PRINCIPAL

Tele & Fax – 0191 – 2435158

GOVT. COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU

Constituent College of Cluster University of Jammu

E-mail: [principal@gcwqandhinagar.com](mailto:principal@gcwqandhinagar.com)



## Institutional Vision and Leadership

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**GOVT. COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU**

Constituent College of Cluster  
University of Jammu

E-mail: [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)



## Vision

Recognition of this Educational Institution as 'Knowledge Centre' at national and international levels fostering holistic development and humane attitude, so as to empower the young women to meet global challenges.

## Mission:

- To promote quality education through holistic development of the students by participating in curricular and co-curricular activities.
- To provide the best learning infrastructure, opportunity and environment.
- To empower women and enable them to develop intellectually, emotionally and harmoniously so that they can become socially and morally responsible citizens and courageously face the challenges of life.
- To promote professional skills through various courses and to inculcate scientific temper by conducting, workshops and seminars.
- To offer new programs and courses in consonance with National Education Policy 2020 to ensure global excellence.
- To motivate faculty and students for higher education and research.



OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU

ORDER

The following committees consisting of the members of staff as shown in each committee are constituted for the year 2018-2019

STAFF COUNCIL

Principal: Ex-Officio Chairman of the Committee

Secretary: Prof. Surinder Kumar

Members: All HODs, Head Librarian, Physical Instructor

Admission Committee

1. Prof. Sudhanshu Sharma, Convenor
2. Prof. Surinder Sharma, Co-Convenor
3. Prof. Aekta Gupta
4. Prof. Surjeet Kour
5. Prof. Nirlape Kour
6. Prof. Balbir Kumar
7. Prof. A.K Raina
8. Prof. Rajinder Sharma
9. Prof. Rakesh Mohan Datt
10. Mr. Tarsem Gupta, Head Asstt.



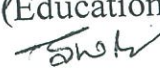
Time-table Committee      Arts

1. Prof. Meeru Abrol      Ms. Convenor
2. Prof. Vandana Khajuria
3. Prof. Ashu Vashisht
4. Prof. Seema Sharma
5. Prof. Anita Sharma
6. Prof. Nidhi Suri
7. Prof. Neha Sharma





Science

1. Prof. Suresh Bhat
2. Prof. Satinder Kour
3. Prof. Surinder Sharma
4. Prof. Suman Bala
5. Prof. Sunil Dutt
6. Prof. Indu Khajuria
7. Prof. Shally chadha
8. Prof. Sonika Khajuria
9. Prof. Deepika Gupta
10. Prof. Kamlesh Slathia
11. Prof. Sanjeet Kour








### Examination Committee

1. Prof. Surinder Kumar  Convenor
2. Prof. A.K.Raina  Coordinator
3. Prof. Seema Sharma (Education)
4. Prof. Shally Chadha 
5. Prof. Balbir Kumar
6. Prof. Anita Sharma
7. Prof. Romika Sudan

### Discipline Committee (Arts)

1. Prof. Meeru Abrol, Convenor 
2. Prof. Amitpal Kour,
3. Prof. Anita Sharma
4. Prof. Rajni Devi
5. Prof. Kamini Mattoo
6. Prof. Seema Sharma (Edu)
7. Prof. D.S Manhas
8. Prof. Shakun Mahajan
9. Prof. Chetna Mahajan 
10. Prof. Nidhi Choudhary 
11. Prof. Javaid Iqbal 
12. Prof. Mushtaq Ahmed
13. Prof. Sandeep Kumar
14. Prof. Parveen Kumari

### Discipline Committee (Science)

1. Prof. Suman Bala, Convenor
2. Prof. Shalini Sharma 
3. Prof. Sayi Behl
4. Prof. Anupama Pandotra 
5. Prof. Harmeet Kour
6. Prof. Anju Raina
7. Prof. Rajesh Kant 
8. Prof. Ramandeep Kour 
9. Prof. Sanjay Kotwal
10. Prof. Harjeet Kour Sodhi 
11. Prof. Rozy Bamba
12. Prof. Nitasha Sawhney 
13. Prof. Tahira Fardous
14. Prof. Kiran Bala
15. Prof. Malti Rajput 

**Library Committee**

1. Prof. Suresh Bhat
2. Prof. Vandana Khajuria
3. Prof. Bindu Sharma *Bindu Swar* - Convenor
4. Prof. Mala Bhasin
5. Prof. Balraj Kumar
6. Prof. Ramandeep Kour *Ramandeep* - Co-Convenor
7. Prof. Rakesh Mohan Datt
8. Prof. Jasneet Kour
9. Prof. Puyesh Kant
10. Prof. Javaid Iqbal *Javaid*
11. Prof. Sapna Narania
12. Ms. Sonika, Librarian *Sonika*
13. Ms. Vandana Qazi
14. Mr. Tarsem Gupta, Cashier

**Sports Committee**

1. Dr. Surinder Sharma *Surinder* - Convenor
2. Prof. Balraj Kumar - Co Convenor
3. Prof. Shalini Sharma *Shalini*
4. Prof. Anju Bala *Anju*
5. Prof. Harmeet Kour
6. Prof. D.S Manhas
7. Prof. Malti Rajput *Malti*
8. Prof. Revika Arora *Revika*
9. Prof. Shivani Sharma
10. Prof. Nitasha Sawhney *Nitasha*
11. Prof. Davinder Kour
12. Ms. Kiran Bala
13. Prof. Varsha Kapoor
14. Mr Puyesh Kant
15. Ms. Roopali Slathia PTI *Roopali*
16. Ms. Shakuntla

**Tours & Picnic Committee**

1. Prof. Sudhanshu Sharma *Sudhanshu* - Convenor
2. Prof. Minu Mahajan *Minu* - Co Convenor
3. Prof. Sunil Uppal
4. Prof. Surinder Kumar *Surinder*
5. Prof. Nirlape Kour
6. Prof. Amitpal Kour
7. Prof. Ashwani Khajuria
8. Prof. Shamim Akhter
9. Prof. Neelam Thapa
10. Prof. Nidhi Suri *Nidhi*
11. Mr. R. L Kerni, S.O
12. Ms. Shakuntla Devi

### Student Welfare Committee

1. Prof. Minnie Sharma
2. Prof. Aekta Gupta
3. Prof. Minu Mahajan *MS*
4. Prof. Surjeet Kaur
5. Prof. Vandana Khajuria
6. Prof. Nirlape Kour
7. Prof. Ashwani Khajuria
8. Prof. Annie Ambreen
9. Prof. Neha Sharma (EVS)

Dean Students Welfare Science  
Dean Students Welfare Arts  
Dean Students Welfare Commerce

### Women Study Centre

1. Prof. Aekta Gupta
2. Prof. Anjali Bhat
3. Prof. Bindu Sharma *Bindu Sharma*
4. Prof. ~~Irvinder Kour~~
5. Prof. Ashu Vashisht
6. Prof. Neelima G *Neeli*
7. Prof. Safia Sheikh
8. Prof. Seema Arora
9. Prof. Shakun Mahajan *Shakun*

Convenor

### Annual Declamation Committee

1. Prof. Sudhanshu Sharma, Convenor *Sudhanshu*
2. Prof. Minu Mahajan
3. Prof. Sunil Uppal
4. Prof. Surinder Kumar *Surinder*
5. Prof. Diskit Angmo
6. Prof. Nirlape Kour
7. Prof. Ashwani Khajuria
8. Prof. B.D Schgal *B.D Schgal*
9. Prof. Puyesh Kant

### Cultural Committee

1. Prof. Aekta Gupta
2. Prof. Surjeet Kour
3. Prof. Padmini Tikoo
4. Prof. Renu Sehgal,
5. Prof. Seema Sharma, Music
6. Prof. Davinder Kour
7. Prof. Manisha Kohli
8. Prof. Parveen Kumari
9. Prof. Rupinder Kour *Rupinder*
10. Prof. Shakun Mahajan *Shakun*

Convenor

Co-convenor

11. Prof. Chetna Mahajan *Chetna*  
12. Prof. Jasneet Kour  
13. Prof. Priyanka Sharma *Priyanka*  
14. Prof. Rahul Kumar *Rahul*

### Literary Committee

1. Prof. Vandana Khajuria, Convenor
2. Prof. Ashu Vashisht
3. Prof. Liaquit Ali Jafri
4. Prof. Neelam Thapa *Neelam*
5. Prof. Puyesh Kant
6. Prof. Nidhi Choudhary *Nidhi*
7. Prof. Sapna Narania
8. Prof. M.K Mussa *M.K*
9. Prof. Nidhi Suri *Nidhi*
10. Prof. Anuradha Choudhary
11. Prof. Renu Sharma *Renu*

### CASH Committee

1. Prof. Minnie Sharma
2. Prof. Minu Mahajan *Minu*
3. Prof. Shruti Sharma
4. Prof. Shalini Sharma *Shalini*
5. Prof. Davinder Kour
6. Prof. D.S Manhas
7. Mr. Naresh Kumar Sr Asstt. *Naresh*

### SCIENCE MATERIAL PURCHASE COMMITTEE

1. Prof. Suresh Kumar Bhat, Convenor
2. Prof. B.D Sehgal, Co-Convenor *B.D Sehgal*
3. Prof. Mohinder Pal *Mohinder*
4. Prof. Kamlesh Slathia *Kamlesh*
5. Prof. Suman Bala
6. Prof. Satinder Kour *Satinder*
7. Prof. Rama Badyal
8. Prof. Anuradha Gandotra
9. Prof. Minnie Sharma
10. Prof. Renu Sehgal
11. Prof. Rakesh Datt
12. Prof. Ashok Kumar *Ashok*
13. Prof. Shammi Kumar
14. Prof. Nidhi Suri *Nidhi*
15. Mr. R. L Kerni, Section officer
16. Mr. Tarsem Lal, Head Asstt.

**RESEARCH COMMITTEE**

- 1. Dr. Suresh Kumar Bhat
- 2. Dr. Satinder Kour *Satinder Kour*
- 3. Dr. Rajinder Sharma
- 4. Dr. Anupama Gupta
- 5. Dr.. Shamim Akhter
- 6. Dr.. Puyesh Kant
- 7. Dr.. Rajesh Kant
- 8. Dr. Varun Sharma *Varun Sharma*
- 9. Dr. Nidhi Suri

**Auditorium Committee**

- 1. Prof. Sudhanshu Sharma *Sudhanshu Sharma*
- 2. Prof. Seema Sharma
- 3. Prof. Amitpal Kour
- 4. Prof. Neelam Bhagat *Neelam Bhagat*
- 5. Prof. Ramandeep Kour *Ramandeep Kour*
- 6. Prof. Neelima G - *Neelima G*
- 7. Prof. Ashwani Khajuria

**CAREER COUNSELLING/PLACEMENT CELL**

- 1. Prof. Meeru Abrol *Meeru Abrol*
- 2. Prof Ashu Vashisht
- 3. Prof. Anupama Gupta
- 4. Prof. Davinder Kour
- 5. Prof. Geetika Goswami *Geetika Goswami*
- 6. Prof. Ashma Gupta *Ashma Gupta*
- 7. Prof. Shamim Akhter
- 8. Prof. Sanjay Kotwal
- 9. Prof. M. K Mussa *M. K Mussa*
- 10. Prof. Mushtaq Ahmed
- 11. Prof. Sandeep Kumar

## HOSTEL COMMITTEE

1. Prof. Sujata Slathia, Convenor *Sujata*
2. Prof. Sudhanshu Sharma, Member *Sudhanshu*
3. Prof. Sunil Uppal, Member
4. Prof. Kamlesh Slathia, Member *Kamlesh*
5. Prof. Ashu Vashisht, Member
6. Prof. Nirlape Kour, Member
7. Prof. Seema Sharma, Member
8. Prof. Neelam Bhagat, Member *neelam*
9. Prof. Mala Bhasin, Member *Mala*
10. Prof. Ashwani Khajuria, Member
11. Prof. Anupama Gupta, Member
12. Prof. Ramandeep Kour, Member *Ramandeep*
13. Prof. Shamim Akhter, Member
14. Prof. Neelima G, Member *Neelima*
15. Ms. Anita Kotwal, Member

**Bus Committee**

1. Prof. Anjali Bhat *Anjali* Convenor
2. Prof. Shabnam Suri Co-convenor
3. Prof. Rama Badyal
4. Prof. Rajni Devi
5. Prof. Ramandeep Kour *Ramandeep*
6. Prof. Anita Sharma
7. Prof. Seema Arora
8. Prof. Anju Raina
9. Ms. Shakuntla, Acctts. Asstt.
10. Mr. Naresh Kumar, Sr. Asstt. *NK*

**Medical Aid Committee**

1. Prof. Anjana Gupta Convenor
2. Prof. Shabnam Suri
3. Prof. Rama Badyal
4. Prof. Seema Sharma (Music)
5. Prof. Hardial Singh
6. Prof. Annie Ambrena
7. Prof. Chetna Mahajan *Chetna*
8. Prof. Rahul Kumar
9. Mr. Raman Kumar, Pharmacist

**Red Ribbon Club/News Letter**

1. Prof. Manisha Kohli
2. Prof. Anju Raina
3. Prof. Ashwani Khajuria
4. Prof. Harjeet Kaur *Harjeet*
5. Prof. Deepika Gupta *Deepika*
6. Prof. Shifali Abrol
7. Prof. Revika Arora *Revika*
8. Prof. Aisha Gohil *Aisha*
9. Prof. Syed Shehna *Shehna*

**Canteen Committee**

- |                           |                        |
|---------------------------|------------------------|
| 1. Prof. Sunil Uppal      | Convenor               |
| 2. Prof Suman Bala        | Co-Convenor            |
| 3. Prof. Balraj Kumar     |                        |
| 4. Prof. Manisha Kohli    |                        |
| 5. Prof. Anju Raina       |                        |
| 6. Prof. Rajinder Kumar   |                        |
| 7. Prof. Rupinder Kour    | <i>Rupinder Kour</i>   |
| 8. Prof. Mala Bhasin      | <i>Mala Bhasin</i>     |
| 9. Prof. Sania Hamid      | <i>Sania Hamid</i>     |
| 10. Prof. Sonika Khajuria | <i>Sonika Khajuria</i> |
| 11. Mr. Romesh Lal Kerni  | S.O                    |
| 12. Mr. Tarsem Kr. Gupta  | (College Cashier)      |
| 13. Ms. Shakuntala Devi   | Accts. Asstt.          |

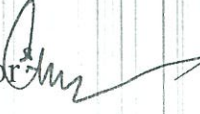




**Edusat Committee**

- |                            |              |
|----------------------------|--------------|
| 1. Prof. Nidhi Suri        | Co-ordinator |
| 2. Prof. Ashwani Khajuria  |              |
| 3. Prof Sanjay Kotwal      |              |
| 4. Prof. Shammi Kumar      |              |
| 5. Prof. Rakesh Mohan Datt |              |
| 6. Prof. Amit Kumar        |              |
| 7. Prof. Varsha Kapoor     |              |








**Local Fund Employees Committee**

1. Prof. Balraj Kumar, Convenor
2. Prof. Mohinder Pal *Mohinder Pal*
3. Prof. Suman Bala
4. Prof. Romika Sudan
5. Mr. Jaideep Singh, H.A
6. College Accountant
7. College Cashier

IQAC Committee

- |                               |  |
|-------------------------------|--|
| 1. Dr. Kaushal Smotra         | Chairperson  |
| 2. Dr. Surinder Sharma        | Coordinator  |
| 3. Prof. Sujata Slathia       | Member       |
| 4. Prof. Sudhanshu Sharma     | Member       |
| 5. Prof Nirlape Kour          | Member   |
| 6. Prof. Meeru Abrol          | Member       |
| 7. Prof. Sunil Uppal          | Member   |
| 8. Prof. Anupama Gupta        | Member   |
| 9. Prof. Ashwani Khajuria     | Member   |
| 10. Prof. Neelima G.          | Member      |
| 11. Mr. Romesh Lal Kerni, S.O | Member   |

**Purchase/Development Committee**

1. Dr. Sudhanshu Sharma 
2. Prof. Sunil Uppal
3. Dr Surinder Kumar 
4. Prof. D.S Manhas
5. Prof. Nirlape Kour
6. Prof. B.D Sehgal 
7. Prof. Neelam Bhagat- neelan
8. Prof Ashwani Khajuria
9. Prof. Nazia Rasool
10. Prof. Nidhi Suri 
11. Prof. Sugandha Mahajan 
12. College S.G. 
13. College Head Asstt
14. College Cashier

No: WCA/1221  
DT: 07/09/2019

ORDER

The following committees are hereby constituted for the Session 2019-2020 (1)

Time-Table Committee (Arts)

1. Prof. Meeru Abrol, Convenor *Meer*
2. Prof. Seema Sharma
3. Prof. Ashu Vashisht
4. Prof. Rajni Kumari (Eco) *Rajni*
5. Prof. Anita Sharma
6. Prof. Nidhi Suri *Nidhi*
7. Prof. Neha Sharma

Time Table (Science)

1. Prof. Suresh Bhat, Convenor
2. Prof. Minnie Sharma, HOD, Home Science
3. Prof. Anuradha Gandotra, HOD, Food Science
4. Prof. B.D Sehgal, HOD, Physics *B.D*
5. Prof. Satinder Kour, HOD, Zoology *Satinder*
6. Prof. Mohinder Pal, HOD, Statistics *Mohinder*
7. Prof. Kamlesh Slathia, HOD, Geography *Kamlesh*
8. Prof. Hardial Singh, HOD, Botany
9. Prof. Rakesh Mohan Datt, HOD, Comp Applications
10. Prof. Rahul Sharma, HOD, Biotech *Rahul*
11. Dr Surinder Kumar *Surinder*
12. Prof. Indu Khajuria *Indu*
13. Prof. Shally Chadha *Shally*

Time Table Committee (Commerce)

1. Prof. Minu Mahajan *Minu*
2. Prof. Mamta Gupta *Mamta*
3. Prof. Mamta Kundal
4. Prof. Rashmi Kumari

*Pr* *Pr*

## Examination Committee

1. ~~Prof. Surinder Kumar~~ → Convenor
2. Prof. A.K.Raina → Co convener

### (A) Semester 1<sup>st</sup> & 2<sup>nd</sup>

Prof. Suman Charak Jamwal, Coordinator

1. ~~Prof. Mohinder Pal~~
2. Prof. Rashmi Sharma
3. Prof. Renu Rajput
4. Prof. Rahul Sharma
5. Prof. Rashmi Kumari

*Rajput*  
*Raina*

### (B) Semester 3<sup>rd</sup> & 4<sup>th</sup>

Prof. Shakun Mahajan, Coordinator

1. Prof. Neetu Raina
2. Prof. Kiran Kalra
3. Prof. Manzoor Ahmed
4. Prof. Puyesh Kant
5. Prof. Rajni Devi (Hist)

### (C) Semester 5<sup>th</sup> & 6<sup>th</sup>

Prof. Meeru Abrol, Coordinator

1. Prof. Ashu Vashisht
2. Prof. Anita Sharma
3. Prof. M.K. Mussa
4. Prof. Ashok Kumar
5. Prof. Eisha Gohil

## Discipline Committee (Arts)

1. Prof. Meeru Abrol, Convenor
2. Prof. Manisha Kohli,
3. Prof. Seema Sharma (Edu)
4. Prof. Anita Sharma
5. Prof. D.S Manhas
6. Prof. Kamini Mattoo
7. Prof. Shakun Mahajan
8. Prof. Parveen Kumari
9. Prof. Chetna Mahajan
10. Prof. Nidhi Choudhary
11. Prof. Rajni Devi, History
12. Prof. Mushtaq Ahmed
13. Prof. Javaid Iqbal

*Chetna*  
*Nidhi*

*Javaid*

*R*

### Discipline Committee (Science)

1. Prof. Satinder Kour, Convenor *Satinder*
2. Prof. Shalini Sharma *Shalini*
3. Prof. Anju Raina
4. Prof. Anupama Pandotra *AP*
5. Prof. Harmeet Kour *HK*
6. Prof. Ramandeep Kour *RK*
7. Prof. Harjeet Kour Sodhi *HKS*
8. Prof. Shamim Akhter
9. Prof. Rozy Bamba
10. Prof. Malti Rajput *Malti*
11. Prof. Pooja Sharma
12. Prof. Nitasha Sawhney *Nitasha*
13. Prof. Rahul Sharma *Rahul*
14. Prof. Sugandha Mahajan *Sugandha*
15. Prof. Neha Antal *Neha*
16. Prof. Ashma Gupta *Ashma*

### Discipline Committee (Commerce)

1. Prof. Minu Mahajan *Minu*
2. Prof. Mamta Gupta *Mamta*
3. Prof. Mamta KUndal *Mamta*
4. Prof. Rashmi Kumari
5. Prof. Anju Bala


### Library Committee

1. Prof. Suresh Bhat, Convenor
2. Prof. Bindu Sharma *Bindu*
3. Prof. Mala Bhasin *Mala*
4. Prof. Rakesh Mohan Datt
5. Prof. Javaid Iqbal *Javaid*
6. Prof. Puyesh Kant
7. Prof. Jasneet Kour
8. Prof. Sapna Narannia
9. Prof. Rashmi Sharma
10. Ms. Sonika, Librarian *Sonika*
11. Ms. Vandana Qazi, Accountant
12. Mr. Shori Lal, Jr Asstt.

### Sports Committee





1. Dr. Surinder Sharma *Surinder* Convenor
2. Prof. Anju Bala *Anju* Co Convenor
3. Prof. Shalini Sharma *Shalini*
4. Prof. Manisha Kohli
5. Prof. Nirlape Kour
6. Prof. Harmeet Kour
7. Prof. Balraj Kumar

c(3)







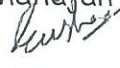
8. Prof. D.S Manhas
9. Prof. Sunil Dutt
10. Prof. Shivani Sharma
11. Prof. Davinder Kour
12. Prof. Eisha Gohil
13. Prof. Puyesh Kant
14. Ms. Roopali Slathia PTI 
15. Ms. Shakuntla, Accts Section

④

Tours & Picnic Committee

1. Prof. Sudhanshu Sharma  Convenor
2. Prof. Minu Mahajan Co Convenor
3. Prof. Sunil Uppal
4. Prof. Surinder Kumar 
5. Prof. Nirlape Kour
6. Prof. Ashwani Khajuria
7. Prof. Nidhi Suri 
8. Prof. Shamim Akhter
9. Prof. Sugandha Mahajan 
10. Mr. R. L Kerni, S.O
11. Ms. Shakuntla, Accts Section

Student Welfare Committee

- |  |                                |
|--|--------------------------------|
| 1. Prof. Minnie Sharma   | Dean Students Welfare Science  |
| 2. Prof. Aekta Gupta   | Dean Students Welfare Arts     |
| 3. Prof. Minu Mahajan       | Dean Students Welfare Commerce |
| 4. Prof. Surjeet Kaur  |                                |
| 5. Prof. Sunil Uppal   |                                |
| 6. Prof. Anuardha Gandotra   |                                |
| 7. Dr Suman Charak   |                                |
| 8. Prof. Mamta Gupta        |                                |
| 9. Prof. Nirlape Kour  |                                |
| 10. Prof. Seema Sharma      |                                |
| 11. Prof. Meenakshi Bandal  |                                |
| 12. Prof. D.S Manhas   |                                |
| 13. Prof. Ashwani Khajuria   |                                |
| 14. Prof. Pooja Parihar  |                                |
| 15. Prof. Shakun Mahajan    |                                |
| 16. Prof. Nidhi Suri        |                                |
| 17. Prof. Neha Sharma (EVS)  |                                |
| 18. Prof. Sugandha Mahajan   |                                |
| 19. Prof. Eisha Gohil       |                                |
| 20. Prof. Sapna Narania  |                                |





### Women Study Centre

1. Prof. Aekta Gupta, Convenor
2. Prof. Safia Sheikh
3. ~~Prof. Ervinder Kour~~
4. Prof. Bindu Sharma *Bindu*
5. Prof. Seema Gandotra *Seema*
6. Prof. Seema Arora
7. Prof. Ashu Vashisht
8. Prof. Suman Charak
9. Prof. Babita Jamwal *Babita*
10. Prof. Neelima G *Neelima*
11. Prof. Rashmi Sharma *Rashmi*

### Annual Declamation Committee

1. Prof. Sudhanshu Sharma, Convenor *Sudhanshu*
2. Prof. Diskit Angmo -
3. Prof. Aekta Gupta -
4. Prof. Minu Mahajan *Minu*
5. Prof. B.D Sehgal *B.D*
6. Prof. Sunil Uppal
7. Prof. Surinder Kumar *Surinder*
8. Prof. Nirlape Kour
9. Prof. Ashwani Khajuria
10. Prof. Revika Arora *Revika*
11. Prof. Puyesh Kant

### Cultural Committee

1. Prof. Aekta Gupta Convenor *Aekta*
2. Prof. Surjeet Kour Co-convenor
3. Prof. Anupama Sharma,
4. Prof. Suman Charak -
5. Prof. Seema Sharma, Music
6. Prof. Padmini Tikoo *Padmini*
7. Prof. Manisha Kohli
8. Prof. Rupinder Kour *Rupinder*
9. Prof. Shakun Mahajan *Shakun*
10. Prof. Davinder Kour *Davinder*
11. Prof. Parveen Kumari
12. Prof. Revika Arora
13. Prof. Chetna Mahajan *Chetna*
14. Prof. Naveen
15. Prof. Jasneet Kour *Jasneet*
16. Prof. Rahul Kumar *Rahul*
17. Prof. Suman Bala *Suman*

C (5)

### Literary Committee

1. Prof. Ashu Vashisht
2. Prof. Liaquit Ali Jafri
3. Prof Renu Sharma *Ras*
4. Prof. Neelam Thapa *Neelam*
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7. Prof. Nidhi Choudhary *Nidhi*
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11. Prof Puyesh Kant

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4. Prof. Sunil Uppal
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6. P Prof. D.S Manhas
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8. Prof. Sugandha Mahajan *S*

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2. Dr. Satinder Kour
3. Dr Anuradha Gandotra
4. Dr. Anupama Gupta
5. Dr.. Rajesh Kant
6. Dr. Rajinder Sharma
7. Dr.. Shamim Akhter
8. Prof. Babita Jamwal
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5. Prof. Anuradha Gandotra
6. Prof. Satinder Kour *S*
7. Prof. Mohinder Pal *M*
8. Prof Manisha Kohli
9. Prof. Kamlesh Slathia *K*

c(B)

*OB*

*OR*

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11. Prof. Nidhi Suri
12. Prof. Rahul Sharma
13. Mr. R. L Kerni, Section officer

e(7)

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2. Prof. Seema Sharma
3. Prof. Minu Mahajan
4. Prof. Neelam Bhagat
5. Prof. Ashwani Khajuria
6. Prof. Ramandeep Kour
7. Prof. Neelima G

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3. Prof. Hardial Singh
4. Prof. Suman Charak
5. Prof. Nidhi Suri
6. Prof. Ramandeep Kour
7. Prof. Varsha Kapoor
8. Prof. Rakesh Mohan Datt
9. Prof. Renu Rajput
10. Prof. Eisha Gohil
11. Prof. Jasneet Kour
12. Prof. Mamta Kundal

VAN/RL

**Bus Committee**

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2. Prof. Surinder Kumar
3. Prof. Seema Arora
4. Prof. Anita Sharma
5. Prof. Anju Raina
6. Prof. Ramandeep Kour
7. Prof. Sham Lal
8. Prof. Rajni Devi
9. Ms. Shakuntla, Accts. Asstt.

Convenor  
Co-convenor

RL

RL

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5. Prof. Manisha Kohli, Member
6. Prof. Kamlesh Slathia, Member *Kamlesh*
7. Prof. Seema Sharma, Member
8. Prof. Ashu Vashisht, Member
9. Prof. Nirlape Kour, Member
10. Prof. Anupama Gupta, Member
11. Prof. Suman Charak
12. Prof. Mala Bhasin, Member *Mala*
13. Prof. Ashwani Khajuria, Member
14. Prof. Ramandeep Kour, Member *Ramandeep*
15. Prof. Shamim Akhter, Member
16. Prof. Neelima G, Member - *Neelima*
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18. Mr. Naresh Kumar, Sr. Asstt *Naresh*

c. 8

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3. Prof. Seema Sharma (Music) — ?
4. Prof. Rama Badyal
5. Prof. Hardial Singh
6. Prof. Chetna Mahajan *Chetna*
7. Mr. Raman Kumar, Pharmacist

Principal, Nursing College (Ex-Officio)

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2. Prof. Anju Raina
3. Prof. Shifali Abrol
4. Prof. Deepika Gupta *DL*
5. Prof. Ashwani Khajuria
6. Prof. Harjeet Kaur *HK*
7. Prof. Revika Arora *Revika*
8. Prof. Pooja Sharma *Pooja*
9. Prof. Syed Shehna *Shehna*
10. Prof. Eisha Gohil *Eisha*

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2. Prof. Ashwani Khajuria
3. Prof. Rakesh Mohan Datt

Co-ordinator

*R*

*AS*

4. Prof. Kenu Rajput *VRP*
5. Prof. Neha Sharma
6. Prof. Rahul Sharma *Raj*
7. Prof. Jasneet Kour
8. Prof. Sugandha Mahajan *SV*

c (a)

Canteen Committee

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2. Prof. Manisha Kohli
3. Prof. Rupinder Kour *Sham*
4. Prof. Anju Raina
5. Prof. Balraj Kumar
6. Prof. Mala Bhasin *Shant*
7. Prof. Rajinder Kumar
8. Prof. Ashwani Khajuria *AD*
9. Prof. Ramandeep Kour *AD*
10. Prof. Sania Hamid *AD*
11. Prof. Sonika Khajuria *Shyama*
12. Mr. Romesh Lal Kerni, S.O
13. Ms. Shakuntla Devi, Acctts. Asstt.

Local Fund Employees Committee

1. Prof. Meeru Abrol, Convenor *Muz*
2. Prof. B.D Sehgal *B.D.*
3. Prof. Mohinder Pal *M.P.*
4. Prof. Nidhi Suri *N.S.*
5. Mr R.L Kerni, Section Officer
6. College Accountant
7. College Cashier



IQAC Committee

1. Dr. Ravender Kumar Tickoo *Chairperson (Principal)*
2. Dr. Surinder Sharma *Coordinator*
3. Prof. Sujata Slathia *Member*
4. Prof. Sudhanshu Sharma *Member*
5. Prof. Minu Mahajan *Member*
6. Prof. Meeru Abrol *Member*
7. Prof. Sunil Uppal *Member*
8. Prof. Nirlape Kour *Member*
9. Prof. Anupama Gupta *Member*
10. Prof. Ashwani Khajuria *Member*
11. Prof. Suman Charak *Member*
12. Prof. Nidhi Suri *Member*
13. Mr. Romesh Lal Kerni, S.O *Member*
14. Ms. Vandana Qazi, Accountant *Member*



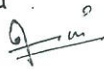


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### Research Magazine

1. Dr Anupama Gupta , Convenor
2. Dr. Shamim Akhter
3. Dr. Ashok Kumar 
4. College S.O 
5. College Accountant



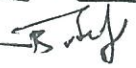



### Scholarship Committee

1. Prof. Indu Khajuria, Convenor 
2. Prof. Mohinder Pal 
3. Prof. Anita Sharma
4. Prof. Anju Raina
5. Prof. Sweety Verma
6. Prof. Sania Hamid 
7. Prof. Mushtaq Ahmed
8. Prof. Sonika Khajuria 
9. Prof. Kiran Kalra 
10. College Cashier

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3. Dr Surinder Kumar 
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5. Prof. Nirlape Kour
6. Prof Ashwani Khajuria
7. Prof. Rakesh Mohan Datt
8. Prof. Nidhi Suri 
9. Prof. Ashok Kumar
10. Prof Puyesh Kant
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12. Ms. Vandana Qazi, Accountant
13. Mr. Naresh Kumar, Cashier 

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4. Prof. Sunil Uppal
5. Prof. A.K Raina 
6. Prof. Manisha Kohli
7. Prof. Nirlape Kour
8. Prof D.S Manhas
9. Prof. Rajinder Kumar
10. Prof Ashwani Khajuria
11. Prof. Rahul Sharma 
12. Prof. Sugandha Mahajan 
13. Mr. R.L Kerni, S.O
14. Ms. Shakuntla Devi, Accounts Asstt.

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1. Prof. Shabnam Suri , Convenor *Shabnam*
2. Prof. Seema Arora
3. Prof. Suman Charak
4. Prof. Shally Chadha *Shally*
5. Prof. Vasudha Choudhary
6. Prof. Harjeet Kour *HK*
7. Prof. Shamim Akhter
8. Prof. Sham Lal *Sham Lal*
9. Prof. Syed Shehna
10. Prof Kiran kalra

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3. Prof. Rajni Kumari (Eco)
4. Prof. Mala Bhasin
5. Prof. Rozy Bamba
6. Prof. Shakun Mahajan
7. Prof. Pooja Parihar

### News letter/Magazine/Card Committee

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2. Prof. Diskit Angmo *Diskit*
3. Prof Ramneek Kour
4. Prof. Surjit Kour
5. Prof. Satinder Kour *Satinder*
6. Prof. Surinder Sharma *Surinder*
7. Prof. A.K Raina *A.K Raina*
8. Prof. Manisha Kohli
9. Prof. Suman Charak
10. Prof. M.K Mussa
11. Prof. Naveen Sharma
12. Prof. Javaid Iqbal *Javaid*
13. 12 Prof. Sapna Narania

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2. Prof. Shakun Mahajan *Shakun*
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4. Prof. Nidhi Choudhary
5. Mr. Varun (Office)

C (W)

*Dr*

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2. Prof. Irvinder Kour *IK*
3. Prof. Kamlesh Slathia *KS*
4. Prof. Mamta Gupta *MG*
5. Prof. Hardial Singh
6. Prof. Arti Pandoh
7. Prof. Harmeet Kour
8. Prof. Rajesh Kant
9. Prof. D.S Manhas
10. Prof. Kamini Mattoo
11. Prof. Shivani Sawhney *SS*
12. Prof. Mamta Kundal *MK*
13. Prof. Neha Sharma
14. Prof. Neha Antal *NA*
15. Prof. Meenakshi Sharma *MS*
16. Ms. Rupali Slathia, PTI

(12)

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1. Prof. Sudhanshu Sharma *SS*
2. Prof. Surinder Sharma *SS*
3. Prof. A.K Raina *AK*
4. Prof. Sunil Uppal
5. Prof. Neelam Bhagat *NB*
6. Prof. Anju Bala *A*
7. Prof. Ashwani Khajuria *AK*
8. Prof. Ramandeep Kaur *RK*
9. Prof. Urmil Rani
10. Prof. Neelima G. *NG*
11. Prof. Mamta Kundal
12. Prof. Piyush Kant Sharma
13. Prof. Jasneet Kour
14. College Accountant
15. College Cashier

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2. Prof. Arti Pandoh
3. Prof. Anupama Pandotra *AP*
4. Prof. Anju Bala *A*
5. Prof. Rajinder Sharma
6. Prof. Syed Shehna
7. Prof. Neha Antal

*MS*

*MS*

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2. Prof. Meeru Abrol, HOD, Mathematics
3. Prof. B.D Sehgal, HOD, Physics
4. Prof. Surinder Kumar, Associate Prof
5. Prof. A.K Raina, HOD, Hindi
6. Mr. R.L Kerni, Section Officer,

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3. Prof. Sanjeet Kour
4. Prof. Meenakshi Bandral
5. Prof. Harjeet Kour
6. Prof. Rozy Bamba
7. Prof. Eisha Gohil
8. Prof. Neha Sharma
9. Prof. Nisha Bhagat
10. Prof. Geetika Goswami
11. Prof. Meenakshi Sharma
12. Dr. Neha Antal
13. Dr. Ashma Gupta

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4. Prof. B.D Sehgal
5. Prof. Satinder Kour
6. Prof. Mohinder Pal
7. Prof. Hardial Singh
8. Prof. Kamlesh Slathia
9. Prof. Rakesh Mohan Datt
10. Prof. Rahul Sharma

### RTI Committee

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2. Prof. Mohinder Pal
3. Prof. Varun Sharma

### Internet & Biometric Attendance Maintenance Committee

1. Prof. Ashwani Khajuria
2. Prof. Rakesh Mohan Datt
3. Prof. Rahul Sharma
4. Prof. Nidhi Suri
5. Prof. Ashok Kumar



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1. Prof. Meeru Abrol *Convenor*
2. Dr. Surinder Kumar
3. Dr. Ashu Vashisht
4. Prof. Suman Charak
5. Prof. Anita Sharma
6. Prof. Nidhi Suri

14

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2. Prof. Anupama Sharma (Music)
3. Prof. Rama Badyal
4. Prof. Suresh Kumar Bhat
5. Prof. Anuradha Gandotra
6. Prof. B.D Sehgal
7. Prof. Satinder Kour
8. Prof. Mohinder Pal
9. Prof. Kamlesh Slathia
10. Prof. Hardial Singh
11. Prof. Rakesh Mohan Datt
12. Prof. Rahul Sharma
13. College Librarian
14. College PTI
15. College Warden
16. College S.O

Internal Assessment Committee

SCIENCE

- |                          |          |         |
|--------------------------|----------|---------|
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| 2. Prof. Neelam Bhagat   | Member   |         |
| 3. Prof. Kamlesh Slathia | Member   |         |
| 4. Prof. Hardial Singh   | Member   |         |
| 5. Prof. Anju Bala       | Member   |         |
| 6. Prof. Neha Sharma     | Member   |         |

ARTS

- |                              |          |      |
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| 1. Prof. Surjeet Kour        | Convenor | Arts |
| 2. Prof. Safia Sheikh        | Member   |      |
| 3. Prof. Nirlape Kour        | Member   |      |
| 4. Prof. Rupinder Kour       | Member   |      |
| 5. Prof. Suman Charak Jamwal | Member   |      |
| 6. Prof. Anupama Gupta       | Member   |      |
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3. Prof. Anita Sharma
4. Prof. Neelam Thapa
5. Prof. Piyush Kant Sharma


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3. Prof. D.S Manhas
4. Prof. Rakesh Mohan Datt
5. Prof. Shivani Sawhney
6. Prof. Ashok Kumar 
7. Prof. Ashma Gupta 

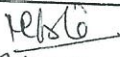

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1. Prof. Shabnam Suri, Convenor
2. Prof. Aekta Gupta
3. Prof. Meeru Abrol
4. Dr. A.K Raina 
5. Prof. Nirlape Kour




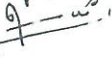
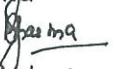
Academic Monitoring Committee for Science Stream

1. Prof. Minnie Sharma, Convenor
2. Prof. Anuradha Gandotra
3. Prof. Satinder Kour 
4. Prof. Deepika Gupta 
5. Prof. D.S Manhas





Academic Monitoring Committee for Commerce Stream

1. Prof. Minu Mahajan 
2. Prof. Mamta Gupta 
3. Prof. Mamta Kundal
4. Prof. Rashmi Kumari

Eco Club Committee

1. Prof. Hardial Singh, Convenor
2. Prof. Rama Badyal
3. Prof. Kamlesh Slathia 
4. Prof. Harmeet Kour
5. Prof. Mala Bhasin 
6. Prof. Harjeet Kour 
7. Prof. Sania Hamid 
8. Prof. Neha Sharma
9. Prof. Meenakshi 
10. Prof. Sugandha Mahajan

GOVT. ASSETS COMMITTEE

1. Prof. Minnie Sharma
2. Prof. B.D Sehgal 
3. Prof. Surinder Kumar 
4. Prof. Nirlape Kour
5. Prof. D.S Manhas
6. Prof. Ashwani Khajuria
7. Prof. Rakesh Mohan Datt
8. Prof. Nidhi Suri 
9. Prof. Sugandha Mahajan 

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1. Prof. B.D Sehgal, Convenor *BS Sehgal*
2. Prof. Kuldeep Raj,
3. Prof. Rashmi Sharma
4. Prof. Babita Jamwal
5. Prof. Pooja Parihar *Pooja*
6. Prof. Renu Rajput *Rajput*
7. Prof. Nidhi Suri *Nidhi*
8. Prof Rashmi Kumari (Com)
9. Prof. Anju Koul *Anju*
10. Prof. Manzoor Ahmed
11. Prof. Shaista Aijaz *Shaista*
12. Prof. Monika Hans *Monika*

## NCC Unit

1. Prof Babita Jamwal
2. Prof. Revika Arora *Revika*
3. Prof Shivani Sharma
4. Prof. Neelima G *Neelima*

## NSS Programme officer

1. Prof. Mala Bhasin *Bhasin*
2. Prof. Puyesh Kant

## NSS ADVISORY COMMITTEE

1. Prof. Minnie Sharma, Convenor
2. Prof. Sudhanshu Sharma *Sudhanshu*
3. Prof. Minu Mahajan *Minu*
4. Prof. Meeru Abrol *Meeru*
5. Prof. Surinder Sharma *Surinder*
6. Prof. Nirlape Kour
7. All NCC ANOs & NSS POs *Shashi*

*Rn 2*  
Principal

*OR*  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

C 16

No: WCG/3688  
Dated: 13/5/2020

ORDER

The following committees are hereby constituted for the Session 2020-2021 for conduct of affairs of the college related to Purchase, Development etc.

Purchase Committee

- |    |   |          |
|----|---|----------|
| U- | 1. Prof. Suresh Kumar Bhat                              | Convenor |
|    | 2. Prof. Hardial Singh                                  | Member   |
|    | 3. Prof. Mamta Gupta                                    | Member   |
|    | 4. Prof. Neelam Bhagat                                  | Member   |
|    | 5. Prof. Nirlape Kour                                   | Member   |
|    | 6. Prof. Ashwani Khajuria                               | Member   |
|    | 7. Prof. Rakesh Mohan Datta                             | Member   |
|    | 8. Prof. Nidhi Suri                                     | Member   |
| X  | 9. Prof. <sup>Rajwan</sup> Ravan Kumar                  | Member   |
|    | 10. Prof. Ashok Kumar                                   | Member   |
| X  | 11. Prof. Pooja Charak                                  | Member   |
|    | 12. Mr. <del>D.L. Kerni</del> , S.O. Ashok Tandon       | Member   |
|    | 13. Ms. <del>Vandana Qazi</del> , Accountant Shakuntala | Member   |
|    | 14. Mr. Naresh Kumar, Cashier                           | Member   |

Mr. Rajwan  
Dubey.

Development Committee

- |    |   |          |
|----|---|----------|
| V- | 1. Prof. Mohinder Pal                   | Convenor |
|    | 2. Prof. Rajinder Sharma                | Member   |
|    | 3. Prof. Manisha Kohli                  | Member   |
|    | 4. Prof. Nirlape Kour                   | Member   |
|    | 5. Prof. Prabhjeet Kour                 | Member   |
|    | 6. Prof. D.S. Manhas                    | Member   |
|    | 7. Prof. Ashwani Khajuria               | Member   |
|    | 8. Prof. Rahul Sharma                   | Member   |
|    | 9. Prof. Nidhi Suri                     | Member   |
|    | 10. Prof. Sugandha Mahajan              | Member   |
|    | 11. Mr. R.L. Kerni, S.O.                | Member   |
|    | 12. Ms. Shakuntla Devi, Accounts Asstt. | Member   |

R.L.S.

Advisory Committee

- |  |                                  |          |
|--|----------------------------------|----------|
|  | 1. Prof. Sujata Slathia, Supriya | Convenor |
|  | 2. Prof. Surjeet Kour            | Member   |
|  | 3. Prof. Hardial Singh           | Member   |
|  | 4. Prof. Seema Sharma            | Member   |
|  | 5. Prof. Safia Sheikh            | Member   |
|  | 6. Prof. Anjali Bhat             | Member   |
|  | 7. Prof. A.K. Raina              | Member   |
|  | 8. Prof. Nirlape Kour            | Member   |
|  | 9. Prof. Neelam Bhagat           | Member   |
|  | 10. Prof. Vijender Kumar         | Member   |
|  | 11. Prof. Rajinder Kumar         | Member   |

Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

D 2

OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU

No: WCG/3710  
Dated: 18-5-2020

ORDER

The following committees are hereby constituted for the Session 2020-2021 for conduct of affairs of the college related to Examination, Library etc.

Examination Committee

1. Prof. Indu Khajuria *Indu*
2. Prof. A.K Raina *A.K*
3. Prof Neha Sharma

Convener   
Co convenor   
Member

(A) Semester 1<sup>st</sup> & 2<sup>nd</sup>

Prof. Shakun Mahajan *Shakun* Coordinator

1. Prof. Neetu Raina *Neetu*
2. Prof. Kiran Kalra *Kiran*
3. Prof. Manzoor Ahmed *Manzoor*
4. Prof Suraj Mohani Jamwal *Suraj*
5. Prof. Suman Bala
6. Prof. Kusum

Member   
Member   
Member   
Member   
Member   
Member

(B) Semester 3<sup>rd</sup> and 4<sup>th</sup>

Prof. Anita Sharma *Anita* Coordinator

1. Prof. Rajni Kumari *Rajni*
2. Prof. M.K Mussa *M.K*
3. Prof. Sapna Narania
4. Prof. Parveen Kumari
5. Prof. Jasneet Kour

Member   
Member   
Member   
Member   
Member

(C) Semester 5<sup>th</sup> & 6<sup>th</sup>

1. Prof. Suman Charak Jamwal *Suman*
2. Prof. Renu Rajput *Renu*
3. Rahul Sharma *Rahul*
4. Prof. Rashmi Kumari *Rashmi*
5. Prof. Chetna Mahajan *Chetna*
6. Prof. Pooja Charak

Coordinator   
Member   
Member   
Member   
Member   
Member

*Renu*  
Principal  
18/5/20

D3

OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU.

O R D E R

A committee of the following staff members is hereby constituted for the verification of the articles being purchased for various Departments of the College:

**Non-Technical Articles Verification Committee:**

S. No.	Name of the Officer	Designation	Status
1.	Prof. Hardiyal Singh	Associate Professor	Convener
2.	Prof. Revika Arora <i>Revika</i>	Asstt. Prof.	Member
3.	Prof. Vijendar Kumar	Asstt. Prof.	Member
4.	Prof. Ashok Kumar <i>Ashok</i>	Asstt. Prof.	Member
5.	Prof. Paramjeet Singh <i>P. Singh</i>	Asstt. Prof.	Member

**Technical Articles Verification Committee:**

S. No.	Name of the Officer	Designation	Status
1.	Prof. Rawan Kumar <i>Rawan</i>	Asstt. Prof.	Convener
2.	Prof. Sham Lal <i>Sham Lal</i>	Asstt. Prof.	Member
3.	Prof. Rakesh Mohan	Asstt. Prof.	Member
4.	Prof. Sugandha Mahajan <i>Sugandha</i>	Asstt. Prof.	Member
5.	Prof. Rajinder Kumar <i>Rajinder</i>	Asstt. Prof.	Member
6.	Prof. Rohit Gupta	Asstt. Prof.	Member
7.	Mr. Rajesh Kumar	Electrician	Member

The committee members are directed to collect the bills from the College Cashier, verify the goods, and sign the certificate of verification.

It is impressed upon all the committee members that the process is time bound and the bills of the vendors shall invariably be drawn and disbursed and no liability on any account shall be created.

The concerned staff members shall not be allowed any kind of leave during the remaining days of the current month.

*Dr. Sangita Nagari*  
(Dr. Sangita Nagari)  
Principal

No: WCG/2021/ 7099

Dated: 09 -03-2021.

Copy to:

1. For circulation among the concerned members.

OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU

No: WCG/7972  
Dated: 11/08/2021

ORDER  
11/08/2021

The following committee is hereby constituted for the Session 2021-2022 for smooth functioning of the College.

Red Cross Unit

1. Dr Revika Arora, Assistant Professor in Chemistry (Nodal Officer)
2. Ms. Eisha Gohil, Assistant Professor in Psychology
3. Dr. Ashok Kumar, Assistant Professor in Biochemistry
4. Ms. Nisha Bhagat, Assistant Professor in EVS
5. Ms. Suraj Mohani Jamwal, Assistant Professor in Sociology

Red Ribbon Club

1. Dr Revika Arora, Assistant Professor in Chemistry (Nodal Officer)
2. Dr Neeelima G, Assistant Professor in Home Science
3. Mr. Abhinav, Assistant Professor in History
4. Ms. Manmeet Kour, Assistant Professor in Chemistry
5. Ms. Ambika, Assistant Professor in Psychology
6. Ms. Kusum, Assistant Professor in Punjabi

Purchase and Verification of Stationery & consumable Articles

1. Dr Anjana Gupta, Associate Professor in Chemistry, Convenor
2. Ms. Mala Bhasin, Associate Professor in Botany
3. Dr. Rahul Sharma, Assistant Professor in Biotechnology
4. Ms. Suman Bala, Assistant Professor in English
5. Dr. Balbeer, Assistant Professor in Urdu
6. Dr. Ashma Gupta, Assistant Professor in Zoology
7. Dr Roopali Slathia, PTI
8. Mr. Swarn Singh, Assistant Professor in Botany
9. Sh. Ashok Tandon, Section Officer
10. Ms. Ankita Sharma, Accts Assistant.

Principal

11/08/2021

OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU.

O R D E R

Following committees are hereby constituted for the session 2020-21 comprising of the staff members as mentioned against each:

Auditorium Committee:

S. No:	Name of the Officer	Designation	Status
1.	Dr.B.D. Sehgal	Associate Professor, Physics	Convener <i>B D Sehgal</i>
2.	Dr. Rahul Sharma	Assistant Professor, Bio-Tech	Member <i>Rahul Sharma</i>
3.	Prof. Neelam Bhagat	Assistant Professor, Home Science	Member <i>neelam</i>
4.	Prof. Mala Bhasen	Associate Professor, Botany	Member <i>Bhasen</i>
5.	Prof. Neelima G.	Assistant Professor, Home Science	Member <i>Neelima G.</i>
6.	Dr. Ravika Arora	Assistant Professor, Chemistry	Member <i>Ravika Arora</i>
7.	Dr. Vajinder Shama	Assistant Professor, Sanskrit	Member
8.	Dr. Ashok Kumar	Assistant Professor, Bio-Chemistry	Member <i>Ashok Kumar</i>
9.	Prof. Abhinav Sharma	Assistant Professor, History	Member <i>Abhinav Sharma</i>

Canteen Committee:

S. No:	Name of the Officer	Designation	Status
1.	Prof. Neelam Bhagat	Assistant Professor, Home Science	Convener <i>neelam</i>
2.	Prof. Anju Raina	Assistant Professor, chemistry	Member
3.	Prof. Mala Bhasen	Associate Professor, Botany	Member <i>Bhasen</i>

4.	Prof. Rajinder Kumar	Associate Professor, Botany	Member
5.	Prof. Shalini Sharma	Associate Professor, Bio-Chemistry	Member <i>Jain</i>
6.	Dr. Ramandeep Kour	Associate Professor, Home Science	Member <i>[Signature]</i>
7.	Prof. Sania Hamid	Assistant Professor, Botany	Member <i>[Signature]</i>
8.	Prof. Sonika Khajuria	Assistant Professor, Botany Chemistry	Member <i>[Signature]</i>
9.	Mr. Ashok Tandon	Section Officer	Member
10.	Ms. Padma Sharma	Acctt.	Member <i>[Signature]</i>

Medical-Aid Committee:

S. No:	Name of the Officer	Designation	Status
1.	Dr. Anjana Gupta	Associate Professor, Chemistry	Convener
2.	Prof. Mala Bhasin	Associate Professor, Botany	Member <i>[Signature]</i>
3.	Dr. Anuradha Choudhary	Assistant Professor, Education	Member
4.	Prof. Neetu Raina	Assistant Professor, Education	Member
5.	Prof. Priyanka Sharma	Assistant Professor, Music	Member
6.	Prof. Eisha Gohil	Assistant Professor, Psychology	Member <i>[Signature]</i>
7.	Prof. Suraj Mohani Jamwal	Assistant Professor, Sociology	Member
8.	Ms. Poonam Paul	Incharg GNC	Member

Edusat Committee:

S. No:	Name of the Officer	Designation	Status
1.	Prof. Nidhi Suri	Assistant Professor, Mathematics	Co-ordinator <i>[Signature]</i>
2.	Prof. Rakesh Mohan Dutt	Assistant Professor, Computer Application	Member
3.	Prof. Rahul Sharma	Assistant Professor Bio-Tech.	Member <i>[Signature]</i>

DB

4.	Prof. Rajinder Kumar	Assistant Professor Physics	Member
5.	Prof. Rohit Gupta	Assistant Professor Computer Application	Member <i>Rohit</i>
6.	Prof. Sughandha Mahajan	Assistant Professor Botany	Member <i>S</i>
7.	Prof. Mamta Kundal	Assistant Professor Commerce	Member <i>Mamta</i>

  
(Dr. Sangita Nagari)  
Principal

No: WCG/2021/ *8854a*

Dated: *02*-12-2021.

Copy to:

1. Concerned officers for information.
2. Concerned file.



OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

No: WCG/12823  
Dated:18/11/2022

ORDER

Following Committees are hereby constituted for the admission process of Semester -III and Vth for the session 2022-2023.

Admission Committee for Semester-3<sup>rd</sup> (Session 2022-2023)  
Arts and Commerce (Session 2022-2023)

1. Prof Rupinder Kour, Associate Professor, Education, Convenor
2. Prof Puja Parihar, Assistant Professor, History, Co Convenor
3. Prof Anupama Sharma, Assistant Professor, Education
4. Prof Aijaz Ahmed, Assistant Professor, Education
5. Prof Anuradha Choudhary, Education

Admission Committee for Semester 3<sup>rd</sup> (Session 2022-2023)  
Science and Home Science (Session 2022-2023)

1. Prof Vasudha Choudhary, HOD, Zoology, Convenor
2. Prof Neelam Bhagat, Associate Professor, Home Science, Co Convenor
3. Prof Anju Koul, Assistant Professor, Botany
4. Prof Nitasha Sawhney, Assistant Professor, Zoology
5. Prof Geetika Goswami, Assistant Professor, Geography

Admission Committee for Semester-5<sup>th</sup> (Session 2022-2023)  
Arts and Commerce (Session 2022-2023)

1. Prof Irvinder Kour, HOD, Home Science, Convenor
2. Prof Jyoti Dutti, Assistant Professor in English, Co Convenor
3. Prof Kiran Kalra, Assistant Professor in English
4. Prof Anshu, Assistant Professor in Mathematics
5. Prof Vijender Kumar, Assistant Professor in Sanskrit

Admission Committee for Semester-5<sup>th</sup> (Session 2022-2023)  
Science and Home Science (Session 2022-2023)

1. Prof Anupama Pandotra, Associate Professor, Zoology, Convenor
2. Prof Anju Bala, Associate Professor, Chemistry
3. Prof. Aran Kumar, Assistant Professor, Chemistry
4. Prof Nargis Nelofar, Assistant Professor in Zoology

Ms. Palvi and Mr Laxmi from University Section shall assist the above committees in collection of hard copies of the documents

  
Principal



OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSTITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

No WCG/12059  
Dated: 22/11/2022

ORDER

An Advisory/Governing Committee of the following staff members is hereby re-constituted for the session 2022-2023 in amendment to previous order no. WCG/11452 Dated 07/06/2022.

**Advisory/Governing Committee**

1. Dr Sujata Slathia, HOD, Economics *Sujata*
2. Prof Renu Sehgal, Associate Professor in Music *Renu*
3. Prof Safia Sheikh, HOD, Urdu *Safia*
4. Dr Irvinder Kour Sudan, HOD, Home Science *Irvinder*
5. Prof Bindu Sharma, Associate Professor in English *Bindu*
6. Dr Anjali Bhat, Associate Professor in Home Science *Anjali*
7. Dr Anjana Gupta, Associate Professor in Chemistry *Anjana*
8. Dr Anuradha Gandotra, HOD, Food Science and Technology *Anuradha*
9. Dr Braj Dev Sehgal, HOD, Physics *Braj*
10. Dr Indu Khajuria, Associate Professor in Chemistry *Indu*

*Principal*  
Principal



Mobile: 9419102359  
Tele & Fax: 0191-2435158

E-Mail: [principalgcwvgandhinagar@gmail.com](mailto:principalgcwvgandhinagar@gmail.com)

OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G COLLEGE FOR WOMEN, GANDHI NAGAR JAMMU

E 3

No: /WCG/2022/13018  
Dated: 09-12-2022.

*Dinesh*  
*15 Feb*

O R D E R

The following staff members are hereby Appointed as buyers for the purchase of Department's Equipments/Acids/Apparatus etc, etc for the session 2022-2023.

S. No.	Name	Designation	Department
✓ 1.	Ms. Monika Hans	Assistant Professor	Food Science
2.	Ms. Neelima G	Assistant Professor	Home Science
✓ 3.	Ms. Renu Rajput <i>Ms. Rajinder Kumar</i>	Associate Professor	Physics & Statistics
✓ 4.	Ms. Malti Rajput	Assistant Professor	Chemistry
✓ 5.	Ms. Renu Sharma	Assistant Professor	Botany
✓ 6.	Ms. Nargis Nelofar	Associate Professor	Zoology
7.	Ms. Gectika Gowsami	Assistant Professor	Geography
✓ 8.	Ms. Suman	Assistant Professor	Arts
9.	Ms. Roopali Slathia	PTI	Sports
✓ 10.	Ms. Mamta Gupta	Associate Professor	Commerce

*They are required to meet Prof. Rohit at 4:00 pm. To initiate the process.*  
*(Prof. Minu Mahajan)*  
*Principal*



OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSTITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

No. WCG/13032  
Dated: 12/12/22

ORDER  
12-12-2022

A committee the following staff is constituted for the Science time table for the semester 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> for the session 2022:

1. Prof. Shally Chadha (Chemistry), Convener
2. Prof. Rajinder Kumar (Physics), Member *Rajinder*
3. Prof. Mamta Kundal (Commerce), Member *Mamta*
4. Prof. Neha Anthal (Zoology), Member *Neha Anthal*
5. Prof. Renu Sharma (Botany), Member *Renu*
6. Prof. Monika Hans (Food Science), Member *Monika*

*Principal*  
12-12-2022  
Principal



OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

No. WCG/ 13130  
Dated: 27/12/2022

**ORDER**  
~~27~~ 27-12-2022 (27.12.2022)

A committee of the following staff members is hereby constituted for the session 2022-23:

**Hostel Committee**

1. Prof. Neelam Bhagat, Convener — neelam
2. Prof. Mohinder Pal — Mohinder
3. Prof. Kamlesh Slathia — Kamlesh
4. Prof. Mala Bhasin — Mala
5. Dr. Ramandeep Kour
6. Prof. Yash Pal — Yash
7. Prof. Neelima G — Neelima
8. Prof. Anupama Gupta — Anupama
9. Prof. Eisha Gohil — Eisha
10. Prof. Vijender Kumar — Vijender
11. Prof. Pooja Charak
12. Mr. Naresh Kumar
13. Ms. Anita Kotwal

Principal  
27.12.2022



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E 6

**OFFICE OF THE PRINCIPAL**  
**PADMA SHRI PADMA SACHDEV**  
**GOVT. P.G COLLEGE FOR WOMEN, GANDHI NAGAR JAMMU**



सत्यमेव जयते  
ONE EARTH - ONE FAMILY - ONE FUTURE

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No: WCG/2023/13289

Dated: 2/2/2023

**ORDER**

A committee of following staff members is hereby constituted for the session of 2022-2023.

**Income Tax Committee**

S.No.	Name of Officer	Status
1	Prof. S.S Parihar, HOD History	Convenor <i>Sh</i>
2	Prof. Nidhi Suri, Assistant Prof. Mathematics	Member <i>N</i>
3	Prof. Rajinder Kumar, Assistant Professor Physics	Member <i>Am</i>
4	Prof. Mamta Kundal, Assistant Professor in Commerce	Member <i>M</i>
5	Ms. Kousar Akhter, Section Officer	Member <i>K</i>
6	Ms. Padma Sharma, Accountant	Member <i>P</i>

*Minu Mahajan*  
(Prof. Minu Mahajan)  
Principal



OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")



वसुधैव कुटुम्बकम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

Prof Minu Mahajan  
Principal

Email: principalgcwgandhinagar@gmail.com  
Mobile No: 9419102359

No: WCG/13335  
Dated: 6/2/2023

ORDER

The following committees is hereby constituted for the Session 2022-2023 for smooth functioning of the college

Red Ribbon Club

1. Prof Shalini Sharma, Associate Professor in Food Science
2. Dr Revika Arora, Assistant Professor in Chemistry
3. Dr Neelima G, Assistant Professor in Home Science
4. Prof Abhinav Sharma, Assistant Professor in History
5. Prof Harmeet Singh, Assistant Professor in Pol. Science
6. Prof Sunita Kumari, Assistant Professor in Social Work

Red Cross Unit

- Prof Shalini Sharma, Associate Professor in Food Science  
Prof Eisha Gohil, Assistant Professor in Psychology  
Prof Ashok Kumar, Assistant Professor in Bio chemistry  
Prof Nisha Bhagat, Assistant Professor in EVS  
Prof Suraj Mohani Jamwal, Assistant Professor in Sociology  
Prof Paramjeet Singh, Assistant Professor in Pol. Science

Principal 7.2.2023  
Padma Sani Padma Sachdev  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



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**OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV**

**GOVT. P.G COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU**



भारत 2023 INDIA  
ONE EARTH - ONE FAMILY - ONE FUTURE

No: WCG/2023/13326

Dated: 6-02-2023

**ORDER**

A committee of following staff members is hereby constituted for the session of 2022-2023.

**Canteen Committee:**

S.No.	Name of Officer	Designation	Status
1	Prof. Neelam Bhagat	Associate Prof. Home Science	Convenor <i>neela</i>
2	Prof. Anju Bala <i>A</i>	Associate Prof. Chemistry	Member
3	Prof. Mala Bhasin	Associate Prof. Botany	Member <i>sharma</i>
4	Prof. Rajinder Kumar	Associate Prof. Botany	Member
5	Prof. Shalini Sharma	Associate Prof. Bio-Chemistry	Member <i>sharma</i>
6	Prof. Ramandeep Kour	Assistant Prof. Home Science	Member <i>ramandeep</i>
7	Prof. Sania Hamid	Assistant Prof. Botany	Member <i>sania</i>
8	Prof. Sonika khajuria <i>S</i>	Assistant Prof. Chemistry	Member
9	Ms. Kouser Akhter	Section Officer	Member <i>akhter</i>
10	Ms. Padma Sharma	Accountant	Member <i>sharma</i>

**Student's Representative**

S.No	Designation	Semester
1	President	Semester- 5 <sup>th</sup>
2	Vice- President	Semester-5 <sup>th</sup>
3	Senior Volunteer	Semester-5 <sup>th</sup>
4	Head Information	Semester-5 <sup>th</sup>

*(Signature)*  
(Prof. Minu Mahajan)  
Principal



**OFFICE OF THE PRINCIPAL**  
**PADMA SHRI PADMA SACHDEV**  
**GOVT. P.G COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU**



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No: WCG/2023/ 13365  
Dated: 08/02/2023

**ORDER**

A committee of following staff members is hereby constituted for the session of 2022-2023.

**Waste Management Committee:**

S.No.	Name of Officer	Designation	Status
1	Prof. M.K Mussa	Assistant Prof. Hindi	Convenor <i>[Signature]</i>
2	Prof. Rajinder Kumar	Assistant Prof. Physics	Member <i>[Signature]</i>
3	Prof. Suman Bala	Assistant Prof. English	Member
4	Prof. Ujjwal Sharma	Assistant Prof. Psychology	Member <i>[Signature]</i>
5	Prof. Paramjeet Singh	Assistant Prof. Political Science	Member <i>[Signature]</i>
6	Prof. Harmeet Singh	Assistant Prof. Political Science	Member <i>[Signature]</i>
7	Ms. Roopali Slathia	PTI	Member <i>[Signature]</i>

*[Signature]*  
(Prof. Minu Mahajan)  
Principal



**OFFICE OF THE PRINCIPAL**  
**PADMA SHRI PADMA SACHDEV**  
**GOVT. P.G COLLEGE FOR WOMEN, GANDHI NAGAR JAMMU**



No: WCG/2023/ 13384

Dated: -9-02-2023

**ORDER**

A committee of following staff members is hereby re-constituted for the session of 2022-2023 in amendment to previous order no.WCG/12848 Dated: 22-11-2022.

**Purchase Committee: (Consumable)**

S.No.	Name of Officer	Designation		Status
1	Prof. S.S Parihar	Associate History	Prof.	Convenor
2	Prof. Indu Khajuria	Associate Prof. Chemistry		Member
3	Prof. Mala Bhasin	Associate Prof. Botany		Member
4	Prof. Rahul Sharma	Assistant Prof. Bio-Tech.		Member
5	Prof. Suman Bala	Assistant Prof. English		Member
6	Prof. Balbeer	Assistant Physics	Prof.	Member
7	Prof. Ashma Gupta	Assistant Prof. Zoology		Member
8	Prof. Swarn Singh	Assistant Botany	Prof.	Member
9	Prof. Rohit Gupta	Assistant Computer App.	Prof.	Member
10	Ms. Roopali Slathia	PTI		Member
11	Ms. Kouser Akhter	Section Officer		Member
12	Ms. Padma Sharma	Accountant		Member

(Prof. Minu Mahajan)  
Principal



**OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV**

**GOVT. P.G COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU**



No: WCG/2023/130402

Dated: 9/2/2023

**ORDER**

A committee of following staff members is hereby re-constituted for the session of 2022-2023 in amendment to previous order no.WCG/11962 Dated: 26-08-2022.

**Library Committee**

S.No.	Name of Officer	Designation	Status
1	Prof. Karnlesh Slathia	Associate Prof. Geography	Prof. Convenor
2	Prof. Mamta Gupta	Associate Prof. Commerce	Member
3	Prof. Mala Bhasin	Associate Prof. Botany	Member
4	Prof. Anju Bala	Associate Prof. Chemistry	Member
5	Prof. Renu Rajput	Associate Prof. Physics	Member
6	Prof. Jyoti Dutt	Assistant Prof. English	Member
7	Prof. Neelima Gupta	Assistant Prof. Home Science	Member
8	Prof. M.K. Mussa	Assistant Prof. Hindi	Member
9	Prof. Javaid Iqbal	Assistant Prof. Urdu	Member
10	Prof. Monika Hans	Assistant Prof. Food Science	Member
11	Ms. Sonika	Librarian	Member
12	Ms. Padma Sharma	Accountant	Member
13	Mr. Pankaj Talashi	Lib. Assistant	Member

12/2/23  
09.02.2023  
(Prof. Minu Mahajan)  
Principal



OFFICE OF THE PRINCIPAL,  
Padma Shri Padma Sachdev  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu

(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")

Prof Minu Mahajan  
Principal

Email: [principalgcwgandhinagar@gmail.com](mailto:principalgcwgandhinagar@gmail.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359



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No: WCG/ 346

Dt: 9/5/2023

ORDER

A Committee of the following staff members is hereby reconstituted for the session 2022-2023.

CASH Committee

1. Dr Irvinder Kour, Convenor
2. Prof Mamta Gupta, Member
3. Prof Anupama Pandotra, Member
4. Prof Ashok Kumar
5. Prof Sugandha Mahajan
6. Prof Sunita Devi

Principal



OFFICE OF THE PRINCIPAL,  
Padma Shri Padma Sachdev  
GOVT. COLLEGE FOR WOMEN

Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")

Prof Minu Mahajan  
Principal

Email: [principalgcwgandhinagar@gmail.com](mailto:principalgcwgandhinagar@gmail.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359



No: WCG/ 398  
Dt: 9/5/2023

ORDER

A Committee of the following staff members is hereby re-constituted for the session 2022-2023

Development Committee	
1.Prof Mohinder Pal, Convenor	
2.Prof Mala Bhasin, Member	
3.Prof Rajinder K. Sharma, Member	
4.Prof Aran Kumar, Member	
5.Prof Rahul Sharma, Member	
6.Prof Nidhi Suri, Member	
7.Prof Javaid Iqbal, Member	

Principal



OFFICE OF THE PRINCIPAL,  
Padma Shri Padma Sachdev  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")



भारत 2023 INDIA

वैश्वेक कुटुम्बकम्

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Prof Minu Mahajan  
Principal

Email: [principalgcwgandhinagar@gmail.com](mailto:principalgcwgandhinagar@gmail.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359



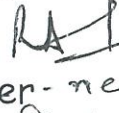
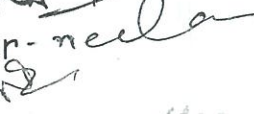




No: WCG/397

Dt: 9/5/2023

ORDER

A Committee of the following staff members is hereby reconstituted for the Session 2022-2023

Local Fund Utilization Committee

1. Prof B.D Sehgal, Convenor 
2. Prof Mohinder Pal, Member 
3. Prof Renu Anand, Member 
4. Prof Neelam Bhagat, Member - 
5. Prof Nidhi Suri, Member 
6. Ms Padma, Accountant 
7. Mr Jameel Ahmed 
8. Mr. Dinesh (L.F. cashier) 

  
Principal



**GOVT. COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU  
CLUSTER UNIVERSITY OF JAMMU**

## **CONSTITUTION OF COLLEGE PRESIDUM**



**GOVT. COLLEGE FOR WOMEN,  
GANDHI NAGAR, JAMMU**

**A. GENERAL**

1. PSPS CW Gandhi Nagar Jammu must ordinarily conduct elections for the representation of students in student bodies. These elections may be conducted in the manner prescribed herein and shall be applicable to Students Presidium and Allied Associations.
2. The Presidium body so elected shall only comprise regular students on the rolls of the institution.

**3. MODES OF ELECTION.**

**3.1** A system of direct election of the office bearers of the student body, subject to the pertinent issue of discipline on the campus, shall be followed whereby all students of College vote directly for the office bearers.

**3.2 Disassociation of Student Elections and Student Representation from Political Parties:-**

During the period of the elections no person, who is not on the rolls of the College shall be permitted to take part in the election process in any capacity. Any person, candidate, or member of the student organisation, violating this rule shall be subject to disciplinary proceedings, in addition to the candidature, as the case may be, being revoked.

**3.3 Frequency and Duration of Election Process:-**

The entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, including the campaign period, shall not exceed 07 days, or as may be decided by the Government of Jammu and Kashmir for all colleges and universities of the Union Territory.

**3.4** The election shall be held on a yearly basis and that the same should be held between 6 to 8 weeks from the date of commencement of academic session, or as may be decided by the Government of Jammu and Kashmir for all colleges and universities of the Union Territory.

**3.5 Eligibility Criteria for Candidates:-**

**3.5.1** The maximum age range for College Students to legitimately contest an election shall in accordance to as prescribed for admission in college according to affiliating University years.

**3.5.2** The candidate should in no event have any academic arrears in the year of contesting the election. The candidate should have attained the minimum percentage of attendance as prescribed by the College or 75% attendance, whichever is higher.

**3.5.3** The candidate shall have 03 opportunities to contest for the post of office bearer, and

Also two opportunities to contest for the post of an executive member.

3.5.4 The candidate shall not have a previous criminal record, that is to say, he should not have been

tried and/or convicted of any criminal offence or misdemeanour. The candidate shall also not have been subject to any disciplinary action by the College authorities.

3.5.5 The candidate must be a regular, full time student of the college and should not be a distance / proximate education student. All eligible candidates must be enrolled in a full time course, the course duration being at least one year

### **3.6 Code of conduct for Candidates and Election Administrators.**

3.6.1 No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.

3.6.2 Criticism of other candidates, when made, shall be confined to their policies and programmes, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.

3.6.3 There shall be no appeal to caste or communal feeling for securing votes. Places of worship, within or without the campus, shall not be used for election propaganda.

3.6.4 All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "corrupt practices" and offences; such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 metres of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll and the transport and conveyance of voters to and from polling station.

3.6.5 No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilise handmade posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above.

3.6.6 Candidates may only utilise hand-made posters at certain places in the campus, which shall be notified in advance by the university authority.

3.6.7 No candidate shall be permitted to carry out processions or public meetings, or in any way canvass or distribute propaganda outside the college campus.

3.6.8 No candidate shall, or shall her supporters, deface or cause any destruction to any property of the college campus, for any purpose whatsoever, without the prior written permission of the university authorities. All candidates shall be held jointly and severally liable for any destruction/defacing of any college property.

3.6.9 During the election period the candidates may hold processions and/or public meetings, provided that such processions and/or public meetings do not, in any manner, disturb the classes and other academic and co-curricular activities of the university. Further, such a procession/public meeting may not be held without the prior written permission of the college authority.

3.6.10 The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.

3.6.11 On the day of polling student organisation and candidates shall:

(i) cooperate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction;

(ii) not serve or distribute any eatable, or other solid and liquid consumables, except water on polling day;

(iii) not hand out any propaganda on the polling day.

3.6.12 Excepting the voters, no one without a valid pass/letters of authority from the election commission or from the university authorities shall enter the polling booths.

3.6.13 The College authorities shall appoint impartial observers. If the candidates have any specific complaint or problem regarding the conduct of the elections they may bring the same to the notice of the observer. Observer shall be Teacher of Associate Professor rank and will be appointed by Principal of the College from other College.

3.6.14 All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.

3.6.15 Any contravention of any of the above recommendations may make the candidate liable to be stripped of his/her candidature, or his/her elected post, as the case may be. The College authorities may also take appropriate disciplinary action against such a violator.

3.6.16 In addition to the above mentioned code of conduct, certain provisions of the Indian Penal Code, 1860 (Section 153-A and Chapter IX-A. "Ofences Relating to Election"), may also be made applicable to student elections, if decided by the college authority.

### **3.7 Grievances Redressal Mechanism.**

3.7.1 There shall be a Grievances Redressal Cell with the Convenor, students welfare committee as its chairman. In addition, one senior faculty member, one senior administrative officer and two final year students, (till the election results are declared, students can be nominated on the basis of merit and/or participation in the co-curricular activities in the previous year). The grievance cell shall be mostored with the redressal of election-related grievance, including, but not limited to, breaches of the code-of conduct of elections and

complaints relating to-election- related expenditure- This cell would be the regular unit of the institution.

3.7.2 In pursuit of its duties, the grievance cell may prosecute violators of any aspect of the code of conduct or the ruling of the grievance cell. The grievance cell shall serve as the court of original jurisdiction. The institutional head shall have appellate jurisdiction over issues of law and fact in all cases of controversies arising out of the conduct of the elections in which the grievance cell has issued a final decision. Upon review, the institutional head may revoke or modify the sanctions imposed by the grievance cell

3.7.3 In carrying out the duties of the office, the Grievance Cell shall conduct proceedings and hearing necessary to fulfill those duties. In executing those duties they shall have the authority

(i) to issue a writ of subpoena to compel candidates, agents and workers, and to request students to appear and give testimony, as well as produce necessary records; and

3.7.4 Members of the Grievance cell are prohibited from filing complaints. Any other student may file a complaint with the Grievance cell, within a period of 3 weeks from the date of declaration of results. All complaints must be filed under the name of the student filing the complaint. The Grievance cell shall act on all complaints within 24 hours after they are received, by either dismissing them or calling a hearing.

3.7.5 The Grievance cell may dismiss a complaint if

( the complaint was not filed within the time frame prescribed in Recommendation 3.7.4 above.

(ii) the complaint fails to state a cause of action for which relief may be granted.

(iii) the complainant has not and/or likely will not suffer injury or damage.

3.7.6 If a complaint is not dismissed, then a hearing must be held. The Grievance Cell shall inform, in writing, or via email, the complaining party and individuals or groups named in the complaint of the time and place of the hearing. The parties are not considered notified until they have received a copy of the complaint.

3.7.7. The hearing shall be held at the earliest possible time, but not within twenty four (24) hours after receipt of the notice described above, unless all parties agree to waive the 24-hour time constraint.

3.7.8 At the time notice of a hearing is issued, the Grievance cell, by majority vote may issue a temporary restraining order, if it determines that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until a decision of the Grievance cell is announced after the hearing or until rescinded by the Grievance cell.

3.7.9 All Grievance cell hearings, proceedings, and meetings must be open to the public.

3.7.10 All parties of the Grievance cell hearing shall present themselves at the hearing, may be accompanied by any other student from whom they can receive counsel, and have the option to be represented by that counsel.

3.7.11 For any hearing, a majority of sitting Grievance cell members must be in attendance with the Chair of the Grievance cell presiding. In the absence of the Chair, the responsibility to preside shall fall to a Grievance cell member designated by the Chair

3.7.12 The Grievance cell shall determine the format for the hearing, but must require that both the complaining and responding parties appear physically before the board to discuss the issues through a complaint, answered, rebuttal, and rejoinder format. The purpose of the hearing is to gather the information necessary to make a decision, order, or ruling that will resolve an election dispute. To effectuate this purpose, the following rules should prevail at all hearings.

-Complaining parties shall be allowed no more than two witnesses, however, the Grievance cell may call witnesses as required. If said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the Grievance cell Chair for the purpose of testifying by proxy.

-All questions and discussions by the parties in dispute shall be directed to the Grievance cell

-There shall be no direct or cross-examination of any party or witness by complaining or responding parties during hearing.

-Reasonable time limits may be set by the Grievance cell, provided they give fair and equal treatment to both sides.

-The complaining party shall bear the burden of proof.

-Decisions, orders and rulings of the Grievance cell must be concurred to by a majority of the Grievance cell present and shall be announced as soon as possible after the hearing. The Grievance cell shall issue a written opinion of the ruling within 12 hours of announcement of the decision. The written opinion must set forth the findings of fact by the Grievance cell and the conclusions of law in support of it. Written opinions shall set a precedent for a time period of three election cycles of Grievance cell ruling, and shall guide the Grievance cell in its proceedings. Upon consideration of prior written opinions the Grievance cell may negate the decision, but must provide written documentation of reasons for doing so.

-If the decision of the Grievance cell is appealed to the institutional head, the Grievance cell must immediately submit its ruling to the commission.

-The Grievance cell shall select the remedy or sanction most appropriate to both the type and severity of the infraction, as well as the state of mind or intent of the violator as determined by the Grievance cell. Possible remedies and sanctions include, but are not limited to, fines, suspension of campaigning privileges, and disqualification from the election.

-If, after a hearing, the Grievance cell finds that provisions of this Code were violated by a candidate, or a candidate's agents or workers, the Grievance cell may restrict the candidate, or the candidate's agents or workers, from engaging in some or all campaign activities for

some or all of the remainder of the campaign. If an order is issued covering only part of the remaining period, it shall take effect immediately so that after its termination, the candidate will have an opportunity to resume campaigning during the days immediately prior to and including the election days.

-If, after a hearing, the Grievance cell finds that provisions of either this Code or decisions, opinions, orders, or rulings of the Grievance cell have been willfully and blatantly violated by a candidate, or a candidate's agents or workers, the Grievance cell may disqualify the candidate.

-Any party adversely affected by a decision of the Grievance cell may file an appeal with the institutional head within twenty-four (24) hours after the adverse decision is announced. The institutional head shall have discretionary appellate jurisdiction over the Grievance cell in all cases in which error on the part of the Grievance cell is charged.

-The decision of the Grievance cell shall stand and shall have full effect until the appeal is heard and decided by the institutional head.

-The institutional head shall hear appeals of Grievance cell rulings as soon as possible, but not within twenty-four (24) hours after the Grievance cell delivers to the Appellant and the institutional head a copy of its written opinion in the case. Appeal may be heard prior to this time, but only if the Appellant waives the right to a written opinion and the institutional head agrees to accept the waiver.

-The institutional head can issue suitable orders to suspend or halt the operation of the ruling issued by the Grievance cell until the appeals are decided. The institutional head shall review findings of the Grievance cell when appealed.

-The institutional head may affirm or overrule the decision of the Grievance cell or modify the sanctions imposed.

### **3.8 Maintaining Law and Order on the Campus during the Election Process.**

3.8.1 Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by the college authorities as soon as possible, but not later than 6 hours after the alleged commission of lawlessness instance.

### **9-Miscellaneous Recommendations**

In the event of the office of any major post of office bearers falling vacant within two months of elections, re-elections should be conducted; otherwise the Vice-President may be promoted to be post of President and Joint Secretary to the Post of Secretary, as the case may be.

### **B. STUDENT PRESIDUM.**

1. There shall be a student presidium in the College. The name of the PRESIDUM shall be "GW GANDHI NAGAR STUDENTS PRESIDUM"

## **2.AIMS AND OBJECTIVES:**

(a) The aims and objectives of the Presidium are the furtherance of the welfare of the students of College in academic and allied fields.

(b) Its functions shall be:

(i) Organizing discussion on general, cultural, academic, national and international problems.

(ii) Organising debates.

(iii) Inviting eminent persons to address the presidium and

(iv) Taking up such other activities as are proposed by the Presidium and approved by the Principal.

## **3.MEMBERSHIP OF THE PRESIDUM AND TENURE:**

Subject to the provisions of 3.5 above

(a) Every regular student of the college can be a member of the Presidium. No one, whose name is not on the rolls of the college, can be a member of the Presidium.

(b) Every member of the Union shall pay a subscription fee of Rs.50/- per annum, or as revised from time to time by the authority. The fees shall be collected by the Convenor Office in the beginning of every session.

(c) The tenure of Students' Union and Allied Associations shall be for one respective academic year

(d) The tenure will automatically end after exhaustion of the respective academic year concerned.

## **4.THE EXECUTIVE COMMITTEE AND GENERAL BODY.**

There shall be an Executive Committee of the Presidium consisting of the following members who shall be elected indirectly by the eligible and directly elected General Body members of College as per the provision at 3.5 above;

(a) The President

(b) The Vice-President

(c) The Secretary

(d) Senior Joint Secretary

(e) Junior Joint Secretary

(f) Head Volunteer

(g) Senior Volunteer

(h) Junior Volunteer

(i) Head Treasurer

(j) Senior Treasurer

(k) Junior Treasurer

(l) Head Information Secretary

(m) Senior Information Secretary (n) Junior Information Secretary

(o) Head Discipline Incharge

(p) Senior Discipline Incharge

- (g) Junior Discipline Incharge
- (r) Head Cultural Secretary
- (s) Senior Cultural Secretary
- (t) Junior Cultural Secretary
- (u) Sports Secretary
- (v) Senior Sports Secretary
- (w) Junior Sports Secretary
- (x) Literary Secretary
- (y) Senior Literary Secretary
- (z) Junior Literary Secretary

#### **4.1 GENERAL BODY**

The General Body of Presidium shall consist of all class representatives and Volunteers elected directly through elections in respective class for the said post.

#### **4.2**

-Presidium President , Secretary , Head Volunteer, Head Treasurer, Head Information secretary, Head Discipline Incharge, Head Cultural Secretary, Sports Secretary, Literary Secretary will be from 5th and 6th Sem.

- Presidium Vice President , Senior Joint Secretary ,Senior Volunteer, Senior Treasurer, Senior Information secretary, Senior Discipline Incharge, Senior Cultural Secretary, Senior Sports Secretary,  
Senior Literary Secretary will be from 4th and 5th Sem.

-Presidium Junior Joint Secretary ,Junior Volunteer, Junior Treasurer, Junior Information secretary, Junior Discipline Incharge, Junior Cultural Secretary, Junior Sports Secretary, Junior Literary Secretary will be from 1st and 2nd Sem

Presidium of college will consist of Executive Committee and General Body from various semesters as decided by Student Welfare Committee of the College

#### **5.ELECTION:**

Subject to the provisions of above

- (a) The elections shall be conducted by Election Commission consisting of Returning Officer and other election officials appointed by the Principal.
- (b) Notification for election shall be issued by the authority 10 clear days before the day of election, or as fixed by the Government of Jammu and Kashmir.
- (c) Nomination papers for the various posts should reach the returning officer as per the schedule notified.
- (d) The nomination papers shall be duly proposed and seconded by eligible voters. The Proposer and Secunder should write the name of their semester and should give their full signature and their roll numbers. They are to show their Identity cards at the time of filing nomination, if necessary.
- (e) The candidate should consent to the nomination by giving his/her signature in full.

He/she shall produce his/her Identity Card before the Returning Officer at the time of filing the nomination, if necessary.

(f) A candidate can file nomination for one post only. In case of nominations for more than one post his/her nomination will be invalid for all posts.

(9) The candidate, proposer and seconder must write their names in full using capital letters.

## **6 SCRUTINY**

(a) The nomination papers shall be scrutinised by the Returning Officer and/or his nominees

(b) The Returning Officer shall notify the names of valid nominations in the notice boards of all teaching departments.

## **7 WITHDRAWAL**

(a) A candidate can withdraw his/her nomination as per the schedule notified.

(b) For this purpose he/she shall give an application in writing to the Returning Officer and shall produce his/her Identity Card if necessary.

(c) After the last date of withdrawal as per the schedule notified is over, the Returning Officer shall notify the final list of nominations in the notice boards of all teaching departments.

## **8.VOTING**

(a) Every elected Class Representative (CR) and Volunteer of each Semester has the right to vote in the elections of the Executive Committee of the Presidium.

(b) No member shall cast more than one vote for each office.

(c) Elections shall be conducted and votes recorded in such a manner and timing so managed that counting can be made on the same day and the candidates may be permitted to be present at the time of counting

(d) The valid votes shall be counted by the Returning Officer and/or his nominees, and the candidates may be permitted to be present at the time of counting.

(e) The candidates obtaining the largest number of votes shall be declared elected.

(f) In case of any equality of votes between any two or more candidates for the same office, the issue will be determined by a re-election between the candidates securing the highest equal votes. The Returning Officer will issue a re-election notification in such an eventuality as soon as possible

## **9. DECLARATION OF RESULT.**

(a) The Convenor, Students welfare committee shall notify the names and offices of the successful candidates.

(b) The successful candidate shall take their respective charges in the first meeting of the Executive Committee and General Body to be called by the Convenor, Students welfare committee within three days of the declaration of result

(c) The President and the Secretary of the Presidium shall take oath of office at such meeting. They can also address the students.

(d) No member shall be allowed to hold more than one office of the presidium simultaneously.

## **10. TENURE**

The office bearers shall hold office till the end of the academic session, unless

- (i) They cease to be members of the presidium
- (ii) They voluntarily resign in writing addressed to the Convenor, student welfare committee
- (ii) They are removed from their offices as provided in rule ( v )below. (iv) In the event of the office of any major post of office bearer falling vacant within two months of elections, re-elections should be conducted; otherwise the Vice-President may be promoted to be post of President and Joint Secretary to the post of Secretary, as the case
- (V) Any office bearer who fails in the proper discharge of his/her duties can be removed from the office by the vote of no-confidence passed by two-thirds of the members of the Executive Committee present at an extra ordinary meeting called for the purpose. The manner in which the votes will be taken shall be decided by the Convenor, student welfare committee.

## **11. POWERS AND FUNCTIONS OF THE PRESIDENT:**

- (a) The President shall preside over all meetings of the Presidium at which she is present.
- (b) She shall be responsible for maintaining order and his/her ruling shall be considered final.
- (c) She shall act as the spokesperson for the presidium and in consultation with the Convenor, student welfare committee, she along with others shall present to the college and outside authorities the opinion of the presidium as expressed by the Executive Committee and/or the General Body of the presidium

## **12 POWERS AND FUNCTIONS OF THE VICE-PRESIDENT**

- (a) She shall assist the President in discharging his/her duties.
- (b) In the absence of the President, he/she shall act as the President of the presidium
- (c) If the President ceases to be the President, the Vice President shall assume the office until the new President assumes charge.

## **13 POWERS AND FUNCTIONS OF THE SECRETARY**

- (a) The General Secretary shall give notices for all meetings - whether Executive Council, Ordinary, Extra Ordinary or the General Body.
- (b) She shall maintain a record of the proceedings of all such meetings.
- (c) She shall select the subject for debate or discussion in consultation with the President and Executive committee

## **14. POWER AND FUNCTION OF THE SENIOR SENIOR JOINT SECRETARY**

- (a) She shall assist the General Secretary in discharging his/her duties and in his/her absence shall perform all his/her functions.

**15. THE STUDENTS WELFARE COMMITTEE**

- (a) There shall be an CONVENOR/ CONVENORS appointed by the Principal from among the members of the teaching staff and other staff members.
- (b) Convenor shall be present at the meeting of the Union. He/She will assist by helpful suggestions, whenever necessary, in the proper conduct of the meetings.
- (c) The Convenor may, at any time during a meeting, at the request of the Principal, explain the scope of effect of a motion or amendment
- (d) In absence of Conevor, any member of student welfare committee appointed by Principal and Convenor can act as part time convenor

**16. EXECUTIVE COMMITTEE MEETINGS**

- (a) The Secretary shall call the meeting of the Executive Committee at least thrice in a session in consultation with the President to discuss the matters concerning the Presidium and its activities.
- (b) The President shall preside over all such meetings.
- (c) The Convenor and members of student welfare committee shall be present in such meetings.
- (d) The quorum for the Executive Committee shall be one third of the total strength of the committee.
- (e) An extra-ordinary meeting of the Executive Committee may be convened:
  - (i) at the Convenor discretion.
  - (ii) On a written requisition addressed to the Convenor and signed by not less than three fourths members of the Executive Committee.
  - (TI) on the request of the President.
- (f) The Convenor and his/her nominee shall preside over all such meetings.

**17. GENERAL BODY MEETINGS**

- (a) The elected Executive Committee, Class Representatives and Volunteer of Presidium shall form the General Body of Students Presidiums. A meeting of the presidium shall be called on such date the Principal of the College may appoint before the end of a session.
- (b) The Secretary shall present the audited accounts in this meeting
- (c) The Convenor or his/her nominee shall preside over the meeting.

**18. FUNDS**

- (a) The elected office bearers in consultation with the Convenor and committee members, student welfare committee shall prepare the financial estimates of the presidium for the year before the end of .. (month ) every year. The accounts and the financial estimates shall be considered and approved by the presidium at its next Executive Council meeting
- (b) The President and the Secretary shall apply jointly to the Principal of the College for release of grant for any expenditure as per the budget approved with the endorsement of the Convenor, student welfare committee.
- (c) The Secretary shall be responsible for maintaining the accounts. All vouchers for payments shall be passed by the President of the presidium and the Convenor and shall be subject to the approval of the Principal.

(d) The President and the Secretary are accountable for non-submission and non-adjustment of vouchers for all expenditure during their tenure. In cases of non-compliance, the college authority shall take appropriate action to withhold CLC and even debar him/her to appear the examination or withhold publication of results of his/her examinations.

#### **19. STUDENTS' UNION MAGAZINE.**

(a) The students union may publish a magazine every year depending on the availability of funds.

(b) There shall be a General Editor to be elected by the students at the time of the General Election of the presidium

(c) Six Editors, two each from the Arts, commerce and the Science faculties shall be elected by eligible voters of respective faculties to assist the General Editor.

(d) These Editors, along with the General Editor, shall form the Board of Editors.

(e) Two Advisors, one from each faculty, shall be nominated by the Principal from among the members of the teaching staff. They shall scrutinise the articles before the magazine goes to the press.

(f) The Principal of the College shall be the Publisher of the Magazine.

#### **20. ARTS FACULTIES:**

Following Departments will be treated as belonging to Arts faculty for the purpose.

Philosophy Sociology, Economics, English, History, Home Science, Library and Information Science, Punjabi, Urdu, Dogri. Political Science, Geography, Psychology, Sanskrit, Social Work.

#### **21. SCIENCE FACULTIES:**

Following Departments will be treated as belonging to Sciences faculty for the purpose  
Chemistry, Mathematics, Physics, Bio-technology, Bio-chemistry Statistics,, Environmental Sciences, Computer Science, Food Sc. & Technology.

22. Department of Commerce of the college

23. The Principal of the College shall assign any new Department to the faculty concerned.

#### **24. AMENDMENT TO RULES:**

(a) Amendments to any of these rules shall be considered in the meeting of the General Body called for the purpose.

(b) No amendment shall be in order which is not duly seconded and of which three clear days notice has not been received.

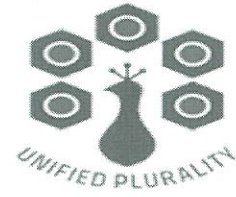
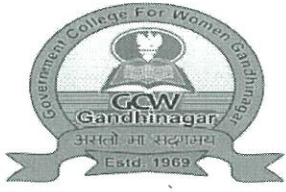
(c) An amendment before it becomes effective must be given by the majority of two thirds of member(s) present at the meeting and at least 50% (fifty percent) of the total members of the General Body.

(d) Such an amendment to any of these rules will be given effect to from the date on which it is passed.

(e) In exceptional situation, on the recommendation of the student welfare committee, the Deans and Convenor, IQAC can amend/withdraw a part or all of these rules for the larger interest of the College.

**22. The Principal shall be the final authority in all matters relating to the presidium and Allied Associations and in the interpretation of rules.**

1. Principal
2. Deans (Dean Sciences)
3. Deans (Dean Commerce)



**GOVERNMENT COLLEGE FOR WOMEN**  
**GANDHI NAGAR, JAMMU**  
**PRESIDIUM**  
**2018 - 2023**

## Meeting NOTICE (1<sup>st</sup> Aug 2019)

All the members of the Student welfare committee are directed to attend a meeting on 3<sup>rd</sup> August 2019 at 11.30 a.m. in principal's chamber.

1. Prof. Minnie Sharma
  2. Prof. ~~Babita~~ Aekta Aekta (9419142393)
  3. Prof. Minni Mahajan (9419229990)
  4. Prof. Suman Sharma Suman
  5. Prof. Sujat Kaur Sujat 9419701974
  6. Prof. Manika Gupta Manika (9419200984)
  7. Prof. Gurni Uppal
  8. Prof. Seema Sharma Seema 9419140046
  9. Prof. Kamandeep Kamandeep 9086093124
  10. Prof. Gya Sharma Prof - 94191-22246
  11. Prof. Nidhi Suri Nidhi 9419872277
  12. Prof. Ashwani Ashwani
  13. Prof. Neha (EVS) Neha 9791436734
  14. Prof. Pooja Parihar Pooja Parihar 9419122533
  15. Prof. NIRLADE Kaur. Nour. 8803243160
- Principal

## Minutes of meeting

A meeting of student welfare committee was held on 3<sup>rd</sup> Aug 2019 at 11:30 in principal chamber. After discussion following points were decided:

1. That, the election of C.R.s of Sem I will be start and must be completed <sup>between</sup> from 5<sup>th</sup> Aug to 10<sup>th</sup> Aug 2019
  2. That, election of Sem I 'Arts' will be ~~also~~ conducted by Prof. Nidhi, Prof. Pooja & Prof. Neha.
  3. That, election of Sem I classes Geography, which are held in A.H.B., Prof. Manoj Gupta will conduct the elections
  4. That elections of 3<sup>rd</sup> <sup>+5<sup>th</sup></sup> Sem. 'Science' will be conducted by Prof. Suman & Prof. Ramandeep
  5. That elections of 3<sup>rd</sup> <sup>+5<sup>th</sup></sup> Sem 'Arts' will be conducted by Prof. Nidhi & Prof. Seema Sharma & Prof. Surjeet
  6. That elects of 3<sup>rd</sup> <sup>8<sup>th</sup></sup> Sem Commerce will be conducted by Prof. Manoj Gupta & Prof. Minakshya  
That, results will be handed to Prof. Neha, Prof. Pooja + Nidhi for completion  
That elections Meeting ended with vote of thanks and  
closed was attended by:
- |                    |                      |
|--------------------|----------------------|
| 1. Prof. Minakshya | Prof. Nidhi          |
| 3. Prof. Suman     | Prof. Pooja          |
| Prof. Manoj        | Prof. Seema          |
| Prof. Ramandeep    | Prof. Pooja Sharma   |
| Prof. Neha         | Prof. Ashwani        |
| Prof. Surjeet      | Prof. Pooja Paritosh |
- R.A.  
PRINCIPAL

## meeting notice

Members of students welfare Committee are directed to attend meeting in the office of the undersigned on 22<sup>nd</sup> Jan, 2020 at - 3.00 pm.




1. Prof. Hasmukh Chavan RBL
2. Prof. Sujat Kone Raine
3. Prof. Manoj Supte Manoj
4. Prof. Nishant Kone Nishant
- 5.
6. Prof. Shakti Shakti
7. Prof. Roopa Sharma Roopa
8. Prof. Neha Sharma Neha
9. Prof. Eisha Gohil Eisha
- 10.
- 11.
- 12.
- 13.
- 14.

Principal

Minutes of meeting

A meeting of the student welfare committee was held on 24<sup>th</sup> Jun 2020 at 3:50 in the principal chamber. After dinner it was resolved:

1. That, regarding the invitation for cultural fest - 2020 of ~~the~~ IIM EMPYREAN'20, invitation mail has been received.
  2. That, students of the college will be participating in Raag, Nukkad, Story of steps, Climb and disruption.
  3. That, nineteen students will be sent to participate in the above named events.
  4. That an amount of Rs. 5700/- @ Rs. 300 per student will be transferred from student's fund to IIM Lucknow, & the registration fee.
  5. That, keeping in view the late evening time of the fest the parents of the participating students will be asked to sign an undertaking bearing that the parents are sending the students on their own risk & responsibility.
  6. That, college will not be responsible for the commutes to & from the venue of the fest.
- The meeting ended with vote of thanks to the chairs and was attended by:

- |                         |       |   |
|-------------------------|-------|---|
| 1. Prof. Minu Mahajan   | RP/10 | 5. Prof. Shalini  |
| 2. Prof. Sujat K. Raine |       | 6.  |
| 3.                      |       | 7.       |
| 4. Prof. Anshu Kumar    |       | 8. Neha  |
|                         |       | 9.       |

The minutes were put before the principal for approval.

NOTICE  
(3.02.2020)

Student welfare committee members are directed to attend meeting in the office of the undersigned today on 03-02-2020 at 4:00 pm.

1. Prof. Murali Mohan
2. Prof. Sujet
- Prof. Sunil
- Prof. Harsha
- Prof. Nilesh
- Prof. Himanshu
- Prof. Manish
- Prof. Ashwini
- Prof. Shaker
- Prof. Nidhi
- Prof. Neha
- Prof. Sugandha
- Prof. Esha
- Prof. Sapna

Principal

Minutes of meeting

A meeting of students' welfare committee was held on 30<sup>th</sup> Feb 2020 in the principal chamber at 3.00 p.m. After discussion it was resolved:

1. That, since there is a complaint from the students' Council regarding indiscipline from the students' side about the compliance to uniform. Hence it was decided that the faculty members of students' welfare committee will be observing discipline of the Gate as per the following schedule.

Name of the teacher	Timing	Days
1. Prof. Himesh Mahajan 2. Prof. Manish Gupta 3. Prof. Karishma Goyal	9.00 - 9.40	Mon - Fri 3 <sup>rd</sup> - 7 <sup>th</sup> Feb 2020
4. Prof. Sujeeet 5. Prof. Nileep 6. Prof. Nidhi	9.40 - 10.20	Mon. Fri 3 <sup>rd</sup> - 7 <sup>th</sup> Feb 2020

2. That, as Dean Science & Deans Arts positions have been vacated the new names for these positions suggested by the committee were.

Deans	Arts	Science	Commerce
Co Dean	Prof. Sujeeet ✓	Prof. Kamlesh Sathar	Prof. Himesh
Co Dean	Prof. Nileep ✓	Prof. Hema Bhavsar	Prof. Manish

3. That, as prof. Pariksha has shown her unwillingness to be a member of S.W.C., Prof. Hema Bhavsar may be inducted in her place.

The meeting ended with vote of thanks and was attended by:

1. Prof. Minu Mahajan reple
2. Prof. Sujal Kaur Sharma
3. Prof. Manika Gupta T. T. T.
4. Prof. Nishikant
5. Prof. Shikhar
6. Prof. Isha Gupta
7. Prof. Neha
8. Prof. Pooja

The minutes were put before the principal for approval.

R. L. 2  
Principal

## Minutes of the meeting.

A meeting of The Student's Welfare Committee was held today on 1st of July, 2022 at 12:30 pm in Principal Chamber. The agenda of the meeting was to discuss the modalities of the forthcoming CR's / Volunteers Election to form the Student Presidium 2022. In the meeting the following points were discussed & resolved:

- 1) It was unanimously decided that the Elections for the 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semesters Student shall be conducted on 5<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> July, 2022.
- 2) That the teacher incharges for 2<sup>nd</sup> Sem. Arts students shall be Prof. Ramandeep Kous & Prof. Pooja Charak.
- 3) That the teacher incharges for 2<sup>nd</sup> Semester Sciences shall be Prof. Matti & Prof. Sugandha.
- 4) That the teacher incharges for 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Sem. Commerce Students shall be Prof. Namta & Prof. Namta Kundal.
- 5) That the teacher incharges for 4<sup>th</sup> Sem
  - (i) Arts students — 1) Prof. Neelam Thapa  
2) Prof. Susaj Mohini
  - (ii) Science students — 1) Prof. Ashma  
2) Prof. Rajinder.

6) That the teachers incharges for 6<sup>th</sup> Semester (2) Arts students / shall be (A) Prof. Nidhi Suri  
(B) Prof. Mamta

(2) Science Students

(A) Prof. Geetika Malti

(B) Prof. Rajinder

(C) Prof. Ashma

7) It was decided in the meeting that the Elections for C.R.'s / Voluntary (2<sup>nd</sup> Sem Arts students) will be conducted in LVS sections / Communicative MIL.

2<sup>nd</sup> Semester Science Students → (A) Physics (3 sections - 3<sup>rd</sup> Period RKB-2, 2, 3)

(B) Zoology 3 sections. → ZLR-1+2  
BLR-2.

Home Science Deptt - will

8) Elections for 4<sup>th</sup> & 6<sup>th</sup> Sem students will be conducted in Skill Enhancement classes & Home Science Deptt. will conduct Elections in Home Science Deptt. for 4<sup>th</sup> & 6<sup>th</sup> Sem

9) Elections for 6<sup>th</sup> Sem

9) Perfama (Nomination form for class representative) shall be prepared by 2) Prof. Neelam Thapa & Prof. Nidhi

10) Schedule for conducting the Elections will be prepared by Dr. Nidhi Suri

The meeting was attended by the following committee members.

- 1) Prof. Sujata J. Sutar
- 2) Prof. Kabelesh J. Sutar
- 3) Prof. Manita J. Sutar
- 4) Prof. Malki Rajput
- 5) Prof. Neelam Thapa Neelam
- 6) Prof. Suman Bala
- 7) Prof. Astma Gupta
- 8) Prof. Anupama Sharma
- 9)
- 10)

The meeting ended with vote of thanks to the chair and minutes were put before the principal for approval.

~~Principal~~  
PRINCIPAL.

## Minutes of the Meeting

(12/07/2022)

A meeting of the Student's Welfare Committee was held today on 12-07-2022 at 2:00pm in principal's chamber. The agenda of the meeting to discuss the modalities for conducting the forthcoming elections of Student's Presidium Council for session 2022-2023. In the meeting the following points were discussed & resolved:

1) It was unanimously decided by the committee that the student's Council / Presidium for session 2022-2023 will be consisting of the following posts:

- |      |                            |   |                           |
|------|----------------------------|---|---------------------------|
| (1)  | President                  | — | 6 <sup>th</sup> Sem post. |
| (2)  | Vice President             | — | 4 <sup>th</sup> Sem.      |
| (3)  | General Secretary          | — | 6 <sup>th</sup> Sem.      |
| (4)  | Sr. Jt. Secretary          | — | 4 <sup>th</sup> Sem.      |
| (5)  | Jr. Jt. Secretary          | — | 2 <sup>nd</sup> Sem.      |
| (6)  | Head Volunteer             | — | 6 <sup>th</sup> Sem.      |
| (7)  | Sr. Volunteer              | — | 4 <sup>th</sup> Sem.      |
| (8)  | Jr. Volunteer              | — | 2 <sup>nd</sup> Sem.      |
| (9)  | Head Treasurer             | — | 6 <sup>th</sup> Sem.      |
| (10) | Sr. Treasurer              | — | 4 <sup>th</sup> Sem.      |
| (11) | Jr. Treasurer              | — | 2 <sup>nd</sup> Sem.      |
| (12) | Head Information Secretary | — | 6 <sup>th</sup> Sem.      |
| (13) | Sr. Information Secretary  | — | 4 <sup>th</sup> Sem.      |
| (14) | Head Discipline Incharge   | — | 6 <sup>th</sup> Sem.      |
| (15) | Sr. Discipline Incharge    | — | 4 <sup>th</sup> Sem.      |
| (16) | Jr. Discipline Incharge    | — | 2 <sup>nd</sup> Sem.      |

- (2) It was decided that Elected members / Council members will be felicitated by Red base with white letter Batch of Sashet
- (3) It was decided that all the Elected C.R.s / Volunteers will be felicitated by Batches of Sashet both (Green - blue with base white)
- (4) Elections for framing the Council will be on 14th July 2022 (Auditorium) at 10:30 a.m.
- (5) Prof. Anupama and Prof. Harmanul deputed to purchase survey and obtain the Dasti quotations from local market to purchase Batches of Sashes if items were not available on GeM.
- The meeting was attended by following committee members:
- 1) Prof. Sujata Sujan
  - 2) Prof. Kamlesh Jari
  - 3) Prof. Manita Jari
  - 4) Prof. Malti Rajput Malti
  - 5) Prof. Neelam Thapa Neelam
  - 6) Prof. Sumanbala
  - 7) Prof. Ashma Gupta Ashma  
Pradyumna Sharma

The meeting ended with vote of thank to the chair.

MS

## Minutes of the Meeting 6/07/2022.

A meeting of the Student's Welfare Committee was held today on 6/07/2022 at 11:00 am in principal chamber to discuss about the purchase of items (Batches / Sachets) for Student's Volunteers / C.R.'s / Presidents / Council for the session 2022-2023.

It was decided in the meeting that in view of approaching NEP-2020 Conference organized by Higher Education Department of H.K. Govt the purchases of the above said items be made urgently.

Due to the paucity of the time and non-availability of the items on the GeM portal it was decided to purchase the items from the local market.

Prof. Anupama, Prof. Harmeet, Prof. Romandeep deputed to survey and obtain the quotation from the local market to purchase the above said items.

The items will be purchased from the lowest quoted firm after obtaining all the local formalities / Annual Canon. The meeting was attended by following committee members.

- |                  |                  |                  |
|------------------|------------------|------------------|
| 1) Prof. Sujata  | 2) Prof. Kanamta | 3) Prof. Nidhi   |
| 4) Prof. Kamlesh | 5) Prof. Neelam  | 6) Prof. Anupama |
- PRINCIPAL.   
 *(Signature)*

## Minutes of the Meeting

(12/07/2022)

A meeting of the Student's Welfare Committee was held today on 12-07-2022 at 2:00pm in principal chamber. The agenda of the meeting to discuss the modalities for conducting the forthcoming elections of Student's Presidium Council for session 2022-2023. In the meeting the following points were discussed & resolved:

- 1) It was unanimously decided by the committee that the student's Council / Presidium for session 2022-2023 will be consisting of the following posts:
  - (1) President — 6th Sem post.
  - (2) Vice President — 4th Sem.
  - (3) General Secretary — 6th Sem.
  - (4) Sr. Jt. Secretary — 4th Sem.
  - (5) Jr. Jt. Secretary — 2nd Sem.
  - (6) Head Volunteers — 6th Sem.
  - (7) Sr. Volunteer — 4th Sem.
  - (8) Jr. Volunteer — 2nd Sem.
  - (9) Head Treasurer — 6th Sem.
  - (10) Sr. Treasurer — 4th Sem.
  - (11) Jr. Treasurer — 2nd Sem.
  - (12) Head Information Secretary — 6th Sem.
  - (13) Sr. Information Secretary — 4th Sem.
  - (14) Head Discipline Incharge — 6th Sem.
  - (15) Sr. Discipline Incharge — 4th Sem.
  - (16) Jr. Discipline Incharge — 2nd Sem.

- (2) It was decided that Elected members / Council members will be felicitated by Red base with white letter Batch of Sash.
- (3) It was decided that all the Elected C.R.s / Volunteers will be felicitated by Batch of Sash. (Green - blue with base white)
- (4) Elections for forming the Council will be on 14th July 2022. (Auditorium) at 10:30.
- (5) Prof. Anupama and Prof. Haromul deputed to purchase survey and obtain the Quotations from local market to purchase Batch of Sashes if items were not available on GEM.
- The meeting was attended by following committee members:

1) Prof. Sujala ~~Sujala~~

2) Prof. Kamlesh ~~Kamlesh~~

3) Prof. Manita ~~Manita~~

4) Prof. Malti Rajput ~~Malti~~

5) Prof. Neelam Thapa ~~Neelam~~

6) Prof. Sumanbala ~~Sumanbala~~

7) Prof. Asthma Gupta ~~Asthma~~

Prof. Anupama Sharma

The meeting ended with vote of thanks to the chair.

10/10

## Minutes of the Meeting

6/07/2022.

A meeting of the Student's Welfare Committee was held today on 6/07/2022 at 11:00 am in principal chamber to discuss about the purchase of items (Balches/Sachets) for Student's Volunteer's (C.R.'s) Preridium Council for the session 2022-2023.

It was decided in the meeting that in view of approaching NEP-2020 Conference organized by Higher Education Department of Jharkhand Govt the purchases of the above said items be made urgently.

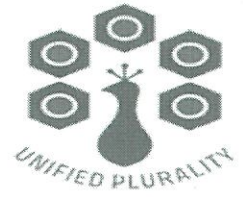
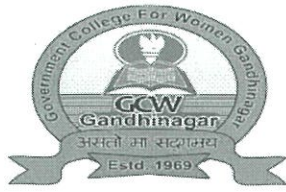
Due to the paucity of the time and non-availability of the items on the GeM portal it was decided to purchase the items from the local market.

Prof. Anupama, Prof. Harmeet, Prof. Ramandeep deputed to Bursary and obtain the quotations from the local market to purchase the above said items.

The items will be purchased from the lowest quoted firm after obtaining all the local formalities/Financial Comms. The meeting was attended by following Committee members.

- |                  |                    |                  |
|------------------|--------------------|------------------|
| 1) Prof. Sujata  | 3) Prof. Ken Mamta | 5) Prof. Nidhi   |
| 2) Prof. Komlesh | 4) Prof. Neelam    | 6) Prof. Anupama |

PRINCIPAL.



**GOVERNMENT COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU**

**POLICY DOCUMENTS**



**PADMA SHRI PADMA SACHDEV**  
**GOVT. COLLEGE FOR WOMEN GANDHINAGAR JAMMU**

(A Constituent College of Cluster University of Jammu)  
**NAAC ACCREDITED, GRADE-A (2<sup>ND</sup> CYCLE)**  
Erstwhile Star College (DBT)



INTERNAL COMPLAINT COMMITTEE

**POLICY DOCUMENT**  
**ON**  
**Prevention, Prohibition and Redressal of Sexual**  
**Harassment**

**Internal Complaints Committee (ICC)&**  
**Internal Quality Assurance Cell (IQAC)**

## **INTRODUCTION**

Sexual harassment constitutes a gross violation of right to equality and dignity for any gender. The Supreme Court of India, in a landmark judgment in August 1997 (Vishaka & Others vs. the State of Rajasthan & others) stated that every instance of sexual harassment is a violation of "Fundamental Rights" under Article 14, 15 and 21 of the Constitution of India, and amount to a violation of the "Right to Freedom" under Article 19(1) (g). Government of India proclaimed "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 on 9.12.2013 which replaced Apex Court's Vishakha Guidelines of 1997. The Act laid down a grievance redressal mechanism under which it is mandatory for all educational institutions to set up Internal Complaints Committee (ICC) to look into such complaints.

The Internal Complaint Committee (ICC) of Padma Shree Padma Sachdev Government College for women is committed to provide a conducive environment, free from violence, harassment, and exploitation amongst the students, teaching & non-teaching staff on the college campus. This includes all forms of gender violence, sexual harassment against women.

## **OBJECTIVES OF ICC**

- a) To develop and implement a policy against sexual harassment of women at the college.
- b) To Prepare and prominently display the policy for the prevention and prohibition of Sexual harassment.
- c) To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.

d) To uphold the commitment of the college to provide an environment free of discrimination harassment, retaliation or sexual assault at all levels.

e) Organize workshops and awareness programmes at regular intervals with the provisions of the Act and Gender sensitizing the employees and students of the college with gender issues.

#### **DEFINITION**

**'Gender Sensitization'** will involve creating awareness about gender issues and working towards creating an enabling environment of gender justice where everyone can work and interact together within an atmosphere of personal security and dignity.

**Sexual Harassment:** Section 2(n) of the Act mentions as: "Sexual Harassment" includes any one or more of the following unwelcome acts or behavior (whether directly or by implication) namely: (i) physical contact and advances; or (ii) a demand or request for sexual favors; or (iii) making sexually colored remarks; or (iv) showing pornography; or (v) any other unwelcome physical, verbal or non-verbal conduct of sexual nature

**'Workplace'** means any space, not necessarily confined to the College premises, in which college related academic, administrative or other activities take place, including places visited by the employee or student arising out or during the course of employment or study.

**'Employee'** means any person on the staff of the College, including teaching and non-teaching staff, temporary, part-time, honorary employee by whatever name called and will include persons employed on a casual or project basis and also employed through contractor.

'Students' means any person who is duly admitted and pursuing a programme of study either through regular mode or distance mode, including those students who is in the process of taking admission, also not yet admitted, shall be treated for the purpose of this policy as a student.

#### **CONSTITUTION OF THE COMMITTEE:**

Adoption of a particular mode of constitution of the ICC must be discussed widely in the institution in a democratic and transparent manner.

- (a) A Presiding Officer who shall be a woman faculty member employed at a senior level at the educational institution;
- (b) Not less than two teaching employees and two non-teaching employees, preferably committed to the cause of woman or who have had experience in social work or have legal knowledge;
- (c) Not less than three students, who shall be enrolled at the undergraduate, masters, and research scholar levels respectively
- (d) One member from amongst non-governmental organizations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment.

#### **JURISDICTION**

1. The policy and the rules & regulations would apply to all students, faculty (permanent and temporary), and non-teaching staff (permanent and temporary) on active roles of the college.
2. The policy would also apply on off-campus official duty such as field work, excursions, picnics, fests, organized by the college.

## **II ICC ENQUIRY PROCEDURE:**

- 1) Upon receipt of the Complaint, the ICC within a period of 5 working days from the date of such communication, shall convene a meeting to deal with the complaint and make preliminary enquiry to verify the facts of the complaint.
- 2) The Committee shall allow both parties to produce relevant documents and witnesses to support their case. The Committee shall sit on a day-to-day basis to record and consider the evidence produced by both parties
- 3) The Committee shall make all endeavors to complete its proceedings within a period of Ninety (90) days from the date of receipt of the complaint.
- 4) On the completion of an inquiry under this Act, the Internal Committee shall provide a report of its findings to the Chairperson/Principal within a period of ten days (10) from the date of completion of the inquiry, and such report be made available to the concerned parties.
- 5) At any time prior to or during the enquiry process the Aggrieved may seek conciliation of the matter in which case the ICC may facilitate such resolution of the complaint by conciliation between the Parties. For this the wishes of the complainant shall be ascertained and if the complainant wishes that a warning would suffice then the alleged offender shall be called to the meeting of the committee, heard and if so satisfied that a warning is just and proper, he may be warned about his behavior and on the basis of documented reconciliation signed by the Parties, all the enquiry proceedings of the ICC shall be dropped.

## **III DISCIPLINARY ACTIONS**

The disciplinary action recommended by the committee to the Principal of the college against the accused could depend on factors such as the nature and an

extent or injury caused to the complainant, the impact of the violation on the institution as a whole, the position of the harasser in the power hierarchy, repetition of offence etc.

A. where the Committee finds an Employee (Faculty, Staff) of the institute involved in sexual harassment of the complainant, it can recommend disciplinary action in the form of (either one or many):

1. Warning
2. Written apology
3. Bond of good behavior
4. Debarring from duties
5. Suspension
6. Any other relevant mechanism

B. Where the committee finds a student of the institute involved in sexual harassment of the complainant, it can recommend disciplinary action in the form of (either one or many):

1. Warning
2. Written apology
3. Bond of good behavior
4. Withhold privileges such as access to the library, scholarships, fellowships, contingency and Identity card
5. Debarring entry into the campus

6.Suspension for a specific period of time

7.Expulsion

8.Denial of readmission

9.Community service

10. Mandatory counseling

11. Any other relevant mechanism

C. In such cases where the committee finds a third party/outsider to be guilty of sexual harassment, the institute's authorities shall initiate action by making a complaint with the appropriate authority and at the institute level it can recommend disciplinary action in the form of.

1. Warning

2. Written apology

3. Debarring entry into the campus

#### **IV REDRESSAL**

1. The committee will submit a report along with recommended disciplinary accusations to the Authority (Principal of the college).

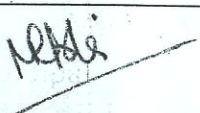
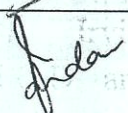
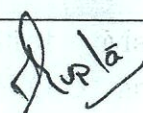

2. The authority upon receipt of the inquiry report shall implement the disciplinary action on the basis of the recommendations of the committee under relevant service rules within 02 months.

3. In such cases that are likely to be rare, where the committee arrives at the conclusion that the allegation by the complainant is malicious or false with the full knowledge of the complainant or where the complainant has produced any forged or misleading document, the committee may recommend punitive action against such complainant.

4. non-adversarial modes of redressal and resolution such as verbal warning, verbal apology, promise of good behavior etc. could also be considered in appropriate cases.

5. Grant such other relief to the complainant as may be prescribed.

**MEMBERS OF THE INTERNAL COMPLAINT COMMITTEE**

S.No,	Name & Designation	Position in the Committee	Signature
1.	Prof. Minu Mahajan, Principal	Chairperson/ Principal	
2.	Dr. Irvinder Kour, H.O.D and Associate Professor, Department. of Home Science	Convenor/ Presiding officer	
3.	Prof. Mamta Gupta, H.O.D and Associate Professor, Department. of Commerce	Member	
4.	Dr. Anupama Pandotra, Associate Professor, Department. of Zoology	Member	
5.	Prof. Sugandha	Member	

	Mahajan, Assistant Prof., Department of Botany		
6.	Prof. Ashok Kumar, HOD and Assistant Prof. Department. Of Bio Chemistry	Member	
7.	Prof. Sunita Devi Assistant Prof., Department. Of Social Work	Member	
8.	Ms. Kousar Akhter, Section Officer	Member (Non-Teaching)	
9.	Mr. Laxmi Narayan	Member (Non-Teaching)	
10	Ms. Diksha Kumari	Professional Social Worker, at Special Cell for Women, Jammu	
10.	Ms Navleen kour	Student Member, PG Semester- 1 <sup>st</sup>	
12.	Ms Aruna Rajput	Student Member, Semester-4 <sup>th</sup>	
13.	Ms Jevika Misri	Student Member, Semester-4 <sup>th</sup>	
14	Ms Rashi Shargal	Student Member, Semester-4 <sup>th</sup>	
15	Ms Aarya sharma	Student Member,	

		Semester 2 <sup>nd</sup>	
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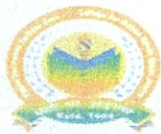
This policy has been framed in accordance with the

1. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013,
2. UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015

*Handwritten signature*

**Principal**

**PSPS Govt. College for Women Gandhinagar  
Govt. P.G. College for Women  
Gandhi Nagar, Jammu**

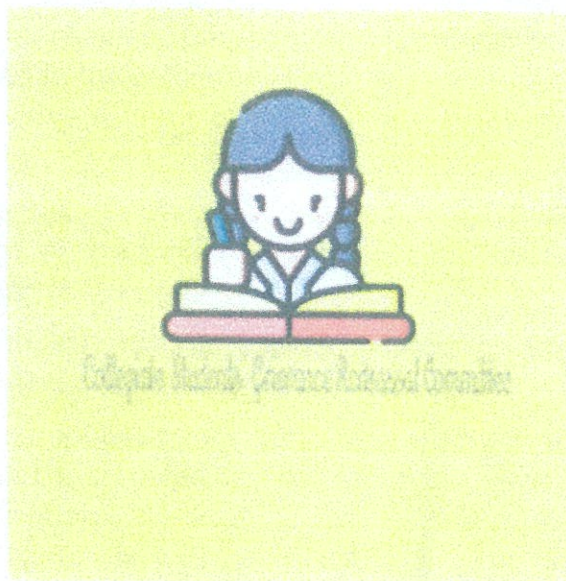


**PADMA SHRI PADMA SACHDEV  
GOVT. COLLEGE FOR WOMEN GANDHINAGAR JAMMU**

(A Constituent College of Cluster University of Jammu)

NAAC ACCREDITED, GRADE-A (2<sup>ND</sup> CYCLE)

Erstwhile Star College (DBT)



**STUDENTS' GRIEVANCE REDRESSAL POLICY**

**Collegiate Students' Grievance Redressal  
Committee (CSGRC) &  
Internal Quality Assurance Cell (IQAC)**

PATIL MA SHREE PADMA SACHDEV GOVERNMENT  
COLLEGE FOR WOMEN

**STUDENTS' GRIEVANCE REDRESSAL POLICY**

“Grievance” means, and includes complaint(s) made by an aggrieved student. Based on the University Grants Commission (Redress of Grievances of Students) Regulations, 2019, the college has a Students’ Grievance Redressal Committee formulated to look into the complaints lodged by any student of the college.

**OBJECTIVES**

- To provide opportunities for redressal of certain grievances of students already enrolled in the college.
- To ensure effective solution to the students’ grievances with an impartial and fair approach.
- Upholding the dignity of the College by ensuring strife free atmosphere in the College by promoting cordial Student-student relationship and Student-teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint boxes have been installed in the Administrative Block in which the students can put in writing their grievances and their suggestions for improving the Academics / Administration in the College. Anonymous grievances will be accepted only in case of general issues related to college but those against a particular person i.e. a teacher, student etc. will not be accepted.
- Advising Students of the College to respect the rights and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.

**Definition.** - In these regulations, unless the context otherwise requires:

- (a) "Student" means a person enrolled in any institution to which these regulations apply.
- (b) "Aggrieved student" means a student, who has any complaint in the matters relating to or connected with the grievances defined under these regulations.

- 34
- (c) "College" means any institution, so defined in clause (b) of sub-section (1) of section 12A of the Act.
- (d) "Collegiate Student Grievance Redressal Committee" (CSGRC) means a committee constituted at the level of an institution, being a college.
- (e) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.
- (f) "Grievance" means, and includes, complaint(s) made by an aggrieved student in respect of the following, namely:
- Academic issues pertaining to teaching, learning and evaluation activities.
  - Student-teacher, student-student grievances.
  - Grievances related to library, canteen, hostel, and other facilities in the college.
  - Grievances related to sports, cultural activities.
  - Grievances related to behavior of stakeholders.

#### **CONSTITUTION OF THE COLLEGIATE STUDENT GRIEVANCE REDRESSAL COMMITTEES (CSGRC):**

(i) A complaint from an aggrieved student relating to a college shall be addressed to the Collegiate Student Grievance Redressal Committee (CSGRC), which has following composition, namely

- (a) Principal of the college - Chairperson;
- (b) A senior faculty member nominated by the Principal-Convener.
- (c) Seven to Eight senior members of the teaching faculty to be nominated by the Principal - Members;
- (d) Five representatives from among the students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in co- curricular activities - Special Invitees.
- (ii) The term of the members and the special invitees shall be for the period of two years.
- (iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall at least be five.
- (iv) In considering the grievances before it, the CSGRC shall follow principles of natural justice.

## Functions of the Grievance Redressal Committee

- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Principal of the college if necessary, for further action.
- To listen, record and scrutinize the grievances submitted to them by the students and take necessary steps as soon as possible.
- To attend to the grievances based on the authenticity and gravity of the situations.
- To forward the recommendations made by the committee to the Head of the Institution for redressal.
- To convene periodical meetings to discuss whether the grievances have been settled and action taken report has been received by the committee.
- To maintain strict confidentiality.

## Procedure

Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person or sent it in writing. Grievances may also be sent by online mode on mail ID given on the website of the college.

- On receipt of an offline/online complaint, against a person or a teacher or a student, the Grievance Redressal Committee shall fix a date for hearing within 15 days of receipt of complaint which shall be communicated to the aggrieved student (Complainant) .
- An aggrieved student may appear either in person or authorize a representative to present the case.
- The Principal shall extend co-operation to the Student Grievance Redressal Committee, in early redressal of grievances.
- The Committee shall, redress the grievances in such a way that a satisfactory relief is provided to the aggrieved student.
- The committee shall then place it for general information on its website.

MEMBERS OF THE COLLEGIATE STUDENT GRIEVANCE REDRESSAL COMMITTEES (GSGRC)

S.No,	Name & Designation	Position in the Committee
1.	Prof. Minu Mahajan (Principal)	Chairperson
2.	Prof. Vasudha Chaudhari (Associate Professor)	Convenor <i>Vasudha</i>
3.	Prof. Harjeet Sodhi (Associate Professor)	Member <i>Harjeet</i>
4.	Prof. Nargis Nelofar (Associate Professor)	Member <i>Nargis</i>
5.	Prof. Anju Koul (Assistant Professor)	Member <i>Anju</i>
6.	Prof. Shakun Mahajan (Assistant Professor)	Member <i>Shakun</i>
7.	Prof. Sham Lal (Assistant Professor)	Member <i>Sham Lal</i>
8.	Prof. Shaista Ajaz (Assistant Professor)	Member <i>Shaista</i>
9.	Prof. Nitasha Sawhney (Assistant Professor)	Member <i>Nitasha</i>
10.	Prof. Kiran Kalra (Assistant Professor)	Member <i>Kiran</i>
11.	Prof. Syed Shehna (Assistant Professor)	Member <i>Shehna</i>
12.	Prof. Vijender Kumar (Assistant Professor)	Member <i>Vijender</i>
13.	Joyleen Kour (Student)	Special Invitee <i>Joyleen</i>
14.	Sania (Student)	Special Invitee <i>Sania</i>
15.	Saloni Sharma (Student)	Special Invitee <i>Saloni</i>
16.	Kritika (Student)	Special Invitee <i>Kritika</i>
17.	Diya Chib (Student)	Special Invitee <i>Diya Chib</i>

*Principal*

Principal

PSPS Govt. College for women Gandhinagar

P. S. P. S.

Govt. P.G. College for Women  
Gandhi Nagar, Jammu



**PADMA SHRI PADMA SACHDEV**

**GOVT. COLLEGE FOR WOMEN GANDHINAGAR JAMMU**

**(A Constituent College of Cluster University of Jammu)**

**NAAC ACCREDITED, GRADE-A (2<sup>ND</sup> CYCLE)**

**Erstwhile Star College (DBT)**



**ANTI RAGGING POLICY DOCUMENT**

**Anti-Ragging Committee (ARC) &  
Internal Quality Assurance Cell (IQAC)**

# CONTENTS

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## **1. Background**

Ragging is a criminal offence and UGC has framed regulations on curbing the menace of ragging in Higher Educational Institutions, in order to prohibit, prevent and eliminate the scourge of ragging. This policy has been formulated in consonance with UGC Rules 2016, on Anti Ragging in Higher Educational Institutions / Universities, as published in the gazette notification by the Anti Ragging Committee of Padma Shri Padma Sachdev Government College for Women Gandhinagar, Jammu.

## **2. Objectives of the Policy**

To prohibit, prevent and eliminate any conduct by any student or students which constitutes ragging.

## **3. What constitutes Ragging**

Ragging constitutes one or more of any of the following acts:

- any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;

- any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

#### **4. Measures for prevention of ragging at the institution level:**

##### **i) Before admissions:-**

- The advertisement for admissions shall clearly mention that ragging is totally banned / prohibited in this College and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.
- The 'Prospectus' and other 'admission related documents' shall incorporate all directions as applicable, so that the candidates and their parents/

guardians are sensitized in respect of the prohibition and consequences of ragging.

- The application form for admission/ enrolment shall have a printed undertaking, to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.
- The application form shall also contain a printed undertaking, to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.
- A database shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The database shall also function as a record of ragging complaints received.
- The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/transfer certificate/migration certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.
- A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.

- At the commencement of the academic session the Principal shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/ guardians, faculty, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places.
- Apart from placing posters the Anti Ragging Committee shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.
- K .Installation of CCTV cameras at vital points.

**ii) On admission:**

- The Anti ragging committee shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
- The Committee shall also organize joint sensitization programmes of 'freshers' and seniors in different forms as follows
  - (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor;

- (ii) joint orientation programme of 'freshers' and seniors to be addressed by the principal/Head of the institution, and the anti -ragging committee ;
  - (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members ;
  - (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.
- Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

**iii) At the end of the academic year:**

- At the end of every academic year the College shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as the number of batches in the institution.
- b. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff '. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.
- In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.

## **5. Redressal of Ragging Cases**

In case of any ragging case reported



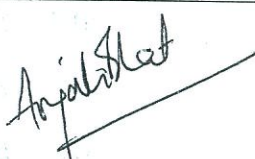

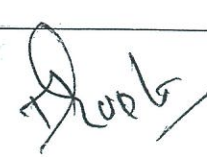

- If the ragging instance is reported to be in occurrence, then the Anti-Ragging Committee (ARC) members shall immediately arrange for securing the complainant and/or victim
- The victim should be taken for counseling
- A written complaint shall be received from the complainant and/or victim describing the full details instance, date, time and place of occurrence
- The complainant's and/or victim's identity such as name, branch, semester, section, contact number, e-mail id, parent's name, parent's contact shall be obtained
- The alleged's identity such as name, branch, semester, section, contact number, email id, parent's name, parent's contact shall be obtained
- The complaint shall be noted down in the Ragging Complaints Book
- The complaint shall be brought to the notice of the Principal
- A hearing shall be held in consultation with the Principal to resolve the issue to decide upon the action
- The actions against the alleged if found guilty shall be recommended by the Anti Ragging Committee (ARC) to the Head of the institution in reference to the recommended actions by the UGC

## **6. Actions**


- The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.

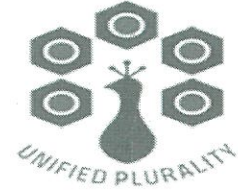
- The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
  - Cancellation of admission
  - Suspension from attending classes
  - Withholding/withdrawing scholarship/fellowship and other benefits
  - Debarring from appearing in any test/examination or other evaluation process
  - Withholding results
  - Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - Suspension/expulsion from the hostel
  - Rustication from the institution for period ranging from 1 to 4 semesters
  - Expulsion from the institution and consequent debarring from admission to any other institution.
  - Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

## MEMBERS OF THE ANTI RAGGING COMMITTEE

Sno.	Name & Designation	Position in the Committee	Signature
1	Prof. Minu Mahajan Principal PH. No.9419102359	Chairperson	
2	Prof. Mala Bhasin Associate Professor PH. No.9419134339	Convenor	
3	Dr. Anjali Bhat (Dean Arts) Associate Professor PH. No.9906078139	Member (teaching faculty)	
4	Prof. Kamlesh Slathia (Dean Science) Associate Professor PH. No. 9469150861	Member (teaching faculty)	
5	Prof. Mamta Gupta (Dean Commerce) Associate Professor PH. No. 7889473198	Member (teaching faculty)	
6	Prof. Anuradha Gandotra Associate Professor PH. No.9419210692	Member (teaching faculty)	

7	Mr. Chand Misri (Father of Vice president) PH. No. 9419268216	Member (Parent)	<u>Chand Misri</u>
8	Mrs. Radhika Sharma (Mother of student) PH. No. 7006040367	Member (Parent)	<u>Radhika</u>
9	Naeeya Gupta Roll.No 544 PH. No. 6006227237	Member (Student) Fresher	<u>Naeeya Gupta</u>
10	Ashpreet Kour Roll.No. 1521 PH. No. 8899188533	Member (Student) Senior	<u>Ashpreet Kour</u>
11	Ms.Kouser Akhter Section Officer PH. No. 9419141184	Member (Non- teaching)	<u>Kouser Akhter</u>
12	Mr. Laxmi Narayan I/C University Section PH. No. 9018873362	Member (Non- teaching)	<u>Laxmi Narayan</u>

  
**Principal**  
**P. S. P. S.**  
**PSPS Govt College for women**  
**Gandhi Nagar, Jammu**  
**Gandhinagar**



**GOVERNMENT COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU**

**HOSTEL MESS COMMITTEES**

## MESS COMMITTEE MEMBERS:

Page No.

Date: / / 201

Mess Committee members of the hostel for the month of November-December (2017).

Name	Semester	roll no	Signature
Husniya Nazir	V		
Toibha Naseem	V	179	Toibha Naseem
Kaenika Sharma	V		
Kareena	V	141	Kareena
Khalda	IV	2325	Khalda
Seerat	III	2742	Seerat
Naima	I		
Aastha	III	1993	Aastha
Ayushi Sharma		2559	Ayushi
Azra	I	2601	Azra
Kirti	I	2642	Kirti
Sanjana	I	1602	Sanjana
Amisha	I		
Anamika	I		Anamika

## DISCIPLINE COMMITTEE MEMBERS

Name	Semester	roll no	Signature
Rehana Khanam	5th	625	Rehana Khanam
Husniya	5th		
Seerat	3rd	2742	Seerat
Toibha Naseem	3th	179	Toibha Naseem
Palak Sharma	3rd		Palak
Sunandhanika Khayuria	3rd		Sunandhanika

SESSION 2018-2019

COMMITTEE MEMBERS OF THE HOSTEL  
FOR THE MONTH SEPTEMBER

MESS COMMITTEE MEMBERS

NAME	SEMESTER	ROLL NO.	SIGNATURE
1. Meenakshi Jamwal	V	2594	Meenakshi
2. Tanvi Sharma	V	2596	Tanvi
3. Rovita Devi	V	2595	Rovita
4. Aabha Sharma	V	139	Aabha
5. Freha Tahir	V	1713	Freha
6. Khalda Parveen	V	2331	Khalda
7. Satvir Kour	V	1667	Satvir
8. Aditi Manhas	III	204	Aditi Manhas
9. Naima Mehjoor	III	1803	Naima
10. Sonika Kattal	I	365	Sonika
11. Shagun Bharti	I	2029	Shagun
12. Shivani Mangral	I	1715	Shivani Mangral

WING LEADERS

OLD WING - A

Sutinderjeet Kour	III	2563	Sutinderjeet Kour
Shivani Sharma	V	249	Shivani
Issued 2 Harpic - 1 Phenyl	Shivani		Sutinderjeet Kour (Received)

OLD WING - B

Tanvi Sharma	V	2596	Tanvi Sharma
Shameem	V	2453	Shameem
Issued 2 Harpic - 1 Phenyl	Shameem		(Received)

## OLD WING - C

Aditi Manhas	III	204	Aditi Manhas
Gurpreet	III	208	Gurpreet
Issued 2 Harpic and 1 phenyl			Aditi Manhas
			(Received)

## OLD WING - D

Taruna	III	429	Taruna
Simmy	III	931	Simmy
Issued 2 Harpic 1-phenyl			Taruna
			(Received)
RED WING (ROOM 1-4)			

Khalda Parveen	V	2331	Khalda
Issued 2 Harpic and 1 phenyl (Received)			Khalda
RED WING (ROOM 5-8)			

Divya	V	689	Divya
RED WING (ROOM 9-12)			

Riya Khajuria	V	316	Riya
Issued 1 Harpic and 1 phenyl (Received)			Riya
RED WING (ROOM 13-16)			

Simran	V	318	Simran
--------	---	-----	--------

## WHITE WING (ROOM 1-4)

Maya	I	1724	Maya
Issued 2 Harpic and 1 phenyl (Received)			Maya
WHITE WING (ROOM 6-10)			

Anjali	I	5	Anjali
--------	---	---	--------

WHITE WING (ROOM 11-14)

Sonika

I

3

Donika

DISCIPLINE COMMITTEE MEMBERS

Asia Khaleel

Sem II

9906379293

Asiast

Kritika Rajput

Sem II

9149515233

Kritika

Shamim Akhtar

Sem II

7989963215

Shamim

Shweta Sharma

Sem III

71006581624

Shweta

Sheetal Kumari

Sem III

7889800535

Sheetal

Samriddha Sharma

Sem III

81082302614

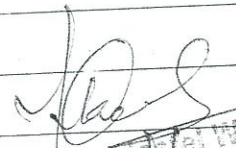
Samriddha

Dimple Bhatti

Sem II

9149720969


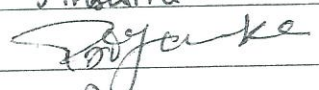
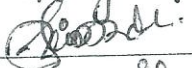
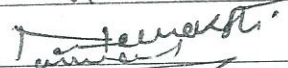
Dimple


  
 Head of the Discipline Committee  
 Womans College Gandhi Nagar  
 Jaipur

## COMMITTEE MEMBERS OF THE HOSTEL.

FOR THE MONTH MARCH AND APRIL 2019

### MESS COMMITTEE MEMBERS

	<u>Name</u>	<u>Semester</u>	<u>Roll no</u>	<u>Signature</u>
①	Simran Thakur	IV	2223	
②	Anshita Gupta	IV	2222	Anshita
③	Priyanka	IV	146	
④	Priya	IV	2234	Priya
⑤	Samridhi	IV	202	
⑥	Tanvi Sharma	IV	2596	Tanvi Sharma
⑦	Heenakshi	V	2594	
⑧	Komal	II	2155	Komal
⑨	Nidhi	II	260	Nidhi

  
 Warden  
 Women Hostel  
 Smt. Sushil Nag  
 Varanasi

Sept/2019..

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MESS COMMITTEE MEMBERS for MONTH - Sept

Room no.	Name	Sem	Phone no.	Signature
6.	Priya Sharma	Sem V	9622281613	Priya Sharma
6.	Simran Thakur	Sem V	8492920589	Simran Thakur
6.	Anshita Gupta	Sem V	7889445066	Anshita Gupta
6.	Priyanka Sharma	Sem V	9596607009	Priyanka Sharma
4.	Najma Mehjoor	Sem V	9797430937	Najma Mehjoor
2.	Komal	Sem III	8899164236	Komal
20.	Nidhi	Sem III	7006655124	Nidhi
2.	Deepika	Sem III	6005493401	Deepika

Hostel Committee Members :-

1. Sujata Dr. Sujata Sathia
2. Veeram Prof. Veeram Blagat
3. Anupama Prof. Anupama
4. Ashwani Khajuria Prof. Ashwani Khajuria
5. Mala Ghosh Prof. Mala Ghosh

For the m/p Oct 2011

Page No.

Date:

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Mess Committee members for month (October)

no.	Name	Sem	Phone no.	Signature
11	Saika Tabassum	V	6006109204	Saika.
12	Jaruna Thakur	V	9797311096	Thakur
13	Meenakshi	V		Meenakshi
14	Bharti Sharma	V		Bharti
16	Deepika Rajput	III		Deepika
17	Preeti Prasher	III		PREETI
15	Maya Rana	III	8082428247	Maya
18	Sujata Kumari	III		

Head of Institution  
Women College Gandhi Nagar  
Jamnagar

- 1
- 2 neelan Prof. Neelan Bhagat
- 3 Prof. Kamlesh Sathia
- 4 Dr. Shernim Akhter
- 5 Prof. Mala Bhasin
- 6 Prof. Anurag Sharma

Nov. 2019

Mess committee members for month -

Room no.	Name	Sec.	Phn. no.	Signature
04	Naima Mehjoo	V	9797430937	
29	Azeza Malik	V	9070707221	
04	Tahira Anjum	V	6005921170	
04	Sumaira done	V	7051044776	
04	Shabina done	V	9149944547	Shabina
16	Sonal Sharma	V	7889773890	
16	Neha Sharma	V	8082655047	
16	Shivangi Khajuria	V	7006110943	Shivangi
02	Deepika Rajput	III	6005493401	
	Janvi	III		Janvi

Headmistress  
Women College Gandhi Nagar  
Jamnagar

## MESS COMMITTEE MEMBERS

1.	Nedhi Thakur	Sem V	[ (Wing A) ]
2.	Anju Chib	Sem V	
3.	Mamta Thakur	Sem III	[ (Wing B) ]
4.	Kajal Devi	Sem III	
5.	Nargot Kour	Sem V	[ (Wing D) ]
6.	Bhasti Sharma	Sem III	
7.	Palak Sharma	Sem III	[ (Wing C) ]
8.	Sakshi Sharma	Sem III	

Hostel Warden  
Women College Gandhi Nagar  
Jamnab

1.	Nedhi	(8899143284)
2.	Anju Chib	(7006598801)
3.	Mamta	(6005800763)
4.	Kajal	(9103196050)
5.	Nargot	(7005758299)
6.	Bhasti	(7006943885)
7.	Palak	(9896613562)
8.	Sakshi	(6006115602)

28/4/23 → Mess committee members were elected in the presence of Hostel warden Vandana ji

Hostel committee members:-

1. Prof. Neelam Shargat. neelam

Prof. Kamlesh Slathia

Prof. Mala Bhasin

Anupama Sharma

Wing leaders :-

Red wing :-

Mahima VI

Surbaya VI

Sapna VI

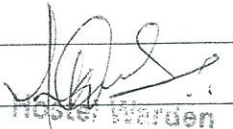
Anjali VI

MESS COMMITTEE MEMBERS 2022 - 23

<u>NAME</u>	<u>SEM.</u>	<u>Phone no's</u>	
Sonam	VI	8825029299	Sonam
sonalika	VI		
Pallvi	VI	9797887102	
Sonali Saini	VI	9797561460	
Preeti	VI	9797386656	Preeti
Kajal	VI	9682167631	Kajal
Riya	VI	9797986140	Riya
Aksiti	VI	9622813411	Aksiti
Smriti	VI	8492951335	Smriti
Prachi	VI	8493878426	Prachi

Hostel committee members :-

1. Prof. Neelam Mehta - neelam

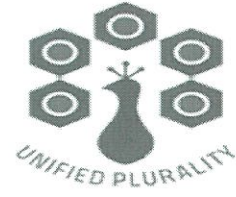
  
Hostel Warden

Women College Gandhi Nagar  
Jamnagar

Prof. Kamlesh Shahani

Prof. Mala Bhasin

Prof. Anupama Sharma



**GOVERNMENT COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU**

**DIWALI MELA**

## MEETING NOTICE

11/10/2018

All the faculty members are required to attend a meeting on 12<sup>th</sup> October 2018 at 10.30 A.M. in the department to work out the modalities and discuss about various preparation for Diwali Mela to be conducted in the department.

  
HOD HOME SCIENCE  
Govt. College for Women  
Gandhi Nagar, Jammu

GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
DEPARTMENT OF HOME SCIENCE

**NOTICE**

15/10/2018

The department of home science is organizing exhibition cum sale titled "Diwali Mela" in first week of November 2018. All students of Home Science department are required to participate by displaying their Handmade Articles in the Mela. The articles must be approved from their respective teachers before 25<sup>th</sup> October.



HOD, HOME SCIENCE


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GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
DEPARTMENT OF HOME SCIENCE


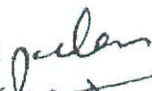





### MINUTES OF THE MEETING

The meeting was called to discuss the preparations and modalities for the upcoming Diwali Mela to be conducted in the department.

- It was decided that the event would be held in Home Science lawns on 2<sup>nd</sup> November.
- A range of activities such as stalls, games, and food counters would be organized to ensure an enjoyable experience for attendees.
- To ensure a smooth execution of the event, responsibilities were delegated as follows:
  - It was emphasized that the event aimed to showcase handmade items created by the students, including diyas, decorative items, crafts, and food stalls.
  - The faculty members shared their suggestions on organizing the mela effectively, ensuring smooth execution and maximum participation from the students.
  - It was agreed that various sub-committees of staff with students would be formed to handle different stalls.
  - The responsibilities and roles of each committee were discussed, and volunteers were sought from among the faculty members to lead and assist in these committees.

  
HOD Home Science  
Department of Home Science  
Gandhi Nagar Jammu

The following members attended the meeting:

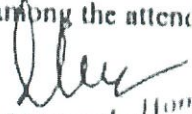
1. Dr. Irvinder Kour 
2. Dr. Anjali Bhat
3. Prof. Neelam Bhagat 
4. Dr. Ramandeep Kour 
5. Dr. Neelima Gupta 
6. Prof. Shivani Sawhney 
7. Dr. Preeti 
8. Prof. Anu Choudhary 

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GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
DEPARTMENT OF HOME SCIENCE

**OUTCOMES OF DIWALI MELA**

1. **Showcasing Creativity and Talent:** The mela provided a platform for the students of the Home Science Department to showcase their creativity and talents. It allowed them to display their skills in various areas such as handicrafts, cooking, design, and entrepreneurship. This exposure not only boosted their confidence but also provided valuable practical experience.
2. **Development of Entrepreneurial Skills:** The mela served as an opportunity for the younger generation to explore their entrepreneurial skills. The students were involved in setting up stalls, managing inventory, marketing their products, and interacting with customers. They learned important aspects of running a business, such as financial management, customer service, and marketing strategies.
3. **Cultural Exposure:** Through the mela, the students and visitors had the chance to immerse themselves in the cultural and traditional aspects of Indian festivals like Diwali. The diverse range of products, decorations, and food items on display highlighted the vibrancy and richness of these festivals. It helped foster a deeper understanding and appreciation of Indian traditions and values.
4. **Economic Opportunities:** The mela offered a platform for students and alumni to sell their products and generate income. By creating their own unique items and marketing them effectively, they gained valuable experience in entrepreneurship and income generation. This exposure to the business world could potentially inspire and empower them to pursue entrepreneurial ventures in the future.
5. **Community Engagement:** It provided an opportunity for people to come together, interact, and celebrate the festive spirit. The engaging activities and stalls created a lively atmosphere, fostering a sense of unity and camaraderie among the attendees.

  
HOD HOME SCIENCE  
H.O.D. Home Science  
Govt. College for Women  
Gandhi Nagar Jammu


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GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
DEPARTMENT OF HOME SCIENCE

MEETING NOTICE

06/10/2019

All the faculty members are required to attend a meeting on 7<sup>th</sup> October 2019 at 11.30 A.M. in the department to work out the modalities and discuss about various preparations for Diwali Mela to be conducted in the department.

  
**HOD HOME SCIENCE**  
Home Science  
Govt. College  
Gandhi Nagar Jammu


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DEPARTMENT OF HOME SCIENCE







**MINUTES OF THE MEETING**

The meeting was called to discuss the preparations and modalities for the upcoming Diwali Mela to be conducted in the department.

- It was decided that the event would be held in the corridors of the Home Science Department.
- It was further decided that the event would be on 22<sup>nd</sup> October 2019.
- A range of activities such as cultural performances, stalls, games, and food counters would be organized to ensure an enjoyable experience for attendees.
- To ensure a smooth execution of the event, responsibilities were delegated as follows:
  - It was emphasized that the event aimed to showcase handmade items created by the students, including diyas, decorative items, crafts, and food stalls.
  - The faculty members shared their suggestions on organizing the mela effectively, ensuring smooth execution and maximum participation from the students.
  - It was agreed that various sub-committees of staff with students would be formed to handle different stalls.
  - The responsibilities and roles of each committee were discussed, and volunteers were sought from among the faculty members to lead and assist in these committees.

  
HOD Home Science  
Govt. College for Women  
Gandhi Nagar Jammu

The following members attended the meeting:


1. Dr. Irvinder Kour 
2. Dr. Anjali Bhat 
3. Prof. Neelam Bhagat 
4. Dr. Ramandeep Kour 
5. Dr. Neelima Gupta 
6. Prof. Shivani Sawhney 

**GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**  
**DEPARTMENT OF HOME SCIENCE**

**NOTICE**

**08/10/2019**

The department of home science is organizing exhibition cum sale titled "Diwali Mela" in fourth week of October 2019. All students of Home Science department are required to participate by displaying their Handmade Articles in the Mela. The articles must be approved from their respective teachers before 17<sup>th</sup> October.

  
**HOD HOME SCIENCE**  
Govt. College for Women  
Gandhi Nagar Jammu

**GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**  
**DEPARTMENT OF HOME SCIENCE**

**REPORT:**

**DIWALI MELA**

The Home Science Department of Government College for Women Gandhi Nagar, Jammu, organized a magnificent Diwali Mela on 22<sup>nd</sup> October 2019 in the college campus. The event served as a vibrant platform for the students to showcase their creativity, talents, and entrepreneurial skills. The mela was a resounding success, attracting a large crowd and creating an atmosphere of celebration and festivity.

The grand inauguration of the mela was done by Prof. Ravinder Tickoo, the esteemed Principal of the college. During his visit to the stalls, he interacted with the students, appreciating their efforts and encouraging their entrepreneurial spirit. The mela featured an array of stalls displaying a wide variety of products prepared by the talented students and alumni of the Home Science Department. The stalls showcased gifting and decorative items, including handcrafted diyas, vibrant rangoli colors, tie-dye dupattas, bangles, designer apparel, juthis, ornaments, bed linen, purses, and lamps. The uniqueness and quality of these products received an overwhelming response from the enthusiastic crowd.

Food lovers were not disappointed as the mela featured a diverse range of food stalls. From nutritious handmade chocolates and healthy, assorted muffins and cakes to popular street food delicacies such as vada pav, kanda bhaji, and bhel puri, the food stalls catered to every palate. The students' culinary skills were showcased in the delicious and tempting dishes prepared with utmost care and hygiene.

During his address to the audience, Principal highlighted the significance of such events. She emphasized that the mela provided a platform for students to showcase their talents, nurture their entrepreneurial skills, and gain exposure to the diverse culture and traditions of the secular society of India. He commended the students and staff for their hard work and dedication in organizing such a successful event. Prof. Tickoo extended his heartfelt best wishes to everyone on the occasion of Diwali and encouraged them to maintain the spirit of entrepreneurship and the ethos of "Earn while you Learn."

**GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**  
**DEPARTMENT OF HOME SCIENCE**

**OUTCOMES**

1. **Showcasing Creativity and Talent:** The mela provided a platform for the students of the Home Science Department to showcase their creativity and talents. It allowed them to display their skills in various areas such as handicrafts, cooking, design, and entrepreneurship. This exposure not only boosted their confidence but also provided valuable practical experience.
2. **Development of Entrepreneurial Skills:** The mela served as an opportunity for the younger generation to explore their entrepreneurial skills. The students were involved in setting up stalls, managing inventory, marketing their products, and interacting with customers. They learned important aspects of running a business, such as financial management, customer service, and marketing strategies.
3. **Cultural Exposure:** Through the mela, the students and visitors had the chance to immerse themselves in the cultural and traditional aspects of Indian festivals like Diwali. The diverse range of products, decorations, and food items on display highlighted the vibrancy and richness of these festivals. It helped foster a deeper understanding and appreciation of Indian traditions and values.
4. **Economic Opportunities:** The mela offered a platform for students and alumni to sell their products and generate income. By creating their own unique items and marketing them effectively, they gained valuable experience in entrepreneurship and income generation. This exposure to the business world could potentially inspire and empower them to pursue entrepreneurial ventures in the future.
5. **Community Engagement:** It provided an opportunity for people to come together, interact, and celebrate the festive spirit. The engaging activities and stalls created a lively atmosphere, fostering a sense of unity and camaraderie among the attendees.

  
**HOD HOME SCIENCE**

H.O.D. Deptt. Home Science  
Govt. College for Women  
Gandhi Nagar, Jammu.

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**DEPARTMENT OF HOME SCIENCE**  
**P.S.P.S GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**

**Staff Meeting Notice**

**26/09/22**

It is hereby informed to all the faculty members of the department to attend departmental meeting on 27<sup>th</sup> September at 11.00 AM. Agenda of the meeting include:

1. Discussion of the activities to be planned for October, November, and December.
2. Discussion of any potential obstacles or challenges that may arise.
3. Brainstorming ideas for improving efficiency and productivity.
4. Delegating responsibilities and tasks among staff members.

  
HOD Home Science

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DEPARTMENT OF HOME SCIENCE  
P.S.P.S GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU

**Minutes of Meeting of the Department of Home Science**

**Attendees:**

1. Dr. Irvinder Kour
2. Dr. Anjali Bhat
3. Prof. Neelam Bhagat
4. Dr. Ramandeep Kour
5. Dr. Neelima Gupta
6. Prof. Shivani Sawhney

**Agenda:** Activities to be conducted in the months of October, November, and December 2022.

**Discussion Points:**

1. An exhibition cum sale titled "Diwali and Karwachouth Mela" has been planned in the Home Science department for the month of October. The event aims to display and sell various handicrafts and textile items crafted by the talented students. Additionally, the department has decided to extend an invitation to the alumni who have ventured into entrepreneurship to showcase and sell their products. The exhibition will be held in the Home Science lawns, providing a spacious and convenient venue for the event.
2. The department will organize "Milk Day celebrations" for students in the month of November to commemorate National Milk Day. A competition would be organized and all college's students would be eligible to participate in a competition. Judges would be from the senior faculty of the college.
3. The department will organize a two-days Fabric Painting workshop in the month of December for students, faculty, and staff members. The workshop will be conducted by a certified fabric painting instructor from PIDILITE fevicryl and will focus on various techniques on Fabric painting. The workshop will be held in home science department, which can accommodate up to 50 participants. The participants will be given certificates for their participation.

**Adjournment:**

The meeting was adjourned at 12:00 pm.

1. Dr. Irvinder Kour *Irvinder* HOD

2. Dr. Anjali Bhat

3. Prof. Neelam Bhagat *neelam*

4. Dr. Ramandeep Kour *Ramandeep*

5. Dr. Neelima Gupta *neelima*

6. Prof. Shivani Sawhney *Shivani*

NOTICE

The department of home science is organizing exhibition cum sale titled "Diwali and Karwachouthi Mela" in first week of October 2022. All students of Home Science department are required to participate by displaying their Handmade Articles in the mela. The articles must be approved from their respective teachers before 30<sup>th</sup> September.

  
HOD

DEPARTMENT OF HOME SCIENCE

P.S.P.S GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU

**Report: Karwachauth cum Diwali Mela at Padma Shri Padma Sachdev Government PG College for Women**

The Home Science Department of Padma Shri Padma Sachdev Government PG College for Women in Gandhi Nagar, Jammu, organized a magnificent Karwachauth cum Diwali Mela on the college campus. The event served as a vibrant platform for the students to showcase their creativity, talents, and entrepreneurial skills. The mela was a resounding success, attracting a large crowd and creating an atmosphere of celebration and festivity.

The grand inauguration of the mela was done by Prof. Minu Mahajan, the esteemed Principal of the college. With excitement and cheer from the students and staff, Prof. Mahajan cut the ribbon, officially opening the mela. During her visit to the stalls, she interacted with the students, appreciating their efforts and encouraging their entrepreneurial spirit. Her presence and words of encouragement added a sense of pride and motivation to the event.

The mela featured an array of stalls displaying a wide variety of products prepared by the talented students and alumni of the Home Science Department. The stalls showcased gifting and decorative items, including handcrafted diyas, vibrant rangoli colors, tie-dye dupattas, bangles, designer apparel, juthis, ornaments, bed linen, purses, and lamps. The uniqueness and quality of these products received an overwhelming response from the enthusiastic crowd.

In addition to the shopping extravaganza, the mela offered various entertainment and engagement activities. Fun-filled games, a music-on-demand booth, a nail art corner, and a selfie corner were among the special attractions. These engaging activities added an element of fun and entertainment to the event, keeping the visitors entertained and involved throughout the day.

Food lovers were not disappointed as the mela featured a diverse range of food stalls. From nutritious handmade chocolates and healthy, assorted muffins and cakes to popular street food delicacies such as vada pav, kanda bhaji, and bhel puri, the food stalls catered to every palate. The students' culinary skills were showcased in the delicious and tempting dishes prepared with utmost care and hygiene.

During her address to the audience, Principal Prof. Mahajan highlighted the significance of such events. She emphasized that the mela provided a platform for students to showcase their talents, nurture their entrepreneurial skills, and gain exposure to the diverse culture and traditions of the secular society of India. She commended the students and staff for their hard work and dedication in organizing such a successful event. Prof. Mahajan extended her heartfelt best wishes to everyone on the occasion of Diwali and encouraged them to maintain the spirit of entrepreneurship and the ethos of "Earn while you Learn."

The Karwachauth cum Diwali Mela at Padma Shri Padma Sachdev Government PG College for Women was an outstanding celebration of creativity, talent, and entrepreneurial spirit. The

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event not only provided a platform for the students to showcase their skills, but it also brought joy and excitement to the campus. The hard work and dedication of the students and alumni of the Home Science Department, coupled with the support and appreciation from the principal and the attendees, ensured the resounding success of the mela.

*Adar*  
HOD Home Sc.

### Attendance sheet of Diwali and Kampanauth Mela

S.No.	Semester	Roll No.	Name	Signature
<b>BANGLES</b>				
1.	Sam IV	2212	Mamsha Pathi	<i>Mamsha</i>
2.	"	2070	Sanpreet	<i>Sanpreet</i>
3.	"	1626	Ishan	<i>Ishan</i>
4.	"	1656	Anshu	<i>Anshu</i>
5.	"	1639	Sofiya	<i>Sofiya</i>
<b>DIYAS</b>				
1.	IV	2222	Tania	<i>Tania</i>
2.	"	2175	Keeta	<i>Keeta</i>
3.	"	1634	Sonam	<i>Sonam</i>
4.	"	1641	Shreeta	<i>Shreeta</i>
5.	"	1734	<del>Raksha</del> Sakshi	<i>Sakshi</i>
1.	<del>Sam IV</del>	2215	Anshu	<i>Anshu</i>
2.	IV	1611	Gurjeet	<i>Gurjeet</i>
3.	"	1787	Harshi	<i>Harshi</i>
4.	"	1329	Shreya	<i>Shreya</i>
5.	"	1796	Shreya	<i>Shreya</i>
6.	"	1640	Estu	<i>Estu</i>
7.	"	1998	Adisha	<i>Adisha</i>
8.	"	2046	Manjeet	<i>Manjeet</i>
<b>RANGOLI COLORS</b>				
1.	IV	1613	Nitesha	<i>Nitesha</i>
2.	"	1626	Siya	<i>Siya</i>
3.	"	1640	Priyanka	<i>Priyanka</i>
4.	"	2152	Shirsh	<i>Shirsh</i>
5.	"	1633	Sakshi Koul	<i>Sakshi</i>
6.	"	2124	Aarav	<i>Aarav</i>
7.	"	2224	Aruna	<i>Aruna</i>
8.	"	2893	Kanchan	<i>Kanchan</i>
9.	"	1617	Jaswini	<i>Jaswini</i>
<b>CARDS</b>				
1.	"	1481	Mehak	<i>Mehak</i>
2.	"	1392	Saba	<i>Saba</i>
3.	"	1741	Mandeeep	<i>Mandeeep</i>
4.	"	1491	Nighat	<i>Nighat</i>
5.	"	1639	Kanchan	<i>Nighat</i>
6.	"	1771	Monika	<i>Monika</i>
7.	"	2234	Muskan	<i>Muskan</i>
8.	"	1392	Nisha	<i>Nisha</i>
<b>KARUP</b>				
1.	Sam IV	<del>1449</del> 1449	Nitika	<i>Nitika</i>
2.	"	1848	Aksha	<i>Aksha</i>
3.	"	2436	Riya	<i>Riya</i>
4.	"	1614	Savitri	<i>Savitri</i>

Ind Semester

S.No.	Semester	Roll No.	Name	Signature
1.	Clothing Article	933	Nitika Charak	Nitika Charak
		919	Sneha Rani	Sneha Rani
		930	Twinkle Teehan	Twinkle
		912	Aruna Rajput	Aruna Rajput
		941	Priya Rajput	Priya Rajput
		939	Rashi Shivaptra	Rashi
		927	Ayali Dogra	Ayali Dogra
		914	Mamta	Mamta
		934	Vishali Chhibbi	Vishali Chhibbi
		907	Isha Jammwal	Isha Jammwal
		932	Priya Devi	Priya Devi
		940	Bharti Thakur	Bharti
		921	Afsa Naqui	Afsa
		2.	Nail Art	941
912	Aruna Rajput			Aruna Rajput
3.	Diwali Accessories	933	Nitika Charak	Nitika Charak
		912	Aruna Rajput	Aruna Rajput
		930	Twinkle Teehan	Twinkle
4.	Food Stalls	920	Monika	Monika
		907	Isha Jammwal	Isha Jammwal
		934	Vishali Chhibbi	Vishali Chhibbi
		920	Monika	Monika
		926	Sonia Choudhary	Sonia Choudhary
		919	Sneha Rani	Sneha Rani
		914	Mamta	Mamta
		940	Bharti Thakur	Bharti
932	Priya Verma	Priya Devi		
				J. dan Head Monice

## OUTCOMES

The Karwachaut cum Diwali Mela at Padma Shri Padma Sachdev Government PG College for Women yielded several positive outcomes. The event proved to be a fruitful endeavor for the students, staff, and the college. Some of the notable outcomes are as follows:

1. **Showcasing Creativity and Talent:** The mela provided a platform for the students of the Home Science Department to showcase their creativity and talents. It allowed them to display their skills in various areas such as handicrafts, cooking, design, and entrepreneurship. This exposure not only boosted their confidence but also provided valuable practical experience.
2. **Development of Entrepreneurial Skills:** The mela served as an opportunity for the younger generation to explore their entrepreneurial skills. The students were involved in setting up stalls, managing inventory, marketing their products, and interacting with customers. They learned important aspects of running a business, such as financial management, customer service, and marketing strategies.
3. **Cultural Exposure:** Through the mela, the students and visitors had the chance to immerse themselves in the cultural and traditional aspects of Indian festivals like Karwachaut and Diwali. The diverse range of products, decorations, and food items on display highlighted the vibrancy and richness of these festivals. It helped foster a deeper understanding and appreciation of Indian traditions and values.
4. **Appreciation and Recognition:** The visit of the principal and her positive interaction with the students not only boosted their morale but also provided them with a sense of recognition and validation. The appreciation extended by the principal and the attendees for the students' efforts and talents motivated them to continue pursuing their passion and excel in their chosen fields.
5. **Economic Opportunities:** The mela offered a platform for students and alumni to sell their products and generate income. By creating their own unique items and marketing them effectively, they gained valuable experience in entrepreneurship and income generation. This exposure to the business world could potentially inspire and empower them to pursue entrepreneurial ventures in the future.
6. **Community Engagement:** The mela attracted a large crowd, including students, staff, and members of the local community. It provided an opportunity for people to come together, interact, and celebrate the festive spirit. The engaging activities and stalls created a lively atmosphere, fostering a sense of unity and camaraderie among the attendees.

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OFFICE OF THE HEAD OF THE DEPARTMENT  
FOOD SCIENCE AND TECHNOLOGY  
PADMA SHRI PADMA SACHDEV  
GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

NOTIFICATION  
(14/04/2022)

No. - GCW/PG/FST/22/05A  
Date! - 15-4-22

No.

A meeting of Board of Studies (Internal) in Food Science and Technology is scheduled to be held on 15-04-2022 at 12:00 pm to discuss nomination of the members for Internal Board of Studies in the Department of Food Science and Technology and are requested to attend the above said meeting.

Internal Committee Members

1. Dr. Anuradha Gandotra *As*
2. Dr. Shalini Sharma *Sharma*
3. Dr. Monika Hans

*As*  
Convener  
Board of Studies  
Food Science & Technology

OFFICE OF THE HEAD OF THE DEPARTMENT  
FOOD SCIENCE AND TECHNOLOGY  
PADMA SHRI PADMA SACHDEV  
GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

MINUTES OF MEETING

Date: 15-04-2022

Venue: Department of Food Science and Technology

Agenda of the Meeting:

1. To frame committee for internal board of studies in the Department of Food Science and Technology.

Discussion:

1. The following points were discussed and resolved. It was discussed that Internal Board of Studies for the Subject Food Science and Technology will be framed.
2. It was also discussed to include following members along with existing BOS members
  - Alumni of the Department
  - Industrial Partner of the concerned subject
  - Students of UG semester 1<sup>st</sup> and 3<sup>rd</sup> of the department
  - Students of M.Sc semester 1<sup>st</sup>

Faculty Present

1. Dr. Anuradha Gandotra *Ag*
2. Dr. Shalini Sharma *Shalini*
3. Dr. Monika Hans

*Ag*  
HOD, Food Science

Consensus  
BOS in Food Science & Technology *Ag*

OFFICE OF THE HEAD OF THE DEPARTMENT  
FOOD SCIENCE AND TECHNOLOGY  
PADMA SHRI PADMA SACHDEV  
GOVT. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

NOTIFICATION

(18/04/2022)

No! - GCW/PGFST/22/05(B)

Date! - 19-4-2022

No.

A meeting of Board of Studies (Internal) in Food Science and Technology is scheduled to be held on 19-04-2022 at 12:00 pm to discuss the syllabus of B.Sc. Semester I, and II in the Food Science Department, PSPS Govt. College for women. Gandhi Nagar, Jammu. You are requested to attend the above said meeting.

Internal Committee Members

1. Dr. Anuradha Gandotra
2. Dr. Shalini Sharma *Sharma*
3. Prof. Ashwani Kumar khajuria
4. Dr. Anju Bhat
5. Dr. Monika Hans

*Ag*  
Convener

Board of Studies  
Food Science & Technology

Note:

Alumni, industrial partners and students will also participate in the meeting.

NOTIFICATION  
(13/04/2023)

No/GC/W/175  
Dt. 13/04/2023

A meeting of Board of Studies (Internal) in Food Science and Technology is scheduled to be held on 17-04-2023 at 12:00 pm to discuss the syllabus of B.Sc. Semester III, IV, V and VI in the Food Science department, PSPS Govt. College for women, Gandhi Nagar, Jammu. You are requested to attend the above said meeting.

Internal Committee Members

1. Dr. Anuradha Gandotra
2. Dr. Shalini Sharma
3. Prof. Ashwani Kumar khajuria
4. Dr. Anju Bhat
5. Dr. Monika Hans



Principal  
PSPS Govt. College for Women  
Gandhi Nagar, Jammu



Convener  
Board of Studies  
Food Science & Technology

Note:

Alumni, industrial partners and students will also participate in the meeting.

Office of The Principal  
Padma Shri Padma Sachdev  
GOVERNMENT COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent college of Cluster university of Jammu)

credits of Skill course for semester 2<sup>nd</sup> as discussed in the meeting of BOS of conveners held on 10-04-2023.

Members present:

6. Dr. Anuradha Gandotra, HOD PG Department of Food Science
7. Dr. Anju Bhat, Professor, Division of Post Harvest Management, SKUAST, Jammu. *Anju*
8. Dr. Shalini Sharma, Associate, PG Department of Food Science *Shalini*
9. Prof. Ashwani Khajuria, Associate Professor, GCW, Kathua
10. Dr. Monika Hans, Assistant Professor, PG Department of Food Science. *Monika*

Special Invitee:

7. Dr. Harleen Kour, Alumni Member, PG Department of Food Science *Harleen*
8. Ms. Manu Jamwal, Alumni and Industrial Partner, Quality Assistant Executive, Jai Beverages.
9. Ms. Jaskiran Kour, student PG, Semester 3<sup>rd</sup>, PG Department of Food Science *Jaskiran*
10. Ms. Mrinali, student, PG, Semester 1<sup>st</sup>, PG Department of Food Science. *Meenal*
11. Ms. Navjot Kour, UG 5<sup>th</sup> semester student, PG Department of Food Science. *Navjot Kour*
12. Ms. Jeevika Sharma, UG 3<sup>rd</sup> semester student, PG Department of Food Science. *Jeevika*

*Adla*  
Convenor BOS in  
Food Science  
HOD, Food Science



OFFICE OF THE PRINCIPAL,  
Padma Shri Padma Sachdev  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")

Prof Minu Mahajan  
Principal

Email: [principal@wccgandhinagar.com](mailto:principal@wccgandhinagar.com) / [principal@wccgandhinagar.com](mailto:principal@wccgandhinagar.com)  
Website: [www.wccgandhinagar.com](http://www.wccgandhinagar.com) / Mobile No: 9419102159

No: WCG/ 569

Dt: 25/5/2023

ORDER

An Internal Complaint Committee of the following staff members is hereby constituted for the session 2022-2023.

1. Prof Minu Mahajan, Principal (Chairperson)
2. Dr Irvinder Kour, HOD, Home Science (Convenor)
3. Prof Mamta Gupta, HOD, Commerce (Member)
4. Dr Anupama Pandotra, Assoc. Professor, Zoology (Member)
5. Prof Sugandha Mahajan, Assistant Professor, Botany (Member)
6. Dr Ashak Kumar, Assistant Professor, Biochemistry (Member)
7. Prof Sunita, Assistant Professor, Social Work (Member)
8. Ms Kouser Akhter, Section Officer (Member)
9. Mr Laxmi Narayan, Computer Operator (Member)
10. Ms Diksha Kumari, Professional Social Worker at Special Cell for Women (Member)
11. Ms Navleen Kour, Student Member, PG Semester-1<sup>st</sup>
12. Ms Aruna Rajput, Student Member, Semester-4<sup>th</sup>
13. Ms Aarya Sharma, Student Member, Semester-2<sup>nd</sup>
14. Ms Jivika Misri, Student Member, Semester-4<sup>th</sup>
15. Ms Rashi Shivgotra, Student Member, Semester-4<sup>th</sup>

Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



OFFICE OF THE PRINCIPAL,  
Padma Shri Padma Sachdev  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")

Prof. Mimi Mahajan  
Principal

Website: www.gcwjammu.org  
Mobile No: 9119102159

No: WGG/  
Dt: 2/4/23

ORDER

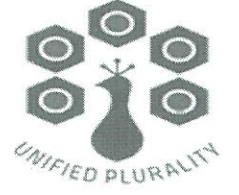
Reconstituted Purchase Committee (Dead Stock) for the Session 2022-2023  
In view of the request submitted by Prof B.D Sehgal on health grounds to be spared from his responsibility of Purchase Committee, Prof. S.S Parihar, Convenor Purchase Committee (Consumables) will take the charge of Convenor Purchase (Dead Stock) as well till further orders.

1. Prof S.S Parihar, Convenor
2. Prof Rawan Kumar, Co Convenor
3. Prof Neelam Bhagat, Member
4. Prof Mamta Gupta, Member
5. Prof Renu Rajput, Member
6. Prof Anju Koul, Member
7. Prof Nidhi Suri, Member
8. Prof Rajinder Kumar, Member
9. Prof Rohit Gupta, Member
10. Prof Ashok Kumar, Member
11. Prof Pooja Charak, Member
12. Mrs Kouser Akher, Member, (S.O)
13. Mrs Padma, Member (Accountant)
14. Mr Naresh Kumar, Sr. Assistant

Student Member

1. Prof Nidhi Thakur, Student President, Semester-1<sup>st</sup>, Roll No 2816, M.No. 8899148284
2. Gunveen Kour, Roll No. 1315, Semester-1<sup>st</sup>, B.Com, M.No 9541689148
3. Namrita, Roll No. 1411, Semester-1<sup>st</sup>, B.Com, M.No. 8491918168
4. Manshu Saini, Roll No. 1197, Semester-3<sup>rd</sup>, B.Com, M.NO. 9469187145
5. Tisha, Roll No. 1106, Semester-3<sup>rd</sup>, B.Com, M. No. 6006850027
6. Sonakshi Gupta, Roll No. 1126, Semester-5<sup>th</sup>, B.Com, M. No. 9086642914
7. Sukanya, Roll No. 1181, Semester-5<sup>th</sup>, B.Com, M. No. 6005146715
8. Ashpreet, Roll No. 1521, Semester-VI, M.No. 8899188533

Principal



**GOVERNMENT COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU**

**IQAC ORDERS**



Prof. Yashlok  
Co-ordinator IBAE  
MBA

No. CLUJ/Adm/22/2954-2966  
Dated: 09-09-2022

## **NOTIFICATION**

Pursuant to the provisions of the University Statute 4.3.1, the **Governing Body of the Government College for Women, Gandhi Nagar, Jammu** is hereby constituted for the triennial period 2021-2024. The following shall be the members of the **GOVERNING BODY**:

**I. EX-OFFICIO MEMBERS:**

1. Vice-Chancellor
2. Registrar
3. Dean College Development
4. Director Colleges, Higher Education Department
5. Principal (Member Secretary)
6. Staff Secretary of Staff Council of the College

**II. MEMBERS NOMINATED BY THE UNIVERSITY SYNDICATE:**

1. *An eminent Alumnus/Alumna*
  - Ms. Radha, President Alumni Association, GCW Gandhi Nagar, Jammu
2. *One Principal of feeding 10+2 School.*
  - Principal, Government Higher Secondary School, Shastri Nagar, Jammu
3. *An academician and/ or researcher of repute.*
  - Prof. Anju Bhasin, Ex- Vice-Chancellor, Cluster University of Jammu
4. *A former renowned administrator having rich experience of Educational Administration.*
  - Prof. Parmeshwari, Ex- HOD, Department of Hindi & Dean Students Welfare, University of Jammu

**III. MEMBERS NOMINATED BY THE VICE-CHANCELLOR:**

1. *Two Deans to be nominated by the Vice-Chancellor*
  - Dean, Faculty of Arts, Cluster University of Jammu
  - Dean, Faculty of Social Sciences, Cluster University of Jammu

K.T.O

**IV. MEMBERS NOMINATED BY THE PRINCIPAL:**

*1. Two teachers from the College comprising one each from Assistant Professors and Associate Professors of the College to be nominated by the Principal*

- Senior most Associate Professor of the College
- Senior most Assistant Professor of the College

**V. MEMBERS NOMINATED BY THE VICE-CHANCELLOR, CLUSTER UNIVERSITY OF SRINAGAR:**

*1. Two teachers from constituent colleges of the Cluster University of Srinagar to be nominated by its Vice-Chancellor*

- HOD, Home Science - Government College for Women, M. A. Road, Srinagar
- HOD Journalism - Government College for Women, M. A. Road, Srinagar

  
(Dr. Jatinder Khajuria)  
REGISTRAR

**Copy to:**

1. The Financial Commissioner, (Additional Chief Secretary), Finance Department, J&K Govt. (Financial Advisor, Universities).
2. The Principal Secretary to the Hon'ble Lt. Governor (Chancellor), Jammu and Kashmir Raj Bhavan, Jammu for information of the Chancellor.
3. The Private Secretary to Principal Secretary, Higher Education Department, Govt. of J&K for information of the Principal Secretary, Higher Education Department.
4. All members of the Governing Body, Cluster University of Jammu
5. Principals of all Constituent Colleges of University
6. Controller of Examinations, Cluster University of Jammu/Srinagar
7. Dean Academic Affairs, Cluster University of Jammu
8. Deans of the Faculties of the Cluster University of Jammu
9. Dean Students Welfare, Cluster University of Jammu
10. Special Secretary to Vice-Chancellor, Cluster University of Jammu/Cluster University of Srinagar
11. All officers of the University
12. Incharge website with the request to upload the notification



CLUSTER  
UNIVERSITY  
OF JAMMU



वशुधैव कुटुम्बकम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

OFFICE OF THE PRINCIPAL,  
Padma Shri Padma Sachdev  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")

Prof Minu Mahajan  
Principal

Email: [principalgcwgandhinagar@gmail.com](mailto:principalgcwgandhinagar@gmail.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359

No: WCG/13126


Dt: 23/12/2022

### ORDER

A Committee of the following staff members is hereby re-constituted for the session 2022-2023

#### IQAC Committee

1. Prof Yash Pal, Coordinator
2. Prof Anjali Bhat, Member
3. Prof Rupinder Kour, Member
4. Prof Renu Anand, Member
5. Prof Mohinder Pal, Member
6. Prof Deepika Gupta, Member
7. Prof Anuradha Gandotra, Member
8. Prof Aran Kumar, Member
9. Prof Ashma Gupta, Member
10. Prof Neha Antal, Member
11. Prof Ajaz Ahmed Lone, Member

  
Principal  
Principal  
Padma Shri Padma Sachdev  
Govt. College for Women  
Gandhi Nagar  
Jammu (J&K)



OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN

Gandhi Nagar, Jammu

(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")



एक सार... एक परिवार... एक भविष्य  
ONE SART... ONE FAMILY... ONE FUTURE

Prof Minu Mahajan  
Principal

Email: [principal@gandhinagar@gmail.com](mailto:principal@gandhinagar@gmail.com), [principal@gcwandi.com](mailto:principal@gcwandi.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 94 102359

No: WCG/13711

Dt: 03.03.2023

NOTIFICATION

The Internal Quality Assurance Cell (IQAC) of the college is hereby constituted for bi-ennial period i.e 2023-2025 .

The following shall be the members

- I. Senior Administrative officer  
Prof (Dr) Yasmeen Ashai, Director,  
Higher Education Department, U.T. of J&K
- II. Prof Minu Mahajan, Principal (Chairperson)
- III. An eminent Alumni  
Prof Nalini Kohli, Ex-Director Colleges,  
Higher Education Department, U.T of J&K
- IV. Former Renowed Administrator & Stakeholder  
Prof Zahoor Ahmed Chatt, Ex.Director Colleges, U.T of J&K
- V. An Academician & Research of Repute from Local Society  
Prof. (Dr.) Satinder Singh, Ex-Nodal Principal, Jammu Division-Colleges
- VI. An Industrialist of International Repute  
Sh. Arun Gupta, President, Chamber of Commerce
- VII. Dr Yash Paul, Coordinator (Associate Professor in Chemistry)
- VIII. Dr Anjali Bhat, Associate Professor in Home Science)
- IX. Dr. Rupinder Kour, HOD and Associate Professor in Education)



Prof Minu Mahajan  
Principal

OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")

Email: [principal@gandhinagar@gmail.com](mailto:principal@gandhinagar@gmail.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359



संयुक्त कुटुंबम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

No: WCG/13711

Dt: 03.03.2023

NOTIFICATION

The Internal Quality Assurance Cell (IQAC) of the college is hereby constituted for bi-ennial period i.e 2023-2025 .

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- I. Senior Administrative officer  
Prof (Dr) Yasmeen Ashai, Director,  
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- II. Prof Minu Mahajan, Principal (Chairperson)
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Prof Nalini Kohli, Ex-Director Colleges,  
Higher Education Department, U.T of J&K
- IV. Former Renowed Administrator & Stakeholder  
Prof Zahoor Ahmed Chatt, Ex.Director Colleges, U.T of J&K
- V. An Academician & Research of Repute from Local Society  
Prof. (Dr.) Satinder Singh, Ex-Nodal Principal, Jammu Division Colleges
- VI. An Industrialist of International Repute  
Sh. Arun Gupta, President, Chamber of Commerce
- VII. Dr. Yash Paul, Coordinator (Associate Professor in Chemistry)
- VIII. Dr Anjali Bhat, Associate Professor in Home Science)
- IX. Dr. Rupinder Kour, HOD and Associate Professor in Education)

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OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN

Gandhi Nagar, Jammu

(A constituent College of Cluster University of Jammu)

(NAAC Accredited Grade "A")



संयुक्त राष्ट्र राष्ट्र

ONE EARTH • ONE FAMILY • ONE FUTURE

Prof Minu Mahajan  
Principal

Email: [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359

No: WCG/ 3711

Dt: 03.3.2023

- X. Dr Renu Anand, HOD and Associate Professor in Mathematics
- XI. Dr Mohinder Pal, HOD and Associate Professor in Statistics
- XII. Dr Deepika Gupta, HOD and Associate Professor in Chemistry
- XIII. Dr Anuradha Gandotra, HOD and Associate Professor in Food Science
- XIV. Dr Aran Kumar, Associate Professor in Chemistry
- XV. Ms Nidhi Thakur, Student President of the College.

*P.S.P.S.*  
Principal  
P. S. P. S.  
Govt. P.G. College for Women  
Gandhi Nagar, Jammu

**Padma Shri Padma Sachdev**  
**Govt College for Women Gandhi Nagar, Jammu**

**Minutes of meeting**

**03.3.2023**

A meeting of **Advisory Committee** and **Internal Quality Assurance Cell (IQAC)** of the College was held on 3<sup>rd</sup> March at 10 am under the chairmanship of the worthy Principal of the college Prof Minu Mahajan.

**The agenda of the meeting was to discuss various points regarding meeting of IQAC of the college with external members scheduled on 8.3.2023.**

- A detailed discussion was held on various points regarding the meeting and committee unanimously resolved that a meeting with external members of IQAC constituted vide Notification No WCG/1371 dated 03.3.2023 should held as per schedule ie on 08.3.2023 and invitation letters to external members of IQAC may be sent at as early as possible so that they can attend the meeting conveniently. External members of IQAC are:
  - a. **Prof. (Dr.) Yasmeen Ashai, Director Higher Education J&K, UT**
  - b. **Prof. Nalni Kohli, Ex- Director Higher Education**
  - c. **Prof. Zahoor Ahmad Chatt, Ex- Director Higher Education**
  - d. **Prof. (Dr.) Satinder Singh, Ex- Nodal Principal Jammu Division Colleges**
  - e. **Sh. Arun Gupta, President Chamber of Commerce & Industries Jammu.**
- It was resolved that an honorarium of rupees 2000/- shall be paid to external IQAC members as remuneration. Also, TA/DA shall further be paid to the members as per admissible rules.
- Committee also resolved that the deliberation of the aforementioned meeting would be based on the following agenda points:
  - To discuss the road map for change in the name of the college as per Govt Order No.1161-JK(GAD) of 2021 dated 29.10.2021
  - To organize seminar, conferences, workshops on NAAC awareness, IPR, Research Methodology, Gender sensitization, etc.

- To sign MOU with Kitaab aur Kalam Foundation (KAKF) and Chamber of Commerce and Industries, Jammu J&K
- To Start New online and offline courses discuss the future plan of the institution.
- To discuss the possible roadmap of implementation of MOOC Courses.
- To develop the infrastructure of the institute in terms of parking facility, smart class rooms, etc.
- To develop the vibrant Academic calendar for the smooth functioning of the college.
- To initiate the process of opening of post graduate courses in various subjects.
- To discuss the upgradation and digitization of the library.
- To discuss the upgradation and modernization of labs.
- To discuss the improvement and upgradation of existing sport facilities and development of new sports infrastructure.
- To conduct regular seminars, workshops, conferences, discussions, extempore speeches, and debates.
- To develop the stationery outlet facilities in the college campus.
- To look for the possibilities of opening Crèche (Kid Centre) in the institute in order to maintain work-life balance.

Following Members attended the meeting:

#### IQAC Members

1. Dr. Yash Paul (Coordinator) *Y 2*
2. Prof. Anjali Bhat
3. Prof. Renu Anand *RA*
4. Prof. Mohinder Pal *MP*
5. Prof. Deepika Gupta *D Gupta*
6. Prof. Anuradha Gandotra *AG*
7. Prof. Aran Kumar *AK*
8. Prof. Rupinder Kaur Sharma *RKS*

#### College Advisory Committee

1. Prof. Bindu Sharma *Bindu Sharma*
2. Prof. Irvinder kour
3. Prof. S.S Parihar *SSP*
4. Prof. B.D Sehgal *BDS*
5. Prof. Neelam Bhagat *neelam*

The meeting ended with vote of thanks to the chair.

The minutes are recommended for the approval.

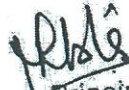
*approved*  
 Principal  
 Govt. College for Women  
 Gandhi Nagar, Jammu

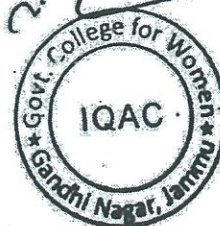
### ACTION TAKEN

A meeting of IQAC was held in the chamber of Principal on 30<sup>th</sup> May 2023 to review the decisions taken in the previous meeting held on 3<sup>rd</sup> March 2023.

1. The meeting of IQAC of the college with External members was held on 8<sup>th</sup> March 2023. The meeting was chaired by Hon'ble Vice Chancellor of the Cluster University and Director Colleges J&K Higher education also attended the meeting. IQAC has conducted seminar on Gender sensitization on 13<sup>th</sup> March and 26<sup>th</sup> March 2023 in the college campus.
2. The college has signed MOU with Kitab and Kalam Foundation and Chamber of Commerce and Industries on 8<sup>th</sup> March 2023.
3. The college has received DPR from executing body (PWD) J&K for construction of parking facility in the college premises.
4. The academic calendar has been prepared by the college for smooth functioning of college.
5. The college library has been upgraded and is fully automated / digitalized for the convenience of staff and students of the college.
6. Regarding up gradation of sports facility, Volleyball court, badminton court, cricket pitch are made functional.
7. The crèche facility (kid centre) for teaching and non teaching staff of the college will be made functional as soon as possible.

The meeting ended with a vote of thanks by IQAC Coordinator

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu




10

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU**

**IQAC Constituted for Academic Session 2018-2019**

No/WCG/351  
DT 1/5/2018

- |                                   |                       |
|-----------------------------------|-----------------------|
| 1. Dr. Sham Lal Gupta             | Academician of Repute |
| 2. Principal Dr. Kaushal Smotra   | Chairperson           |
| 3. Advocate Radha Sharma Jasrotia | President Alumni      |
| 4. Dr. Surinder Kumar             | Coordinator           |
| 5. Prof. Sujata Salathia          | Member                |
| 6. Prof. Sudhanshu Sharma         | Member                |
| 7. Prof. Anjali Bhat              | Member                |
| 8. Prof. Meeru Abrol              | Member                |
| 9. Prof. Naveen Anand             | Member                |
| 10. Prof. Sunil Uppal             | Member                |
| 11. Prof. Neelam Bhagat           | Member                |
| 12. Prof. Amitpal Kaur            | Member                |
| 13. Prof. Anupama Gupta           | Member                |
| 14. Prof. Ashwani Khajuria        | Member                |
| 15. Prof. Neelima G               | Member                |
| 16. Mr. Romesh Lal Kerni , S.O    | Member                |

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



OFFICE OF THE PRINCIPAL GOVT. P.G. COLLEGE FOR WOMEN  
GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of IQAC cell was held in the chamber of Principal on 2<sup>nd</sup> June 2018 at 11:00 am.

Dr. Surinder Sharma Coordinator IQAC welcomed the principal and members of IQAC. The agenda of the meeting was to celebrate Swachh Bharat Abhiyan by NSS and NCC Units in collaboration with IQAC.

Member present

1. Dr. Surinder Sharma	Coordinator
2. Prof. Sujata Slathia	Member
3. Prof. Sudhanshu Sharma	Member
4. Prof. Anjali Bhat	Member
5. Prof. Meeru Abrol	Member
6. Prof. Naveen Anand	Member
7. Prof. Sunil Uppal	Member
8. Prof. Neelam Bhagat	Member
9. Prof. Amitpal Kaur	Member
10. Prof. Anupama Gupta	Member
11. Prof. Ashwani Khajuria	Member
12. Prof. Neelima G.	Member
13. Mr. Romesh Lal Kerni, S.O	Member
14. Mr. Tarsem Gupta, Sr. Asstt.	Member

Minutes of the Meeting

1. IQAC in collaboration with NSS and NCC will celebrate Swachh Bharat Abhiyan from 6<sup>th</sup> June 2018 to 15<sup>th</sup> June 2018.
2. All the volunteers from NSS and NCC units will participate in Swachh Bharat Abhiyan.
3. One week Swachhta Internship programme will be organised in the college.
4. Different activities will be planned including wall paintings, door to door awareness campaign, Nukkad nataks, swachta rallies.
5. Interested volunteers will be asked to submit their details before 4<sup>th</sup> June 2018.

The meeting ended with a vote of thanks

*[Handwritten signature]*

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*[Handwritten signature]*

Coordinator IQAC

*[Handwritten signature]*

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*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

02-6-2018



OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of IQAC Cell was held in the chamber of the principal, Dr Kaushal Smotra on 8<sup>th</sup> April 2019 at 12:00 pm

Members

1. Dr Surinder Sharma	Coordinator
2. Prof Sujata Salathia	Member <i>Sujata</i>
3. Prof Sudhanshu Sharma	Member <i>Sudhanshu</i>
4. Prof. Anjali Bhat	Member <i>Anjali</i>
5. Prof. Meertu Abrol	Member <i>Meertu</i>
6. Prof. Nirlape Kaur	Member
7. Prof. Sunil Uppal	Member
8. Prof. Neelam Bhagat	Member <i>neelam</i>
9. Prof. Amitpal Kaur	Member <i>Amitpal</i>
10. Prof. Anupama Gupta	Member
11. Prof. Ashwani Khajuria	Member
12. Prof. Neelima G	Member
13. Mr. Romesh Lal Kerni , S.O	Member <i>Romesh</i>
14. Mr. Tarsem Gupta, Sr. Asstt.	Member

Agenda of the meeting

Dr Surinder Sharma Coordinator IQAC welcomed the principal and the members of IQAC and briefed about the agenda :

1. As per the previous meeting of IQAC held on 13/11/2018, it was initiated that an alumni meet will be organised in the college for passed out students.
2. A decision was taken to organise the alumni meet on 27<sup>th</sup> April 2019.
3. A decision was taken to circulate a notice among the alumni of this college.
4. It was decided that an alumni organising body would be elected during the meet.
5. A cultural programme will also be presented in the honour of the alumni.

1. *[Signature]*

*[Signature]*  
Coordinator



*[Signature]*  
Principal 08-4-2019  
Govt. College for Women  
Gandhi Nagar, Jammu

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*
5. *[Signature]*
6. *[Signature]*
7. *[Signature]*

8. *[Signature]*
9. *[Signature]*
10. *[Signature]*
11. *[Signature]*
12. *[Signature]*
13. *[Signature]*
14. *[Signature]*

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

No/W-9/1043  
dt 12/8/2019

IQAC Constituted for Academic Session 2019-2020

- |                                    |                       |
|------------------------------------|-----------------------|
| 1. Dr. Sham Lal Gupta              | Academician of Repute |
| 2. Principal Dr. Ravinder Tickoo   | Chairperson           |
| 3. Dr. Surinder Kumar              | Coordinator           |
| 4. Prof. Sujata Salathia           | Member                |
| 5. Prof. Sudhanshu Sharma          | Member                |
| 6. Prof. Anjali Bhat               | Member                |
| 7. Prof. Meeru Abrol               | Member                |
| 8. Prof. Neelam Bhagat             | Member                |
| 9. Prof. Amitpal Kaur              | Member                |
| 10. Prof. Anupama Gupta            | Member                |
| 11. Prof. Ashwani Khajuria         | Member                |
| 12. Prof. Neelima G                | Member                |
| 13. Mr. Romesh Lal Kerni, S.O      | Member                |
| 14. Advocate Radha Sharma Jasrotia | Alumni of the college |



OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN  
GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of IQAC cell was held in the chamber of Principal on 11<sup>th</sup> Feb 2020 at 1:00 pm.

Agenda of the Meeting Dr Surinder Kumar Coordinator IQAC welcomed the Principal and members of IQAC and summarized the agenda of the meeting regarding the short video contest to be organised by the Food Science Department via online mode.

Member present

- |                              |             |
|------------------------------|-------------|
| 1. Dr. Surinder Sharma       | Coordinator |
| 2. Prof. Sujata Slathia      | Member      |
| 3. Prof. Anjali Bhat         | Member      |
| 4. Prof. Naveen Anand        | Member      |
| 5. Prof. Neelam Bhagat       | Member      |
| 6. Prof. Ashwani Khajuria    | Member      |
| 7. Prof. Neelima G.          | Member      |
| 8. Mr. Romesh Lal Kermi, S.O | Member      |

Minutes of the Meeting

1. IQAC in collaboration with department of Food Science and Technology will organise a short video contest.
2. A decision was taken that due to pandemic the activity would be organised in online mode.
3. It was also decided that students from different colleges in J&K with Food Science as subject can participate.

1. *[Signature]* 2. *[Signature]* 3. *[Signature]* 4. *[Signature]* 5. *[Signature]* 6. *[Signature]* 7. *[Signature]* 8. *[Signature]*



*[Signature]*  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

Office of the Principal  
Govt. P. G .College for Women, Gandhinagar, Jammu

Minutes of Meeting

**Date and Time:** 8<sup>th</sup> October, 2021; (12.30 PM)

**Venue:** Chamber of the Principal

**Chairperson:** Dr. Sangita Nagari (Principal)

**Faculty Present:**

- Dr. Suresh kumar Bhat ( Coordinator IQAC )
- Dr. Rupinder Kour
- Dr. Seema Arora
- Prof. Deepika Gupta
- Prof. Mohinder Pal
- Prof. Yash Paul
- Dr. Ramandeep Kour
- Dr. Ashma Gupta
- Dr. Nidhi Suri
- Dr. Neha Antal
- Dr. Monika Hans


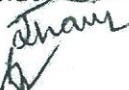





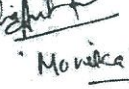
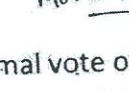
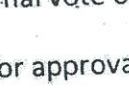
**Agenda of the Meeting:**

- The Agenda of the meeting was that the AQAR's will be uploaded from 11<sup>th</sup> October, 2021 under the supervision of the team ;

1. Dr. Suresh Kumar Bhat ( Coordinator IQAC )
2. All Seven Criteria Incharges
3. Dr. Yash Paul ( Assistant Professor in Chemistry )
4. Dr. Ashma Gupta ( Assistant Professor in Zoology )
5. Dr. Neha Anthal ( Assistant Professor in Zoology )


- EDUSAT Hub will be used for online uploading of AQAR's.
- Inputs of Future Plans for the next academic year from different Criteria's will also be incorporated in the AQAR's.
- A Wheel Chair and Braille books will be purchased for differently abled students.

### Faculty Members:

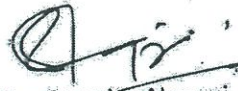
1. Dr. Suresh kumar Bhat 
2. Dr. Rupinder Kour 
3. Dr. Seema Arora 
4. Prof. Deepika Gupta 
5. Prof. Mohinder Pal 
6. Prof. Yash Paul
7. Dr. Ramandeep Kour 
8. Dr. Ashma Gupta 
9. Dr. Nidhi Suri 
10. Dr. Neha Antal 
11. Dr. Monika Haris 

The meeting ended with the formal vote of thanks to the Chair.

Submitted to Worthy Principal for approval.

  
Dr. Suresh kumar Bhat  
(Coordinator IQAC)



  
Dr. Sangita Nagari  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

P.S.P.S Govt PG College For Women, Gandhinagar Jammu.

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 19<sup>th</sup> September, 2022 (11:30 AM)

Venue: Principal Chamber

Chairperson: Prof. Minu Mahajan

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Reju Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora

Agenda of the Meeting:

The agenda of the meeting was to discuss schedule for Alumni meet 2021-2022 in the college auditorium.

Discussion:

The following points were discussed and resolved

1. It was unanimously decided that Alumni meet will be conducted on 22<sup>nd</sup> September 2022 at 11:00 am onwards.
2. The venue of Alumni meet will be Auditorium of Padma Shri Padma Sachdev, Government P.G. College for Women, Gandhi Nagar, Jammu.
3. It was also decided that members of Alumni Association will also participate in organizing the event.
4. It was resolved that registration will start at 10:00 am in the morning. Welcome address will be presented by Advocate Radha Jasrotia (President, Alumni Association), Smt. Neetu Gupta, Additional Commissioner, Sales Tax Department will be the Chief Guest and Smt. Seema Shekhar, Former Additional General will be the guest of honour.

5. It was also decided that following college staff members will be on duty for the smooth conduct of the Alumni Meet.

**Compering**

Prof. Neelam Thapa, Dr. Neelima G

**Seating Arrangement in the Auditorium**

Prof. Anshu Sharma

Prof. Ashma Gupta

Prof. Anupama Sharma

Prof. Monika Hans

**Registration Forms Circulation and Collection**

Prof. Ashma Gupta

Prof. Shivani Sawhney

Prof. Sania Hamid

**Rapporteur**

Prof. Shakun Mahajan

Prof. Chetna Mahajan

**Refreshment Team**

Prof. Anjali Bhat

Prof. Neelam Bhagat

Prof. Shivani Sawhney

**Press Release**

Prof. Shakun Mahajan

Prof. Chetna Mahajan

Mr. Varun

Prof. Abhinav

**Invitation Committee**

Prof. Shakun Mahajan

Prof. Anshu Sharma

Prof. Neelam Thapa

Prof. Ashma Gupta

Prof. Sania Hamid

Prof. Malti

Prof. Monika Hans

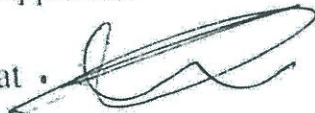



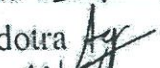

Mr. Varun


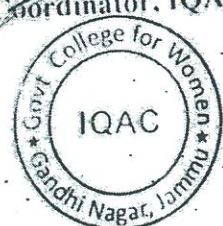
**Cultural Committee**

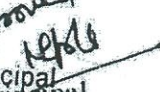
Prof. Anupama Sharma

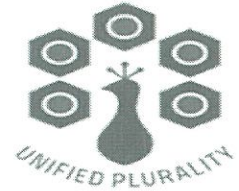
Prof. Shivani Sawhney  
Prof. Fisha Gohil  
Prof. Chetna Mahajan

The meeting ended with vote of thanks by IQAC Coordinator and the minutes will be submitted to the chair for approval.

1. Dr. Suresh Kumar Bhat 
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour 
4. Dr. Renu Anand 
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta 
7. Dr. Anuradha Gandotra 
8. Dr. Seema Arora 

  
Coordinator, IQAC  


Approved  
  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



**GOVERNMENT COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU**

**NOTICES/ CIRCULARS/ORDERS**


## NOTICE FOR GIRLS HOSTEL

09.08.2018

All the Hostel Boarders who were residing in Girls Hostel in the session 2017-18 and who have taken admission in Semester – 3<sup>rd</sup> and Semester – 5<sup>th</sup> in the College and directed to take admission in the Hostel. Boarders of 3<sup>rd</sup> Semester should attach Photocopy of marks sheet of Semester 1<sup>st</sup> and Boarders of 5<sup>th</sup> Semester should attach photocopy of marks sheet of semester 3<sup>rd</sup>. As decided last year by Hostel Committee in one of the meetings and informed to boarders through notices and even orally in almost all the gatherings, students re-appear even in one subject will not be eligible to get admission. Any student who fails to report before the last date mentioned in the notice, her seat will be forfeited.

17-08-2018 21-08-2018  
Admission from 10.08.2018 to 25.08.2018

  
Principal

  
9/8/18  
Dr. Sujala Habib  
Convener, Girls Hostel

### Roaster for Hostel Visit

The members of the hostel committee will visit the hostel as per the following schedule to ensure the quality, quantity and adherence of menu for session 2018-19.

S. NO.		NAME
1.	MONDAY	Prof. Kamlesh Salathia Dr. Anupama Gupta
2.	TUESDAY	Dr. Ashu Vashisht Prof. Seema Sharma
3.	WEDNESDAY	Dr. Mala Bhasin Prof. Shamim Akhtar
4.	THURSDAY	Dr. Ramandeep Kour Dr. Nidhi Suri
5.	FRIDAY	Prof. Archana Bakshi Dr. Nirlape Kour
6.	SATURDAY	Prof. Neelam Bhagat Dr. Neelima G

*Sujata*  
20/9/18  
Dr. Sujata Slathia  
Convenor, Hostel Committee

*Smotra*  
Prof. (Dr.) Kaushal Smotra  
Principal, GCW Gandhinagar

No. - HWCG /  
Dt. - 25/10/18

NOTICE

All the Mess workers of Girls Hostel (Morning and Evening Shift) are directed not to take Food or Food items (cooked or uncooked) to their homes. Gatekeepers of the Hostel are also directed to keep the check on the same. As directed by the undersigned a strict vigil has to be kept and if anyone found guilty, he or she has to face the consequences or can be expelled from the Hostel.

*matia*  
Principal  
Govt. College for Women,  
Gandhi JAMMU.

श्री. अमल  
सिन्हा देवी

*W.S.*  
HW  
25/10/18

- 1. Devi. Dns. (Cook)
- 2. Jyoti Devi
- 3. Vijay Kumar *ASITKUMAR*
- 4. Lalita
- 5. *Susha*
- 6. vidya Devi  
Dasgupta

Singhal  
25/10/18  
Dr. Singhal Khatun  
(Convent, Girls Hostel)

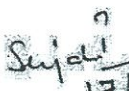
OFFICE OF THE PRINCIPAL GOVT. P.G. COLLEGE  
FOR WOMEN, GANDHI NAGAR, JAMMU

NOTICE

Hostel will not be allotted to students having **Re-appear** in any Subject.

1. Students who have re-appeared in 1<sup>st</sup> Semester, will not be allotted Hostel in 3<sup>rd</sup> Semester.
2. Students who have re-appeared in 3<sup>rd</sup> Semester, will not be allotted Hostel in 5<sup>th</sup> Semester.

  
Principal

  
17/7/2019  
Dr. Sujata Slathia  
Convenor, Hostel

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GOVT. P.G. COLLEGE FOR WOMEN, GANDHI NAGAR,  
JAMMU

## NOTICE FOR GIRLS HOSTEL

19.08.2019

All the Hostel Boarders who were residing in Girls Hostel in the session 2018-19 and who have taken admission in Semester - 3<sup>rd</sup> or Semester - 5<sup>th</sup> in the College are directed contact Hostel Warden for admission in Hostel under rules. Admission will granted only to students who have passed Semester - 1<sup>st</sup> & Semester - 3<sup>rd</sup> only.

**Last date of Admission is 31.08.2019 no admission shall be granted thereafter.**

R R 2

Principal  
College for Women  
Gandhi Nagar Jammu

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OFFICE OF THE PRINCIPAL, GOVT. P.G. COLLEGE FOR WOMEN,  
GANDHI NAGAR, JAMMU

MEETING NOTICE

There will be a meeting of the Hostel Committee on 23rd July, 19 at  
2.30 PM in the Chamber of the Undersigned.

Name of the Committee Members

- |   |               |                    |
|---|---------------|--------------------|
| 1. Prof. Sujata Slathia                     | Convenor      | <i>Sujata</i>      |
| 2. Prof. Sudhanshu Sharma                   | Member        | <i>[Signature]</i> |
| 3. Prof. Sunil Uppal                        | Member        | <i>[Signature]</i> |
| 4. Prof. Neelam Bhagat                      | Member        | <i>Neelam</i>      |
| 5. Prof. Kamlesh Salathia                   | Member        | <i>[Signature]</i> |
| 6. Dr. Ashu Vashist                         | Member        | <i>[Signature]</i> |
| 7. Dr. <sup>Seema Sharma</sup> Nirlape Kour | Member        | <i>[Signature]</i> |
| 8. Dr. Anupama Gupta                        | Member        | <i>[Signature]</i> |
| 9. Prof. Mala Bhasin                        | Member        | <i>[Signature]</i> |
| 10. Prof. Shamim Akhter                     | Member        | <i>[Signature]</i> |
| 11. Prof. Ashwani Khajuria                  | Member        | <i>[Signature]</i> |
| 12. Prof. Ramandeep Kour                    | Member        | <i>[Signature]</i> |
| 13. Prof. Neelima G                         | Member        |                    |
| 14. Ms. Anita Kotwal                        | Hostel Warden | <i>[Signature]</i> |

*[Signature]*  
21/7/19  
Principal

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OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU.

No/WC/4351

On 20/8/2020

NOTICE

A meeting of the following staff members shall be held in the chamber of the undersigned to discuss various issues pertaining to examinations and overall development of the College on 21-08-2020 at 11.00 AM.

1. Prof. Mohinder Pal
2. Prof. Hardiyal Singh
3. Prof. Indu Khajuria
4. Prof. A.K. Raina
5. Prof. Suman charak
6. Prof. Anita Sharma
7. Prof. Shakun Mahajan
8. Prof. Neha Sharma

  
(Dr. Sangita Nagari)  
Principal

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Mobile No: 9419102359

E-Mail: principal@kcgwganandhinagar.com

Fax/Land Line No 01912435158



**OFFICE OF THE PRINCIPAL  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**

**NOTICE**

**02/11/2020**

A committee of the following staff members has been constituted for offline counselling of students of Semester-1" commencing from 4<sup>th</sup> of November 2020.

1. Prof Ramandeep Kour
2. Prof Rawan Kumar
3. Prof Shivani Sharma
4. Prof Revika Arora
5. Prof Eisha Gohil
6. Prof Neha Sharma
7. Prof Javaid Iqbal
8. Prof Paramjeet Singh
9. Prof. Sugandha Mahajan
10. Prof Swarn Singh

There will be a meeting of the above mentioned staff members today i.e 02/11/2020 at 11:30 A.M in the college auditorium

Prof. Rakeesh Datt, Asstt. Prof. Computer Sc., shall take care of the IT related issues of these admissions

*Principal*

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OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU

No: WCG/4176  
Dated: 24/7/2020

ORDER  
24/07/2020

The following library committee is constituted for the session 2020-2021

LIBRARY COMMITTEE

1. Prof. Kamlesh Slathia	Convenor
2. Prof. Mamta Gupta	Member
3. Prof. Seema Arora	Member
4. Prof. Mala Bhasin	Member
5. Prof. Anju Bala	Member
6. Prof. Ashwani Khajuria	Member
7. Prof. Renu Rajput	Member
8. Prof. Neelima G	Member
9. Prof. M.K. Mussa	Member
10. Prof. Rakesh Mohan Datt	Member
11. Prof. Javaid Iqbal	Member
12. Ms. Sonika (Librarian)	Member
13. Ms. Shakuntla (Accts. Asstt.)	Member
14. Mr. Ranjan Dubey (Lab. Asstt.)	Member

  
Principal

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OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU.

No: WCG/2021/7992  
Dated: 08-03-2021.

C I R C U L A R

DATED: 08-03-2021

All the staff members are requested to kindly park their vehicles on the right and left hand space near main gate and no vehicle other than that of Cluster University shall be allowed beyond the barrier till further orders.

  
(Dr. Sangita Nagari)  
Principal

Copy to:

1. For circulation among all staff members.
2. Gate Keeper(s) concerned for information and compliance.
3. Concerned file.

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OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU.

No: WCG/2021/ 5945  
Dated: 16-02-2021.

C I R C U L A R

All the HoDs, Officer Incharge of various units, different sections of office and all concerned are hereby informed that on the basis of the data provided by the concerned a consolidated data of moveable and immoveable assets has been compiled by the office.

All concerned are directed to take the data in pen drives and check, improve, upgrade and make necessary corrections in respect of their Departments and after updating the data, provide the data to the office in soft form (excel) so that a ready reference data is created and shared wherever required.

  
(Dr. Bangita Nagari)  
Principal

Copy to:

1. For circulation through whatsapp group.
2. Concerned file.

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**OFFICE OF THE PRINCIPAL,**  
**GOVT. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU.**

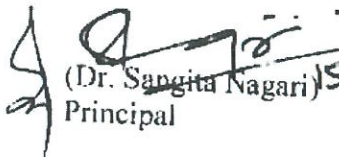
**ORDER**

All the HoDs and staff members including Hostel Warden are hereby informed that the newly appointed Vice Chancellor, Cluster University of Jammu is scheduled to visit the college on Wednesday 17<sup>th</sup> February 2021.

In this connection, all are required to keep the Departments Profile ready in PPT form, update and keep the Department in a presentable position and ensure the attendance of the entire staff.

Further Prof. Meenakshi Sharma shall provide the report of Activities and Achievements to Prof. Ashma Gupta.

For any assistance, contact Prof. Ashma Gupta.

  
(Dr. Sangita Nagari) 15/02/2021  
Principal

No: WCG/2021/ 5910

Dated: 15 -02-2021.

Copy to the:-

1. For circulation among the staff members.

OFFICE OF THE PRINCIPAL  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSTITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

MEETING NOTICE

All the staff members of the Hostel Committee are requested to attend the meeting on 08//2/2021 at 12:00 Noon in the Principal Chamber

HOSTEL COMMITTEE

1. Prof. Sujata Slathia, Convenor *Sujata*
2. Prof. Neelam Bhagat, Member *Neelam*
3. Prof. Kamlesh Slathia, Member *Kamlesh*
4. Prof. Suman Charak, Member *Suman*
5. Prof. Mala Bhasin, Member *Mala*
6. Prof. Ramandeep Kour, Member *Ramandeep*
7. Prof. Anupama Sharma, (Education) *Anupama*
8. Prof. Neelima G, Member *Neelima*
9. Ms. Anita Kotwal, Member *Anita*
10. Mr. Naresh Kumar, Sr. Asstt. *Naresh*

*[Signature]*  
Principal  
05/02/2021



OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSTITUENT COLLEGE OF GUJSTER UNIVERSITY OF JAMMU)

No: WCG/1193/4  
Dated 23/08/2022

CIRCULAR

It is for the information for all the students of B.A/B.Sc/B.Com Sem-VI that Career Counselling Cell is going to organize three days free coaching for JUET-2022 classes by Mr Roopav Romentra, Director Career Success Educational Institution w.e.f 24<sup>th</sup> of August 2022 at Radha Krishan Block Room No. 11 at 2:00 P.M. Those candidates who are interested can give names to the following committee members.

1. Commerce-
2. Science-
3. Arts

Prof Rajni Kumari, Convenor, Career Counselling  
Prof Renu Rajput and Prof Rajinder Kumar, Members  
Prof Sugandha Mahajan, Member

Principal 23.08.2022

ST

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OFFICE OF THE PRINCIPAL, GOVT. P.G. COLLEGE  
FOR WOMEN, GANDHI NAGAR, JAMMU

NOTICE

All those students of B.A/B.Sc./B.com of Semester 2<sup>nd</sup> who wants Hostel accommodation are directed to download application form from College website w.e.f. 12-07-2022 and submit the same to Hostel Warden (Mrs. Anita Kotwal ) before or on 19-07-2022 along with the following documents.

Photocopy of:-

1. 12<sup>th</sup> Class Marks Sheet
2. Category Certificate if applicable (SC/ST)
3. Copy of Domicile Certificate

*M.P.S.*  
07.07.2022  
Principal



Mobile No. 9419102159  
E Mail: principal@womenscollegegandhinagar.com  
Fax/Land Line No. 01912435158

OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

No: WCG 11967

Dated: 29/8/22

NOTICE

Under AB-PMJAY-SEHAT Scheme, State Health Agency, J&K is organizing registration camp for the students and staff of our college from 30<sup>th</sup> of August 2022 (Tuesday) onward at Music Department.

The students and staff who want to register shall carry Rationa Card and Adhaar Card for Registration.

*Ms. Sachdev*  
29.08.2022  
Principal



Mobile No. 9419102159  
E-Mail: principal@wagandhinagar.com  
principal.wagandhinagar@gmail.com  
Fax/Land Line No. 01912435152

**OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSTITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)**

No: WCG/ 1246  
Dated: 20/10/22

**ORDER**

The following senior staff members are hereby put on duty as Flying squad for smooth conduct of Semester Examination September 2022 of UG Sem 2<sup>nd</sup> (regular) starting w.e.f. 20.10.2022 at 2.00 p.m

1. Prof. Bindu Sharma
2. Prof Anjali Bhat
3. Prof Anjana Gupta
4. Prof B.D Sehgal

The flying squad team will also prepare report to be submitted to the Controller of Examination ,CLUJ after the termination of the examination.

For  
Principal 20/10/22



**OFFICE OF THE PRINCIPAL**  
**PADMA SHRI PADMA SACHDEV GOVT. P.G.COLLEGE FOR WOMEN**  
**Gandhi Nagar, Jammu**

No WCG 1301

Dated: 22/12/2022

**ORDER**

Institutional Innovation Club/ Committee of the following staff members is hereby constituted for the session 2022-23.

**Institutional Innovation Club Committee**

Prof. Anupama Sharma (Convener)

Prof. Poonam (Member)

Dr. Nidhi Suri (Member)

Prof. Suman Bala (Member)

Prof. Rohit Gupta (Member)

Prof. Mamta Kundal (Member)

Dr Ashok Kumar (Member)

Prof. Sunita Devi (Member)

Prof. Abhinav Sharma (Member)

Prof. Deepti Abrol (Member)

Principal  
Padma Shri Padma Sachdev  
Govt. P.G. College for Women  
Gandhi Nagar, Jammu



OFFICE OF THE PRINCIPAL  
PADMA SHRI PADMA SACHDEV  
GOVT. P G COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
(CONSTITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

No: WCG/13036

Dated: 12/12/22

ORDER

In view of the Minor Assessment Test for UG Semester-1<sup>st</sup>, the duration of each period will be of 30 minutes for all the classes (Sem-1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup>) from 14<sup>th</sup> of December 2022.

*Principal*  
Principal



PADMA SHRI PADMA SACHDEV,  
GOVT. COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU

## NOTICE

No:- HWCG/  
DT:- 03/07/23

College is going to start an organic garden near the hostel wall. This initiative aims to promote sustainability, healthy living and entrepreneurship skills among hostel students. Those who are interested in gardening can give their names to me.

*naileer*  
Convener  
Hostel Committee

*H.S.S.*  
Principal  
PSPS Govt. College for Women  
Jammu

*H.S.S.*  
Hostel  
warden

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— Padma Shri Padma Sachdev —  
Govt. P.G. College for Women, Gandhi Nagar, Jammu.

NOTICE

Dated: - 24.03.2022.

All the faculty members are requested to deposit an amount of Rs 1000/- (Permanent) and Rs 500/- (Academic Arrangement) as staff fund for making arrangement for retirement party to be hosted for ~~Dr. Suman Charak Jambwal~~, Head of Department of English, on 31<sup>st</sup> of March, 2022.

Regards:

Prof. Mala Bhasin  
Staff Secretary,  
P.S. Govt. P.G. College for Women  
Gandhi Nagar Jammu.

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Total Amount of Staff fund  
 Received/collected as on 31.3.2022  $\Rightarrow$  97500 = 00  
 Total Expenditure  $\rightarrow$  89847 = 00  
 Balance - 7630 = 00

Staff Secretary & Team:-

1. Prof. Mala Bhasin (Staff Secretary) *Dr. Mala*
2. Dr. Nidhi Suri (Joint Secretary) *Dr. Nidhi*
3. Dr. Rahul Sharma (Joint Secretary) *Dr. Rahul*
4. Prof. Sania Hamid (Treasurer) *Prof. Sania*
5. Dr. Javaid Iqbal (Treasurer) *Dr. Javaid*
6. Prof. Neelam Thapa (Member) *Prof. Neelam*
7. Prof. Suman Bala (Member) *Prof. Suman*
8. Prof. Sugandha Mahajan (Member) *Prof. Sugandha*
9. Prof. Abhinav Sharma (Member) *Prof. Abhinav*
10. Dr. Ashok Kumar (Member) *Dr. Ashok*

GOVT. PG COLLEGE FOR WOMEN GANDHI NAGAR

DEPARTMENT OF EDUCATION

NOTICE

23-08-2021

I would like to inform you all that Department of Education in Collaboration with IQAC is going to organise a Webinar on Higher Education in Jammu and Kashmir Through "NEP 2020"

This webinar aims to enhance our Knowledge and skill in Teaching and Learning process. Please come prepared to actively participate in the meeting and share your valuable ideas and suggestions.

*The meeting shall be on 25<sup>th</sup> of August, 2021 at college auditorium at 11 a.m.*

Regards

*Rupinder Kour*  
Dr Rupinder kour

HOD

**Department of Education**  
**Government P.G College for Women, Gandhi Nagar Jammu**

*Minutes of Meeting*

**Date and Time:** 28<sup>th</sup> August 2021 (12:30 PM)

**Venue:** College Auditorium

**Chairperson:** Dr Rupinder Kour (Head of the Department)

**Faculty Present:**

- ✓ Dr Rupinder Kour (H.O.D)
- ✓ Dr Suresh Bhat (Coordinator IQAC)
- ✓ Mrs. Neetu Raina (Assistant Professor)
- ✓ Mrs. Anupama Sharma (Assistant Professor)
- ✓ Mrs. Anuradha Chowdhury (Assistant Professor)
- ✓ Mr. Ajaz Ahamad Lone (Assistant Professor)

**Agenda of the Meeting:**

The agenda of the meeting was preparation of groundwork for webinar on "NEP 2020" as proposed by IQAC Committee of College.

**Consent Items:**

- It was decided that theme of webinar would be "Higher Education in J&K through NEP:2020"
- It was decided that webinar would be held on 8<sup>th</sup> September 2021 at 11.00 AM.
- Unanimously it was pronounced that Dr Renu Nanda Dean Faculty of Education, University of Jammu would deliberate upon the theme as Resource Person.
- All members were assigned roles well in advance.
- It was decided that event would be organised in EDUSAT of college under technical support of Mr. Harneet Singh, in-charge EDUSAT Hub.
- It was impressed upon organising team to carry out the event in adherence to Covid-19 Protocol.
- The organising team shall comprise of
  - Dr Rupinder Kour (H.O.D)
  - Dr Suresh Bhat (Coordinator IQAC)
  - Mrs. Neetu Raina (Assistant Professor)
  - Mrs. Anupama Sharma (Assistant Professor)



- Mrs. Anuradha Chowdhary (Assistant Professor)
- Mr. Abhinav Sharma (Assistant Professor)
- Dr. Aashma Gupta (Assistant Professor)
- Mr. Ajaz Ahamad Lone (Assistant Professor)

Shaur

③

⑤/15

⑦ Asha

⑧

④ Anuradha

⑥

Shaur

*[Signature]*

Dr Rupinder Kour)  
(H.O.D  
Education

Dr Suresh Bhat  
H.O.D chemistry &  
Coordinator IQAC)

*[Signature]*

Principal  
Dr.(Prof) Sangita Nagari

P.S.P.S GOVT. COLLEGE FOR WOMEN, Gandhinagar, Jammu.

NOTICE  
26-08-2021

Dear Faculty Members

We are pleased to invite all faculty members to attend an insightful online webinar on the topic of "Higher Education in Jammu and Kashmir Through NEP 2020." This webinar aims to shed light on the various aspects and opportunities offered by the National Education Policy 2020 in the context of higher education in the Jammu and Kashmir region.

Details of the webinar are as follows:

Date: 8th September 2021 (Wednesday)

Time: 11:00 a.m

Resource Person: Dr. Renu Nanda

Designation: Dean Faculty of Education

Organization: Jammu University

Webinar Platform: Online Platform: <https://meet.google.com/ej-xqvx-tbe>

Kindly ensure your availability and participation in this online event. Your active involvement will contribute to the success of this webinar and enrich the learning experience for all participants.

Please mark your calendars and join us on [Webinar Platform Name/Link] at least 5 minutes before the scheduled start time to avoid any technical difficulties.

We look forward to your presence and active participation.

Thank you.

Regards

Dr. Rupinder Kour

HOD Education(9419183763)

  
26/08/21

## Department of Education

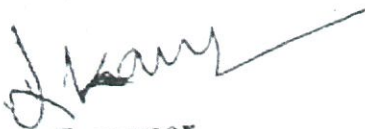
Government P.G. College for Women, Gandhi Nagar, Jammu

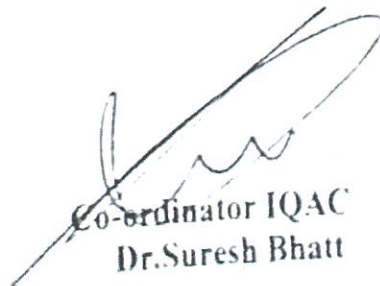
Constituent of Cluster University Jammu


### Action Taken Report

A meeting of Head of the Department with IQAC Co-ordinator under the chairmanship of Dr. Sangita Nagari, Principal of the Institution, was held on 10<sup>th</sup> of September 2021, to review the action taken on the decision made in the previous meeting held on 25<sup>th</sup> August 2021. The following actions were initiated.

- One day Webinar on the Topic, Higher Education in J&K through NEP-2020 was held successfully on 8<sup>th</sup> September, 2021.(International Literacy Day) attended by 79 Faculty members of college.
- The Programme highlighted the worth of NEP-2020 in bringing about large scale transformational reforms in School and Higher Education.

  
Convenor  
H.O.D  
Dr Rupinder Kour

  
Co-ordinator IQAC  
Dr. Suresh Bhatt

  
Principal  
Dr. Sangita Nagari

## OUTCOMES OF THE ACTIVITY


The NEP is a comprehensive and nuanced policy document. Knowledge of NEP 2020 can provide a deeper understanding of the policy's key principles, objectives, and implications. Teachers can gain insights into the rationale behind the policy, its focus areas, and the desired outcomes. This understanding is crucial for aligning their teaching practices with the policy's vision.

Knowledge of NEP 2020 can help college teachers comprehend the practical aspects of implementing the policy. They can gain clarity on the specific changes that might occur in the curriculum, assessment methods, teaching approaches, and evaluation systems. This knowledge enables them to proactively adapt their teaching methods to align with the new expectations.

When college teachers attend a lecture/Webinar on NEP, they have the opportunity to interact with the resource person and other participants. Such interactions facilitate networking, idea exchange, and collaboration among educators. Teachers can share their experiences, challenges, and best practices, thereby fostering a community of practice. These connections can extend beyond the lecture and enable ongoing dialogue and support for implementing the NEP effectively.

The Webinar can inspire and motivate college teachers by highlighting the transformative potential of the NEP. By understanding the policy's goals and their role in achieving them, teachers can feel a sense of purpose and renewed enthusiasm for their work. The lecture can instill a sense of responsibility and encourage teachers to become change agents in their respective institutions, contributing to the overall improvement of the education system.

Webinar on NEP:2020 can empower college teachers with knowledge, strategies, and inspiration to embrace the changes and align their teaching practices with the policy's objectives. It can play a pivotal role in fostering professional development, promoting collaboration, and enhancing the quality of education in colleges.

  
Dr. Rupinder Kaur  
HOD  
Dept. of Education

Pradesh, J&K and Ladakh  
Principal DPS Jammu,

Director, S.S. Sodhi extended  
their best wishes to Arya and  
her parents.

the said...  
operator at site

## GCW Gandhi Nagar hosts webinar on 'Higher Education in J&K through NEP-2020'

### ■ STATE TIMES NEWS

JAMMU. On the eve of International Literacy Day, Department of Education, PG College for Women Gandhi Nagar, Jammu, in collaboration with IQAC of the college on Wednesday organised a one-day webinar on the Topic "Higher Education in J&K through New Education Policy-2020".

The key speaker for the day was Dr. Remu Nanda, Dean Faculty of Education, University of Jammu. The whole programme was conducted under the aegis of Dr. Sangita Nagari, Principal.

The programme was coordinated by Dr. Rupinder Kour

(Convener), HOD Department of Education and Prof. Anuradha Chowdhary. The Programme began with the recital of "Gyatri Mantra" by Dr Anuradha Chowdhary followed by the welcome address by Dr. Rupinder Kour.

The Principal highlighted the importance of NEP- 2020 and stated that the policy requires multiple initiatives and prompt actions by involving all the stakeholders in a synchronized and systematic manner. Dr Remu Nanda, the Resource person of the event elaborated on the key points of NEP- 2020 and discussed its worth in bringing about large scale

transformational reforms in School and Higher Education.

Concluding remarks were presented by Dr. Sunesh Bhat, Coordinator IQAC. The Vote of thanks was given by Prof. Anuradha Chowdhary.

Technical Support was provided by Harneet Singh, JK Edusat Hub Engineer. The programme concluded with the support and cooperation of organizing committee including Dr Rupinder Kour (Convener), Prof Anupama Sharma, Prof Neeetu Raina, Prof Ajaz Ahmed Lone, Prof. Abhinav Sharma, Prof. Ashma Gupta, Prof Paramjeet Singh, Prof Anuradha Chowdhary

## South Kashmir Volleyball

Championship to start from Sep 11