



Mobile: 094191 – 02359

OFFICE OF THE PRINCIPAL

Tele & Fax – 0191 – 2435158

GOVT. COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU

Constituent College of Cluster University of Jammu

E-mail: [principal@acwgandhinagar.com](mailto:principal@acwgandhinagar.com)



## Minutes of the Meeting

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(Dr. Anudeep Kaur)

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

IQAC Constituted for Academic Session 2018-2019

No/WCG/351  
Dt 1/5/2018

- |                                   |                       |
|-----------------------------------|-----------------------|
| 1. Dr. Sham Lal Gupta             | Academician of Repute |
| 2. Principal Dr. Kaushal Smotra   | Chairperson           |
| 3. Advocate Radha Sharma Jasrotia | President Alumni      |
| 4. Dr. Surinder Kumar             | Coordinator           |
| 5. Prof. Sujata Salathia          | Member                |
| 6. Prof. Sudhanshu Sharma         | Member                |
| 7. Prof. Anjali Bhat              | Member                |
| 8. Prof. Meeru Abrol              | Member                |
| 9. Prof. Naveen Anand             | Member                |
| 10. Prof. Sunil Uppal             | Member                |
| 11. Prof. Neelam Bhagat           | Member                |
| 12. Prof. Amitpal Kaur            | Member                |
| 13. Prof. Anupama Gupta           | Member                |
| 14. Prof. Ashwani Khajuria        | Member                |
| 15. Prof. Neelima G               | Member                |
| 16. Mr. Romesh Lal Kerni , S.O    | Member                |

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



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OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN  
GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of IQAC cell was held in the chamber of Principal on 2<sup>nd</sup> June 2018 at 11:00 am.

Dr. Surinder Sharma Coordinator IQAC welcomed the principal and members of IQAC. The agenda of the meeting was to celebrate Swachh Bharat Abhiyan by NSS and NCC Units in collaboration with IQAC.

Member present

- |                                  |             |
|----------------------------------|-------------|
| 1. Dr. Surinder Sharma           | Coordinator |
| 2. Prof. Sujata Slathia          | Member      |
| 3. Prof. Sudhanshu Sharma        | Member      |
| 4. Prof. Anjali Bhat             | Member      |
| 5. Prof. Meeru Abrol             | Member      |
| 6. Prof. Naveen Anand            | Member      |
| 7. Prof. Sunil Uppal             | Member      |
| 8. Prof. Neelam Bhagat           | Member      |
| 9. Prof. Amitpal Kaur            | Member      |
| 10. Prof. Anupama Gupta          | Member      |
| 11. Prof. Ashwani Khajuria       | Member      |
| 12. Prof. Neelima G.             | Member      |
| 13. Mr. Romesh Lal Kerni, S.O    | Member      |
| 14. Mr. Farsem Gupta, Sr. Asstt. | Member      |

Minutes of the Meeting

1. IQAC in collaboration with NSS and NCC will celebrate Swachh Bharat Abhiyan from 6<sup>th</sup> June 2018 to 15<sup>th</sup> June 2018.
2. All the volunteers from NSS and NCC units will participate in Swachh Bharat Abhiyan.
3. One week Swachhta Internship programme will be organised in the college.
4. Different activities will be planned including wall paintings, door to door awareness campaign, Nukkad nataks, swachhta railies.
5. Interested volunteers will be asked to submit their details before 4<sup>th</sup> June 2018.

The meeting ended with a vote of thanks

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Coordinator IQAC

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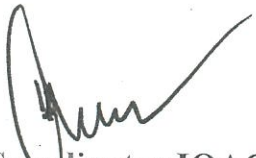
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02-6-2018


Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



### ACTION TAKEN REPORT

A meeting of IQAC, NSS and NCC committee's was held on 28<sup>th</sup> June 2018 to review the action taken on the decisions made in previous meeting held on 2<sup>nd</sup> June 2018 in the college. Activities like plantation drive, wall paintings, door to door awareness campaigns, cleanliness drive and nukkad natak were performed by the volunteers of NSS and NCC units from 6<sup>th</sup> June 2018 to 15<sup>th</sup> June 2018. NCC cadets of 1 J & k Girls Batalian and 1 J&K Naval unit adopted ward number 1 and ward number 2 of Sehora village on 24<sup>th</sup> June 2018 under Swacch Bharat Summer Internship Programme. It was a great initiative and received a cordial response. Performing nukkad natak provided a great exposure to students as well as viewers. It was a wonderful experience. Adoption of two wards of Sehora village was a noble and resourceful task. The event was concluded successfully.

  
Coordinator IQAC

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



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OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU

Minutes of Meeting

A meeting of Heads of various departments and IQAC cell was held in the chamber of Principal, Dr. Kaushal Smotra on 8<sup>th</sup> of August, 2018.

**Agenda of the meeting:** Dr Surinder Sharma, Coordinator IQAC welcomed the Principal, Heads of various departments and members of IQAC and briefed about the agenda of the meeting regarding updating of departmental activities, dispensary, Labs and renovation of the college.

**Members present**

|                             |             |
|-----------------------------|-------------|
| Dr. Surinder Sharma         | Coordinator |
| Prof. Sujata Slathia        | Member      |
| Prof. Sudhanshu Sharma      | Member      |
| Prof. Anjali Bhat           | Member      |
| Prof. Meeru Abrol           | Member      |
| Prof. Naveen Anand          | Member      |
| Prof. Sunil Uppal           | Member      |
| Prof. Neelam Bhagat         | Member      |
| Prof. Amitpal Kaur          | Member      |
| Prof. Anupama Gupta         | Member      |
| Prof. Ashwani Khajuria      | Member      |
| Prof. Neelima G.            | Member      |
| Mr. Romesh Lal Kerni, S O   | Member      |
| Mr. Tarsem Gupta, Sr. Asstt | Member      |

Minutes of the Meeting

The following decisions were taken:

1. All the Heads of the Department were directed to update their departmental activities and submit the record of the same to IQAC cell.
2. A decision was taken to upgrade dispensary with new facilities.
3. It was also decided that the labs of the college will be upgraded with the required chemicals and equipments.
4. The renovation of the college will be done at the earliest.

The meeting ended with a vote of thanks by Coordinator IQAC.

- |    |     |     |
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| 2. | 7.  | 12. |
| 3. | 8.  | 13. |
| 4. | 9.  |     |
| 5. | 10. |     |

Coordinator IQAC



Principal  
8-8-2018  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU


**Action Taken**

A meeting of IQAC Cell and Head's of various departments was held in the chamber of Principal Dr. Kaushal Smotra on 7<sup>th</sup> September 2018 to review the action taken on the decisions taken in the previous meeting held on 8<sup>th</sup> August 2018. The Head's of the departments in the meeting informed that data of their departmental activities have been already submitted to IQAC Cell. It was impressed upon all those who have not submitted departmental activity data to submit the same within 15 days.

Regarding the up gradation of Laboratories, different departments purchased the necessary equipment on GeM portal and also by inviting tenders. The list of equipments purchased by various departments has already been submitted to IQAC Cell.

For renovation of the college the administration has already taken up the matter with the higher education department. It was learnt that up gradation of dispensary has not been taken till date and the development committee was directed to take up the same for the earliest possible time.

The meeting ended with a vote of thanks

  
Coordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P. G. COLLEGE FOR WOMEN GANDHI NAGAR,  
JAMMU

Minutes of Meeting

A meeting of IQAC cell and library committee of the college was held in the chamber of Principal, Dr. Kaushal Smotra on 15<sup>th</sup> September 2018 at 11:00 am.

**Agenda of the meeting:** Dr. Surinder Sharma Coordinator IQAC welcomed the members present in the meeting and discussed various initiatives that need to be taken to enhance the quality of teaching-learning process.

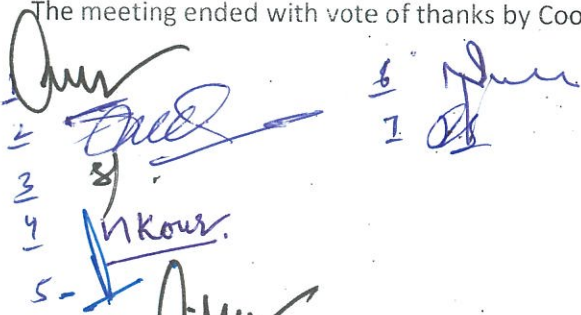







**Members present**

1. Prof. Sudhanshu Sharma
2. Prof. Minu Mahajan
3. Prof. Sunil Uppal
4. Prof. Nirlape Kour
5. Prof. Ashwani Khajuria
6. Prof. Nidhi Suri
7. Mr. R.L Kerni (S.O)

**Minutes of the Meeting**

1. One of the initiatives that was taken on priority basis was N-Listing of library.
2. N. List subscription that was stopped will be renewed for a period of one year from October 2018 to September 2019.
3. INFLIBNET registration shall be circulated among all the staff members and students to enable them to browse a large number of e-journals, e- books/ e- resources free of cost.
4. The chief librarian was impressed upon to continue with this process of registration in the subsequent years also.

The meeting ended with vote of thanks by Coordinator IQAC.

  
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 6.   
 7.   
 Coordinator IQAC



  
 Principal  
 15-9-2018  
 Govt. College for Women  
 Gandhi Nagar, Jammu

Chief Librarian


## Action Taken

A meeting of IQAC cell and library committee was held in the chamber of Principal Dr. Kaushal Smotra on 20<sup>th</sup> December 2018 to review the action taken by the library committee on the decisions taken in the previous meeting held on 15<sup>th</sup> September 2018. The chief librarian in the meeting reported that INFLIBET- NLIST registration and subscription process was completed and it is operational. All the staff members and students will be able to browse a large number of books, e-journals, and e-resources free of cost. The IQAC of the college impressed upon to continue it for further years also.

The meeting ended with a vote of thanks

  
Coordinator IQAC



  
Principal 20-12-18  
Govt. College for Women  
Gandhi Nagar, Jammu




## Minutes of Meeting

A meeting of IQAC and Department of Commerce was conducted on October 1<sup>st</sup> 2018 at 11 :30 a.m.

### Agenda of Meeting

IQAC directed Department of Commerce to organize one day training programme on the topic "Fund Management" for non-teaching staff of the College.

### Members Present

1. Dr. Surinder Sharma
2. Prof. Sujata Salathia
3. Prof. Anjali Bhat
5. Prof. Neelam Bhagat
6. Prof. Mamta Gupta 
7. Prof. Mamta Kundal 
8. Prof. Rashmi Kumari 

## Minutes of the Meeting

1. It was decided that one day training programme would be organized for Non- Teaching staff of the College.
2. It was also decided that all non- teaching staff ( both temporary and permanent) will attend the training programme.

The meeting concluded with a vote of thanks.

1. Dr. Surinder Sharma
2. Prof. Sujata Salathia
3. Prof. Anjali Bhat
4. Prof. Neelam Bhagat —
5. Prof. Mamta Gupta
6. Prof. Mamta Kundal
7. Prof. Rashmi Kumari

1. *Surinder*

4. *neelam*

2. *Sujata*

5. *Mamta*

3. *Anjali Bhat*

6. *Mamta*

7. *Rashmi*

*Surinder*  
Coordinator.



*Mamta*  
Principal  
Govt. College for Women  
Gandhi Nagar  
01-10-2018

## ACTION TAKEN

Meeting of IQAC and Department of Commerce was held on 10<sup>th</sup> October, 2018 to review the action taken on decisions taken in the previous meeting held on October, 1<sup>st</sup>, 2018. The Department of Commerce organized an one day training Programme on 3<sup>rd</sup> of October, 2018 for Non-teaching staff of the College. The non teaching staff gained a lot of knowledge and learnt new skills required for their nature of work. They were very satisfied at the end of the programme. The report of the programme was submitted to IQAC.

The meeting Concluded with a Vote of thanks

*[Handwritten Signature]*  
Coordinators



*[Handwritten Signature]*  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu  
10-10-2018

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## Minutes of Meeting

A meeting of IQAC and faculty of Food Science and Technology was conducted on 10<sup>th</sup> October 2018 at 11:30 am.

### **Agenda of Meeting**

IQAC directed Food Science and technology Department to plan a visit of PG students to SMVDU.

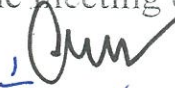



### **Members present**

1. Prof. Surinder Sharma
2. Prof. Anuradha Gandotra
3. Dr. Shalini Sharma
4. Prof. Anjali Bhat
5. Prof. Neelam Bhagat

### **Minutes of the Meeting**

1. It was decided that a visit to Sri Mata Vaishno Devi University would be organised for PG students of Semester 1<sup>st</sup> and 3<sup>rd</sup>
2. It was also decided that students would be accompanied by three faculty members from the department.
3. It was decided that the college bus would be deputed for one day to visit SMVDU.


The meeting concluded with a vote of thanks.

1.   
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Coordinator




  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


### Action Taken

Meeting of IQAC Cell and department of Food Science and Technology was held on 19<sup>th</sup> October 2018 to review the action taken on the decisions taken in the previous meeting held on 10<sup>th</sup> October 2018. The department of Food Science and Technology organised a one day visit to SMVDU, Jammu for PG students of Semester 1<sup>st</sup> and 3<sup>rd</sup> on 15<sup>th</sup> October 2018. Students and the faculty of the department visited microbiology research labs, bioinformatics and plant tissue culture lab of SMVDU. The students got a wonderful opportunity to behold demonstrations and experiments going on in the lab. The report of the activity was submitted to IQAC Cell.

The meeting concluded with a vote of thanks

  
Coordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

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OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI  
NAGAR, JAMMU

**MINUTES OF THE MEETING**

A meeting of the IQAC was held with the members of the Presidium, C.Rs and Volunteers of the college on 13/11/2018 at 1:00 P.M in the smart room of the college under the Chairmanship of the Principal Dr. Kaushal Smotra.

Agenda of the Meeting: To make students aware about the NAAC re-accreditation process. The following points were discussed:

1. Dr. Surinder Sharma, Coordinator, IQAC welcomed the Principal, Dean Students Welfare, IQAC Members and Members of Presidium, CR's and volunteers.
2. Dr. Surinder Sharma also explained to the students about the Accreditation Process to be carried out by NAAC and different criteria of the accreditation process.
3. It was also discussed that Parents Teacher Meet and Alumni Meet to be organized in the month of November 2018.
4. Prof. Minu Mahajan, Dean Students Welfare, Commerce asked the members of the Presidium to motivate the students that their parents must participate in the Parents-Teacher Meeting and should take feedback about their ward and shall also provide feedback to the college.
5. Prof. Nirlape Kour, Staff Secretary of the college and member of IQAC also interacted with students. She explained about the working of the college and also asked the students to discuss their grievances if they have any.

The meeting was ended with vote of thanks to the chair.

The following members were present in the meeting

1. Prof. Minnie Sharma, Dean Students Welfare, Science *Minnie Sharma*
2. Prof. Aekta Gupta, Dean Students Welfare, Arts *Aekta Gupta*
3. Prof. Minu Mahajan, Dean Students Welfare, Commerce
4. Prof. Surinder Kumar, Coordinator, IQAC *Surinder Kumar*
5. Prof. Sujata Slathia, Member, IQAC *Sujata*
6. Prof. Sudhanshu Sharma, Member *Sudhanshu Sharma*
7. Prof. Vandana Khajuria, Member *Vandana Khajuria*
8. Prof. Sunil Uppal, Member *Sunil Uppal*
9. Prof. Nirlape Kour, Member *Nirlape Kour*
10. Prof. Anupama Gupta, Member *Anupama Gupta*
11. Prof. Ashwani Khajuria, Member *Ashwani Khajuria*

*Surinder Kumar*  
Coordinator  
IQAC



*Dr. Kaushal Smotra*  
Principal  
13-11-2018  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

**Action Taken**

A meeting of IQAC, members of presidium, C.Rs and Volunteers was held in the chamber of Principal Dr. Kaushal Smotra on 28<sup>th</sup> November 2018 to review the action taken on the decisions taken in the previous meeting held on 13<sup>th</sup> November 2018. IQAC organized parent teacher meet on 22<sup>nd</sup> November 2018 in college auditorium. The programme began by invoking the blessings of Goddess Saraswati. Members of IQAC welcomed Parents, Students and teachers. The parents during interaction stressed upon to follow sagacious approach for the betterment of the institution and for its multifaceted growth. A feedback form was circulated and a healthy interaction between parents and teachers was also held in parent teacher meet. The meeting ended with a vote of thanks.

  
**Coordinator IQAC**



  
**Principal**  
Govt. College for Women  
Gandhi Nagar, Jammu

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OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

Minutes of the meeting

A meeting was held in the department of chemistry on 28<sup>th</sup> March 2019 on the initiative of Prof. Surinder Kumar Coordinator IQAC.

Agenda of the Meeting

To discuss the industrial visit to be undertaken by Chemistry Hons. Students.

Members Present

1. Prof. Suresh Kumar
2. Prof. Surinder Kumar (IQAC Coordinator)
3. Prof. Deepika Gupta
4. Prof. Malti Rajput
5. Prof. Sonika Khajuria

Discussion

The agenda was presented and the members were of unanimous view that students may be allowed to undertake the industrial visit to SIDCO Complex Bari Brahmna on 1<sup>st</sup> April, 2019 and it was decided that Prof. Surinder Kumatr shall accompany the students along with Prof. Shally Chadha and Prof. Anju Raina after getting due permission from Principal of the college.

Meeting adjourned after unanimous approval

*[Handwritten signatures]*  
1. *[Signature]* 2. *[Signature]* 3. *[Signature]* 4. *[Signature]* 5. *[Signature]*  
Coordinator



*[Handwritten signature]*  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

**Action Taken Report**

As per decision taken in the meeting held on 28<sup>th</sup> March, 2019, an industrial visit of Chemistry Hons. students to Bari Brahmna industrial complex was undertaken. The students were accompanied by IQAC Coordinator Prof. Surinder Sharma and two other faculty members namely Prof. Anju Raina and Prof. Shally Chadha. The students visited Jaipuria Industry, Thermocol Industry and Plastic bottle Industry on 1<sup>st</sup> April 2019. The students got the first hand information regarding the synthesis and quality control of the products manufactured in the said industries. The students were thrilled on taking this industrial Visit.

  
Coordinator



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**

**Minutes of Meeting**

A meeting of IQAC cell was held in the chamber of Principal, Dr. Kaushal Samotra on 22<sup>nd</sup> of March, 2019 at 11:30 am.

**Members present**

- |                           |             |
|---------------------------|-------------|
| Dr. Surinder Sharma       | Coordinator |
| Prof. Sujata Slathia      | Member      |
| Prof. Anjali Bhat         | Member      |
| Prof. Meeru Abrol         | Member      |
| Prof. Naveen Anand        | Member      |
| Prof. Sunil Uppal         | Member      |
| Prof. Neelam Bhagat       | Member      |
| Prof. Amitpal Kaur        | Member      |
| Prof. Anupama Gupta       | Member      |
| Prof. Ashwani Khajuria    | Member      |
| Prof. Neelima G.          | Member      |
| Mr. Romesh Lal Kerni, S.O | Member      |

**Agenda of the meeting:** To review the minutes of the previous meeting and plan to organize a slogan writing competition. Dr Surinder Sharma, Coordinator IQAC welcomed the Principal and members of IQAC and briefed about the agenda as summarized below:

1. The minutes of the previous meeting were presented and approved by the committee.
2. IQAC will organize a slogan writing competition on the topic "Importance of Punctuality in Life" on 01-04-2019.
3. A decision was taken that a notice will be circulated among students so that the interested candidates may submit their names and details by 30th of March, 2019 and participate.

The meeting ended with a vote of thanks by Coordinator IQAC.

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| Coordinator IQAC      | 11. <i>[Signature]</i> |                        |



*[Signature]*  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


## ACTION TAKEN

A meeting of IQAC member was held on 4<sup>th</sup> April 2018 in the chamber of Principal, Dr. Kaushal Smotra to review the action taken on the decisions made in the previous meeting held on 22<sup>nd</sup> March 2019. IQAC Coordinator briefed the principal that a slogan writing competition on the topic "Importance of Punctuality in Life" was organized on 01-04-2019 in the smart class room. The Jury committee headed by Prof. Surinder Sharma announced the winner's of the competition.

The meeting was ended with a vote of thanks.

  
Coordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL, GOVT. P.G.COLLEGE FOR WOMEN**  
**GANDHI NAGAR, JAMMU**


No: WCG/2019/

Dated:

**NOTICE**

27/03/2019

It is for the Information of all the students that IQAC is organizing a Slogan Writing Competition on the topic "Importance of Punctuality in life" on 1<sup>st</sup> of April 2019 at 11:00 A.M in the Smart Room. All those students who are interested to participate are directed to give their names to Prof. Jasneet Kour, Department of Pol. Science latest by 30<sup>th</sup> of March 2019

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



(9)

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of IQAC Cell was held in the chamber of the principal, Dr Kaushal Smotra on 8<sup>th</sup> April 2019 at 12:00 pm

Members

|                                  |                         |
|----------------------------------|-------------------------|
| 1. Dr Surinder Sharma            | Coordinator             |
| 2. Prof Sujata Salathia          | Member <i>Sujata</i>    |
| 3. Prof Sudhanshu Sharma         | Member <i>Sudhanshu</i> |
| 4. Prof. Anjali Bhat             | Member <i>Anjali</i>    |
| 5. Prof. Meeru Abrol             | Member <i>Meeru</i>     |
| 6. <del>Prof. Nirlape Kaur</del> | Member                  |
| 7. Prof. Sunil Uppal             | Member                  |
| 8. Prof. Neelam Bhagat           | Member <i>neelam</i>    |
| 9. Prof. Amitpal Kaur            | Member <i>Amitpal</i>   |
| 10. Prof. Anupama Gupta          | Member                  |
| 11. Prof. Ashwani Khajuria       | Member                  |
| 12. Prof. Neelima G              | Member                  |
| 13. Mr. Romesh Lal Kerni , S.O   | Member <i>RK</i>        |
| 14. Mr. Tarsem Gupta, Sr. Asstt. | Member                  |

Agenda of the meeting

Dr Surinder Sharma Coordinator IQAC welcomed the principal and the members of IQAC and briefed about the agenda :

1. As per the previous meeting of IQAC held on 13/11/2018, it was initiated that an alumni meet will be organised in the college for passed out students.
2. A decision was taken to organise the alumni meet on 27<sup>th</sup> April 2019.
3. A decision was taken to circulate a notice among the alumni of this college.
4. It was decided that an alumni organising body would be elected during the meet.
5. A cultural programme will also be presented in the honour of the alumni.

1. *[Signature]*

*[Signature]*  
Coordinator



*[Signature]*  
Principal  
08-4-2019  
Govt. College for Women  
Gandhi Nagar, Jammu

1. *[Signature]*
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13. *[Signature]*
14. *[Signature]*

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU


Action Taken Report

The Alumni and faculty of the college assembled and met at Auditorium of the college on 27<sup>th</sup> April 2019 at 11:30 am. Principal Dr. Kaushal Smotra who herself was the aluminous of the college welcomed the participants. An Alumni body was elected so that a democratic procedure can be followed. Advocate Radha Sharma Jasrotia was elected for the position of President, Prof. Satinder Kour as General Secretary, Ms Sakshi Sabharwal as Secretary, Prof. Sania Hamid as Joint Secretary and Prof. Malti Rajput as Treasurer.

During the alumni meet Prof. Kaushal Samotra, Prof. Jugal Kishore, Prof. Suman Charak and Prof. Sujata Salathia were appointed as the members of advisory board of Alumni body.

  
Coordinator



  
Principal 27-4-2019  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

No/W-9/1043  
dt 12/8/2019

IQAC Constituted for Academic Session 2019-2020

- |                                    |                       |
|------------------------------------|-----------------------|
| 1. Dr. Sham Lal Gupta              | Academician of Repute |
| 2. Principal Dr. Ravinder Tickoo   | Chairperson           |
| 3. Dr. Surinder Kumar              | Coordinator           |
| 4. Prof. Sujata Salathia           | Member                |
| 5. Prof. Sudhanshu Sharma          | Member                |
| 6. Prof. Anjali Bhat               | Member                |
| 7. Prof. Meeru Abrol               | Member                |
| 8. Prof. Neelam Bhagat             | Member                |
| 9. Prof. Amitpal Kaur              | Member                |
| 10. Prof. Anupama Gupta            | Member                |
| 11. Prof. Ashwani Khajuria         | Member                |
| 12. Prof. Neelima G                | Member                |
| 13. Mr. Romesh Lal Kerni, S.O      | Member                |
| 14. Advocate Radha Sharma Jasrotia | Alumni of the college |



**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**

**Minutes of Meeting**

A meeting convened by IQAC cell was held in the chamber of Principal on 4<sup>th</sup> September, 2019 at 12:30pm.

**Agenda of the meeting:** Dr Surinder Sharma, Coordinator IQAC welcomed the members present in the meeting and summarized the agenda that a plantation drive will be organised in the college campus

**Members present**

|    |                        |             |
|----|------------------------|-------------|
|    | Dr. Surinder Sharma    | Coordinator |
| 1  | Prof. Sujata Slathia   | Member      |
| 2  | Prof. Anjali Bhat      | Member      |
| 3  | Prof. Meeru Abrol      | Member      |
| 4  | Prof. Naveen Anand     | Member      |
| 5  | Prof. Sunil Uppal      | Member      |
| 6  | Prof. Neelam Bhagat    | Member      |
| 7  | Prof. Amitpal Kaur     | Member      |
| 8  | Prof. Anupama Gupta    | Member      |
| 9  | Prof. Ashwani Khajuria | Member      |
| 10 | Prof. Neelima G.       | Member      |

**Minutes of the Meeting:** Following decisions were made in the meeting

1. IQAC will organize a plantation drive in the college campus
2. A decision was made that Alumni among the faculty members of the college will participate in this event.
3. It was also decided that "Plantation Drive" will be held on 21<sup>st</sup> October 2019 in the college premises.

The meeting ended with a vote of thanks by Coordinator IQAC.

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 Coordinator IQAC

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 Principal  
 Govt. College for Women  
 Gandhi Nagar, Jammu



**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI  
NAGAR JAMMU**

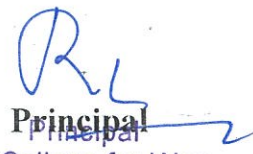
**Action Taken**

The meeting of IQAC Cell and various faculty members was held in the chamber of Principal on 24<sup>th</sup> October 2019 to review the action taken on the decisions made in the previous meeting held on 4<sup>th</sup> September 2019. The coordinator IQAC informed that a Plantation Drive was held in the college premises on 21<sup>st</sup> October 2019. The alumni working in the college along with other faculty members participated in this event.

The meeting ended with a vote of thanks

  
Coordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P. G. COLLEGE FOR WOMEN GANDHI NAGAR,  
JAMMU

**Minutes of Meeting**

A meeting of IQAC cell was held in the chamber of the Principal on 24<sup>th</sup> September 2019 at 11:00 am. The Coordinator IQAC welcomed the members and briefed about the agenda.

**Agenda of the meeting:** Coordinator IQAC proposed to organize seminar on “Say No to Single Use Plastic” to raise awareness about the negative impact of plastic bags on the environment and human health and accordingly find practical ways to reduce and avoid the use of plastic bags.

**Members present:**

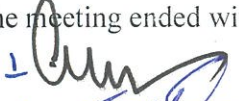

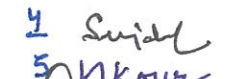
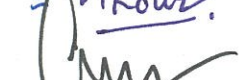

1. Prof. Sudhanshu Sharma
2. Prof. Minu Mahajan
3. Prof Surinder Kumar
4. Prof Sujata Salathia
5. Prof. Nirlape Kour
6. Prof. Ashwani Khajuria
7. Prof. Nidhi Suri
8. Mr. R.L Kerni. (S.O)




**Minutes of Meeting**

The members present in the meeting unanimously took the following decisions:

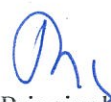
1. The seminar on the topic “Say No to Single Use Plastic” will be conducted on 28<sup>th</sup> September, 2019 at 10:30 am in the smart class room.
2. A notice regarding this event will be circulated in all the departments of the college so that the interested students may submit their names and details and participate.

The meeting ended with a vote of thanks by Coordinator IQAC.

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 Coordinator IQAC

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 Principal  
 Govt. College for Women  
 Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

Action Taken Report

A meeting of IQAC members was held in the chamber of the Principal on 24<sup>th</sup> September 2019. In this meeting it was decided that a seminar on the topic "Say no to Single Use Plastic" will be organized on 28<sup>th</sup> September 2019 at 10:30 am in the Smart Classroom. IQAC in collaboration with Department of EVS, Govt. P.G. College for women Gandhi Nagar, Jammu organized a symposium on the topic "Say no to Single Use Plastic" to commemorate the birth anniversary of Mahatma Gandhi Ji.


The Principal of the College was the chief guest on the occasion. He highlighted the adverse affects of single use plastic and urged the students to minimise its usage. All the speakers spoke very well.

The first prize was bagged by Ms Aarya Bargoitra, 2<sup>nd</sup> by Ms Ivanka Gupta and 3<sup>rd</sup> by Ms Richa Sharma. The speakers were judged by Prof Sudanshu Sharma, Prof. Surinder Sharma and, Prof Sunil Uppal.

The event was coordinated by Dr. Neha Sharma, Head, Department of EVS and Mrs Vrinda Sharma. The Seminar concluded with a vote of thanks by Dr Neha Sharma.

  
Coordinator



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of IQAC Cell and Heads of various departments was held in the chamber of the principal on 20<sup>th</sup> January 2020 at 11:30 am

**Agenda of the meeting:** Dr. Surinder Sharma, Coordinator IQAC welcomed the principal and the members present in the meeting and presented a proposal of establishing departmental libraries in various departments of the college.




Members present



- |                                  |             |
|----------------------------------|-------------|
| 1. Dr Surinder Sharma            | Coordinator |
| 2. Prof Sujata Salathia          | Member      |
| 3. Prof Sudhanshu Sharma         | Member      |
| 4. Prof. Anjali Bhat             | Member      |
| 5. Prof. Meeru Abrol             | Member      |
| 6. Prof. Naveen Anand            | Member      |
| 7. Prof. Sunil Uppal             | Member      |
| 8. Prof. Neelam Bhagat           | Member      |
| 9. Prof. Amitpal Kaur            | Member      |
| 10. Prof. Anupama Gupta          | Member      |
| 11. Prof. Ashwani Khajuria       | Member      |
| 12. Prof. Neelima G              | Member      |
| 13. Mr. Romesh Lal Kerni , S.O   | Member      |
| 14. Mr. Tarsem Gupta, Sr. Asstt. | Member      |

## Minutes of the Meeting


1. Librarian may be directed to facilitate HOD's for creation of departmental libraries.
2. HOD's may appoint one non teaching faculty at their own disposal for maintaining the record of books.

The meeting was adjourned after taking the said decision.

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Coordinator

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Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

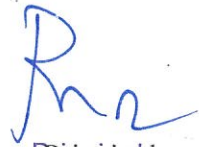
OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU

**Action Taken**

The meeting of IQAC Cell and Head's of various departments was held in the chamber of principal on 10<sup>th</sup> February 2020 at 11:30 am to review the action taken on the decisions made in the previous meeting held on 20<sup>th</sup> January 2020. The Librarian of the college Mrs. Sonika informed the committee that action in the creation of departmental libraries has already been initiated and most of the departments have already received almirah's and books from the library. The rest of the departments are also in the process of creating library facilities in their departments.



Coordinator IQAC



Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

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**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**

**Minutes of Meeting**

A meeting convened by IQAC cell was held in the chamber of Principal on 20<sup>th</sup> of January, 2020 at 12:00pm.

**Agenda of the meeting:** Dr Surinder Sharma, Coordinator IQAC welcomed the members present in the meeting and summarized the agenda to install the disposal unit near the Girls hostel in collaboration with EVS Department and State Pollution Control Board.

**Members present**

|                          |             |
|--------------------------|-------------|
| Dr. Surinder Sharma      | Coordinator |
| 1 Prof. Sujata Slathia   | Member      |
| 2 Prof. Anjali Bhat      | Member      |
| 3 Prof. Neelam Bhagat    | Member      |
| 4 Prof. Anupama Gupta    | Member      |
| 5 Prof. Ashwani Khajuria | Member      |
| 6 Prof. Neelima G.       | Member      |
| 7 Prof. Nazia Rasool     | Member      |

**Minutes of the meeting**

1. The members of IQAC and EVS department discussed the issue of disposal of sanitary waste from the campus particularly from Girls' Hostel.
2. Sanitary waste disposal unit will be installed inside the campus to discard off sanitary waste in a safe, sensitive and environmentally friendly manner.
3. Installation of disposal unit "Kill Waste" will be worked out in collaboration with SPCB (State Pollution Control Board).
4. Sanitary waste disposal unit will be installed near Girls' hostel.

The meeting ended with a vote of thanks by Coordinator IQAC.

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 Coordinator IQAC



*[Signature]*  
 Principal  
 Govt. College for Women  
 Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI  
NAGAR JAMMU**

**Action Taken**

A Meeting of IQAC Cell and the Head of Department of EVS was held in the chamber of the Principal on 30<sup>th</sup> January 2020 at 12:00 pm to review the decision made in the previous meeting held on 20<sup>th</sup> January 2020. A Unit “ Kill waste” was installed in the college premises near Girls’ hostel to dispose of sanitary waste. This installation was done in collaboration with State Pollution Control Board J & K

The meeting ended with a vote of thanks.



Coordinator IQAC



Principal  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

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## **Minutes of Meeting**

A meeting of IQAC and Department of Computer Applications was conducted on 7th of February, 2020 at 1 :30 p.m.

### **Agenda of Meeting**

IQAC directed Department of Computer Applications to organize one day training programme on the topic "Computer Appreciation training programme" for non-teaching staff of the College.

### **Members Present**

1. Dr. Surinder Sharma
2. Prof. Sujata Salathia
3. Prof. Anjali Bhat
4. Prof. Neelam Bhagat
5. Prof. Rakesh Mohan Dutt

## Minutes of the Meeting

1. It was decided that one day training programme would be organized for Non- Teaching staff of the College.
2. It was also decided that all non- teaching staff ( both temporary and permanent) will attend the training programme.

The meeting concluded with a vote of thanks.






1. Dr. Surinder Sharma

2. Prof. Sujata Salathia

3. Prof. Anjali Bhat


4. Prof. Neelam Bhagat

5. Prof. Rakesh Mohan Dutt

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Coordinator  
IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


## ACTION TAKEN

Meeting of IQAC and Computer application was held on 17<sup>th</sup> of February, 2020 to review the action taken on decisions taken in the previous meeting held on 7<sup>th</sup> of february, 2020. The Department of Computer Applications organized an one day training Programme on 12<sup>th</sup> of february, 2020 for Non-teaching staff of the College. The non teaching staff learnt technological skills required for their nature of work. They were very satisfied at the end of the programme . The report of the programme was submitted to IQAC.

The meeting Concluded with a Vote of thanks.

  
Coordinator  
IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN  
GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of IQAC cell was held in the chamber of Principal on 11<sup>th</sup> Feb 2020 at 1:00 pm.

Agenda of the Meeting Dr Surinder Kumar Coordinator IQAC welcomed the Principal and members of IQAC and summarized the agenda of the meeting regarding the short video contest to be organised by the Food Science Department via online mode.


Member present

- |                              |             |
|------------------------------|-------------|
| 1. Dr. Surinder Sharma       | Coordinator |
| 2. Prof. Sujata Slathia      | Member      |
| 3. Prof. Anjali Bhat         | Member      |
| 4. Prof. Naveen Anand        | Member      |
| 5. Prof. Neelam Bhagat       | Member      |
| 6. Prof. Ashwani Khajuria    | Member      |
| 7. Prof. Neelima G.          | Member      |
| 8. Mr. Romesh Lal Kerni, S.O | Member      |

Minutes of the Meeting

1. IQAC in collaboration with department of Food Science and Technology will organise a short video contest.
2. A decision was taken that due to pandemic the activity would be organised in online mode.
3. It was also decided that students from different colleges in J&K with Food Science as subject can participate.



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN  
GANDHI NAGAR JAMMU

Action Taken Report

A Short video contest was organised by IQAC cell in collaboration with Dept. of Food Science on 15<sup>th</sup> June 2020. The topic for video contest was "Effect of Covid-19 on Eating Behaviour and Dietary Practices." Around 25 students from different colleges of J & K participated in this contest. All the participants were given Certificate of participation.

  
Coordinator



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU**

**IQAC Constituted for Academic Session 2020-2021**

Mr. O.P Sharma, Vidyarathi, IFS (Sahitya Academy Awardee)

Dr. Sangita Nagari , Principal (Chair Person)

Mr. Sunil Mahajan, J&K Athletic Association

Dr. Suresh Bhat, Coordinator IQAC

Dr. Anjali Bhat

Dr. Rupinder Kour

Dr. Renu Anand

Prof. Mohinder Pal

Prof. Deepika Gupta


Dr. Anuradha Gandotra

Dr. Seema Arora

Mr. Ashok Tandon

Ms. Ivanka Raman, Student Presidium Member



  
**Principal**  
16/07/2021  
Govt. College for Women  
Gandhi Nagar, Jammu

①

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU**

**Minutes of Meeting**

A meeting of IQAC along with senior faculty members of college was held on 14<sup>th</sup> September 2020 at 12:00 Noon under the chairmanship of Worthy Principal Prof. (Dr.) Sangita Nagari in her office chamber.

**Agenda of the Meeting**

The agenda of the meeting was to discuss various points regarding setting up of Inter-disciplinary research laboratory under development of Research Ecosystem in colleges as per NEP-2020.

The members present in the meeting were informed that Higher Education Department of J&K (UT) has sanctioned inter-disciplinary research lab under Hub and Spoke model in which 13 colleges of Jammu division were as spoke colleges (Vide Circular No. 04 JK (HE) of 2020 dated 09-09-2020)

**Members present**

Dr. Suresh Kumar Bhat  
Dr. Anjali Bhat  
Dr. Rupinder Kour  
Dr. Renu Anand  
Prof. Mohinder Pal  
Prof. Deepika Gupta  
Dr. Anuradha Gandotra  
Dr. Seema Arora  
Mr. Ashok Tandon  
Prof. B. D Sehgal  
Prof. Rajinder Kumar Sharma  
Prof. Yash Paul  
Dr. Rahul Sharma



## Discussion

A threadbare discussion was held on different points which include

1. Space for labs, selection of Dean, nomination of Research Advisory committee and Research Review Committee.
2. Committee members unanimously decided that senior faculty members may be appointed as Dean and Research Advisory committee and Research Review committee members may be nominated as per guidelines of scheme.

The meeting ended with formal vote of thanks to the chair.

## Members present

Dr. Suresh Kumar Bhat

Dr. Anjali Bhat

Dr. Rupinder Kour

Dr. Renu Anand

Prof. Mohinder Pal

Prof. Deepika Gupta

Prof. Anuradha Gandotra

Dr. Seema Arora

Mr. Ashok Tandon

Prof. B.D Sehgal


Prof. Rajinder Kumar Sharma

Prof. Yash Paul

Dr. Rahul Sharma

  
Coordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU**


**Action Taken**

A meeting of IQAC was held in the chamber of Principal Dr. Sangita Nagari on 18<sup>th</sup> September 2020 to review the decisions taken in the earlier meeting. Worthy Principal nominated Dr. Suresh Bhat as Dean and research advisory committee and research review committee was formulated for establishment of Inter-disciplinary research lab at GCW, Gandhi Nagar, Jammu.

The meeting ended with a vote of thanks.

  
**Coordinator IQAC**



  
**Principal**  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL**

**PSPS GOVERNMENT P.G. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU**

**IQAC Constituted for Academic Session 2021-2022**

No/WCG/7922  
Dt- 2/08/2021

Mr. O. P Sharma, Vidyarathi, IFS (Sahitya Academy Awardee)

Dr. Sangita Nagari , Principal (Chair Person)

Mr. Sunil Mahajan, J & K Athletic Association

Dr. Suresh Bhat, Coordinator IQAC

Dr. Anjali Bhat

Dr. Rupinder Kour

Dr. Renu Anand

Prof. Mohinder Pal

Prof. Deepika Gupta


Dr. Anuradha Gandotra

Dr. Seema Arora

Dr. Ashok Tandon

Ms. Ivanka Raman, Student President Member



  
**Principal**  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN**  
**GANDHI NAGAR, JAMMU**

A meeting of IQAC was held in the chamber of Principal Prof (Dr.) Sangita Nagari on 13<sup>th</sup> July 2021. Dr. Sangita Nagari, the chairman, welcomed the senior faculty member and briefed about the agenda.

**AGENDA OF THE MEETING**

To constitute the Internal Quality Assurance Cell (IQAC) for year 2020-2021. The said committee could not be framed earlier due to Covid- pandemic as the college was under lockdown.

**DISCUSSION**

The following points were discussed and resolved unanimously:

- To appoint senior faculty member of the college as the coordinator.
- To frame NAAC Committee comprising Associate/ Assistant Professors.
- To appoint one nominee each from Local society/ Trust/ students/ Alumni/ Employees/ Industrialist/ Stakeholder who will be a part of the said committee.
- To compile and analyze institutional data as per NAAC Performa.
- To assign the work of seven criterions of the NAAC accreditation to the respective convenors and frame sub- committees that shall work under the criterion convenors to accomplish the task.

**Committee members**

1. Dr. Suresh Kumar Bhat (Coordinator )
2. Dr. Anjali Bhat
3. Dr. Rupinder Kour
4. Dr. Renu Anand *RA P.*
5. Prof. Mohinder Pal
6. Dr. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora



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Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN**


**GANDHI NAGAR, JAMMU**

**ACTION TAKEN**

A meeting of worthy Principal Dr. Sangita Nagari with senior faculty of the college was held in the chamber on 16<sup>th</sup> July 2021 to review the decisions taken in the previous meeting held on 13<sup>th</sup> July 2021. The NAAC Committee was framed and a senior most faculty was appointed as Coordinator IQAC and NAAC committees, sub committees were framed. Two nominees from local society and one student representative from presidium were appointed as committee members.

  
Coordinator IQAC



  
Principal  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

OFFICE OF THE PRINCIPAL GOVT. P. G. COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU

Follow up report of online Workshop of NAAC Accreditation


A meeting of IQAC cell was held in the chamber of worthy Principal, Dr. Sangita Nagari on 16/7/2021 to take stock of the workshop on the key criterions of NAAC, convened by Prof. M.S. Pathania, Principal, GCW, Kathua, earlier on 16-07-2021. The committee unanimously resolved the following key points.

- That sub- committees shall be reconstituted who will assist the conveners in the compilation of data.
- That the data compilation shall be initiated from the year 2018 onwards, as data of the years 2016 and 2017 has already been consolidated.
- That the personal file of all the faculty members will be updated according to the latest NAAC performa.
- Track record of pass out will be maintained.
- All the staff members will be asked to submit fresh Self Appraisal Report in both hard and soft copy.








The meeting ended with the vote of thanks to worthy Principal.

  
Coordinator



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

Members present in the meeting :

- 1 Prof. Sujata Slathia 
- 2 Prof. B.D Sehgal
- 3 Prof. Anjali Bhatt 
- 4 Prof. Anuradha 
- 5 Prof. Suresh Kumar 
- 6 Prof. Rupinder Kour 
- 7 Prof. Seema Arora 
- 8 Prof. Renu Anand 

OFFICE OF THE PRINCIPAL GOVT. P. G. COLLEGE FOR WOMEN  
GANDHI NAGAR, JAMMU


A meeting of IQAC/ NAAC Accreditation under the chairperson, Dr.Sangita Nagari, was held in auditorium on 19-07-2021 wherein, Ex- coordinator IQAC Prof. Surinder Kumar, was invited to brief the members about the data consolidated during his tenure. After Prof. Surinder Kumar's briefing the Conveners of seven criteria presented their progress in their respective areas till date. Dr.Sangita Nagari while speaking impressed upon all the members associated with NAAC to work whole heartedly so that the purpose of NAAC is taken to its logical conclusion. Further, she emphasized the following key points:

1. That the conveners of different criterions will discuss their progress amongst themselves.
2. That the data shall be centralized so that it can be made available as & when required by other criterion conveners.
3. That the 70% online assessment and 30% paper work will be prepared according to NAAC performa.
4. That Comparison of the result with the other constituent colleges of Cluster University shall be done.
5. That the track record of pass out shall be prepared.
6. That the details of faculty members for the years 2016 onwards shall be consolidated.
7. That online feedback report from the students and alumni shall be taken.
8. That the Departmental profile shall be maintained.
9. That the Automation of Library should be taken up without further delay.
10. That Women Development Cell shall be revived.
11. That Recycling of Waste/Soiled water in the utilization of farming shall be considered forthwith.
12. The next meeting was decided to be held on 13-8-2021.

The meeting ended with the vote of thanks to worthy chairperson.

  
Coordinator



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE**  
**FOR WOMEN GANDHI NAGAR, JAMMU**

A meeting of IQAC/NAAC Accreditation was held on 13<sup>th</sup> of August, 2021 in the office chamber of Principal, Dr. Sangita Nagari to review the decisions taken in the earlier meeting held on 19-07-2021.

The members while presenting their view points approved the minutes of the earlier meeting unanimously. The Principal impressed upon all the seven criterion convenors and sub committee members to carry out the decisions taken in earlier meeting effectively and work whole heartedly for the compilation of SSR of last five years so that same can be presented to NAAC authorities well in time.







The meeting ended with vote of thanks to the chair.

  
**Coordinator**

  
**Principal**

Govt. College for Women  
Gandhi Nagar, Jammu

The following members present in the meetings.

1. Prof. Sujata Slathia 
2. Prof. Anjali Bhatt 
3. Prof. Anuradha 
4. Prof. Rupinder Kour 
5. Prof. Seema Arora 
6. Prof. Renu Anand 



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**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN GANDHI  
NAGAR JAMMU**

**Minutes of Meeting**

A meeting of Heads of various departments and IQAC cell was held in the chamber of Principal, Dr. Sangita Nagari on 18<sup>th</sup> August 2021 at 12:30pm.

**Agenda of the meeting:** Dr. Suresh Kumar Bhat, Coordinator IQAC welcomed the principal, Heads of various departments and members of IQAC and briefed about the agenda of the meeting regarding updating of departmental activity.

**Members present**

1. Dr. Anjali Bhat
2. Dr. Rupinder Kour
3. Dr. Renu Anand *RAI*
4. Prof. Mohinder Pal
5. Prof. Deepika Gupta
6. Prof. Anuradha Gandotra
7. Dr. Seema Arora
8. Mr. Ashok Tandon

**Minutes of the Meeting**

The following decisions were taken:

1. All the Heads of the Department were directed to update their departmental activities and submit the record of the same to IQAC Cell.
2. The information regarding departmental activities shall be submitted in IQAC cell by 15<sup>th</sup> September 2021

The meeting ended with a vote of thanks by coordinator IQAC.

1. *[Signature]* 2. *[Signature]* 3. *RAI* 4. *[Signature]*  
5. *[Signature]* 6. *[Signature]* 7. *[Signature]* 8.

*[Signature]*  
Coordinator IQAC



*[Signature]*  
Principal  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR WOMEN**

**GANDHI NAGAR JAMMU**

A meeting of IQAC Cell and Head's of various departments was held in the chamber of Principal Dr. Sangita Nagari on 20<sup>th</sup> September 2021 to review the action taken on the decisions taken in the previous meeting held on 18<sup>th</sup> August 2021. The Heads of various departments informed that data of their departmental activities have been already submitted to IQAC Cell.

  
Coordinator IQAC



  
Principal  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**Department of Education**  
**Government P.G College for Women, Gandhi Nagar Jammu**

*Minutes of Meeting*

**Date and Time:** 25<sup>th</sup> August 2021, (12:30 PM)

**Venue:** College Auditorium

**Chairperson:** Dr Rupinder Kour (Head of the Department)

**Faculty Present:**


- ✓ Dr Rupinder Kour (H.O.D)
- ✓ Dr Suresh Bhat (Coordinator IQAC)
- ✓ Mrs. Neetu Raina (Assistant Professor)
- ✓ Mrs. Anupama Sharma (Assistant Professor)
- ✓ Mrs. Anuradha Chowdhury (Assistant Professor)
- ✓ Mr. Ajaz Ahamad Lone (Assistant Professor)

**Agenda of the Meeting:**

The agenda of the meeting was preparation of groundwork for webinar on “NEP:2020” as proposed by IQAC Committee of College.

**Consent Items:**

- It was decided that theme of webinar would be “Higher Education in J&K through NEP:2020”
- It was decided that webinar would be held on 8<sup>th</sup> September 2021 at 11.00 AM.
- Unanimously it was pronounced that Dr Renu Nanda Dean Faculty of Education, University of Jammu would deliberate upon the theme as Resource Person.
- All members were assigned roles well in advance.
- It was decided that event would be organised in EDUSAT of college under technical support of Mr. Harneet Singh, in-charge EDUSAT Hub.
- It was impressed upon organising team to carry out the event in adherence to Covid-19 Protocol.
- The organising team shall comprise of
  - Dr Rupinder Kour (H.O.D)
  - Dr Suresh Bhat (Coordinator IQAC)
  - Mrs. Neetu Raina (Assistant Professor)
  - Mrs. Anupama Sharma (Assistant Professor)


- Mrs. Anuradha Chowdhary (Assistant Professor) 
- Mr. Abhinav Sharma (Assistant Professor)
- Dr. Ashma Gupta (Assistant Professor)
- Mr. Ajaz Ahamad Lone (Assistant Professor)


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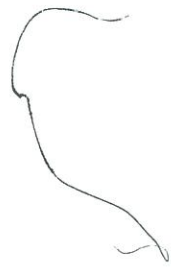
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**Dr Rupinder Kour)**  
**(H.O.D**  
**Education**

  
**Dr Suresh Bhat**  
**H.O.D chemistry &**  
**Coordinator IQAC)**

  
**Principal**  
**Dr. (Prof) Sangita Nagari**  
**Govt. College for Women**  
**Gandhi Nagar, Jammu**



## Department of Education

Government P.G. College for Women, Gandhi Nagar, Jammu

*Constituent of Cluster University Jammu*

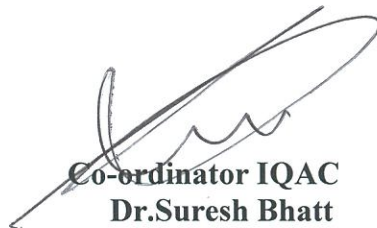
### Action Taken Report

A meeting of Head of the Department with IQAC Co-ordinator under the chairmanship of Dr.Sangita Nagari, Principal of the Institution, was held on 10<sup>th</sup> of September 2021, to review the action taken on the decision made in the previous meeting held on 25<sup>th</sup> August 2021. The following actions were initiated.

- One day Webinar on the Topic, Higher Education in J&K through NEP-2020 was held successfully on 8<sup>th</sup> September, 2021,(International Literacy Day) attended by 79 Faculty members of college.
- The Programme highlighted the worth of NEP-2020 in bringing about large scale transformational reforms in School and Higher Education.



**Convenor  
H.O.D  
Dr Rupinder Kour**



**Co-ordinator IQAC  
Dr.Suresh Bhatt**



**Principal  
Dr.Sangita Nagari  
Govt. College for Women  
Gandhi Nagar, Jammu**



**OFFICE OF THE PRINCIPAL GOVT. P.G. COLLEGE FOR WOMEN**

**GANDHI NAGAR JAMMU**

**MINUTES OF THE MEETING**

**DATE: 14<sup>th</sup> SEP 2021**

On the initiative of IQAC cell, a meeting of IQAC coordinator and department of Chemistry was held on 14/09/2021 to deliberate upon the proposal for organising Science popularisation and Awareness Programme received from DST Jammu on 25/08/2021 vide Letter No. JKSTIC/22/2021/55.

**AGENDA OF THE MEETING: To discuss the proposal for organising Science popularisation and Awareness Programme received from DST.**

Those who attended the meeting:

- 1) Dr. Suresh Kumar (IQAC, Coordinator)
- 2) Dr. Aran Kumar
- 3) Dr. Sham Lal
- 4) Prof. Malti Rajput
- 5) Dr. Revika Arora
- 6) Dr. Sonika Khajuria
- 7) Dr. Manmeet Kour

**Discussion:**

All the members of the Committee unanimously decided:

- 1. A two-day Virtual National Conference on Climate change Threat to Humanity shall be organised
- 2. Key-note speakers may be invited to deliver a talk on the occasion.
- 3. Applications from interested plenary speakers may be verified and shortlisted to select five speakers for oral presentation.
- 4. Students may be encouraged to attend and give presentations based on the theme of conference.
- 5. All the participants and attendees shall be given certificates.
- 6. First six winners from students speakers shall be given certificates and cash prize.

The meeting was adjourned after taking the decision.

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Co-ordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU**

**ACTION TAKEN**

A meeting of IQAC and chemistry department was held in the chamber of the principal on 23<sup>rd</sup> September 2021 to review the decisions taken in the previous meeting. It was briefed that two days virtual national conference on 21<sup>st</sup> and 22<sup>nd</sup> September 2021 was organised by chemistry department in collaboration with IQAC on the topic "Climate Change : Greatest Threat to Humanity". On day one Ms. Shruti Khanna Assistant Director, JK Science Technology and Innovation Council, DST Jammu was Guest speaker and on second day Prof. Sharwan K. Dewan (Retired) M.D University, Rohtak and Prof. Anand K. Rohilla Indian Jet Heroes Memorial College, Rohtak delivered their talks. Many faculty members of the college and students also participated in this discussion. About hundred faculty members and students participated in this event.

The meeting ended with a vote of thanks.

  
Coordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

Govt.PG College for Women Gandhi Nagar Jammu

Department of Botany

No.:BOT/2021/MB/15

**Minutes of Meeting**

Dated: 14. 09.2021

A meeting of the faculty member's of the Department of Botany and Bio-technology was held in the HoD room of Dept. of Botany on 14<sup>th</sup> of September, 2021 at 11:00 am. Prof. Mala Bhasin Head of Department of Botany welcomed all the faculty members.

The Agenda of the meeting was to discuss the Date, Topic and Resource Person for an International Webinar for Faculty and students.

It was unanimously decided that-

- A **Webinar** will be organised on 24<sup>th</sup> of September 2021 at 11:30am at Google Meet Platform in collaboration with IQAC of the College.
- Dr. Komal Kampasi, Research Staff, Livermore Lawrence National Laboratory, USA will be invited as Guest Speaker.
- The theme of the Webinar will be- 'Emerging Technologies in Neuroscience and related Career Opportunities'.

The meeting was attended by following faculty members:

1. Prof. Mala Bhasin ( HoD, Botany) *M Bhasin*
2. Dr. Rahul Sharma (HoD, Biotechnology)
3. Prof. Vijay Chandan *Vijay Chandan*
4. Dr. Rajinder Sharma
6. Dr. Harjeet Kour *Harjeet Kour*
7. Prof. Sania Hamid *Sania Hamid*
8. Dr. Anju Koul *Anju Koul*
9. Dr. Ashok Kumar
10. Prof. Renu Sharma *Renu Sharma*
11. Prof. Sugandha Mahajan *Sugandha Mahajan*
12. Prof. Meenakshi Sharma *Meenakshi Sharma*
13. Prof. Swarn Singh

The meeting ended with a vote of thanks

**Copy to:**

1. Principal, for information.
2. Department Office record.



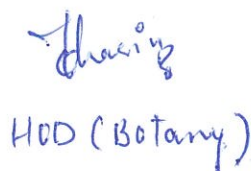
**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU**

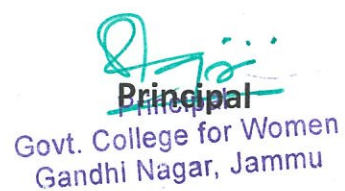
**ACTION TAKEN**

A meeting of IQAC was held in the chamber of principal Dr. Sangita Nagari on 27<sup>th</sup> September 2021 to review the decisions taken in the previous meeting. It was conveyed that Department of Botany and Biotechnology in collaboration with IQAC has organised one day virtual webinar on the topic "Emerging Technologies in Neuroscience and related career opportunities" on 24<sup>th</sup> September 2021 at 11:30 am. Dr. Komal Kampasi, Research staff, Livermore Lawrence National Laboratory, USA was the guest speaker and delivered a talk on neural interface and it's working. All the staff members and a total of 98 students attended the webinar.

The meeting ended with a vote of thanks by Coordinator IQAC

  
Coordinator IQAC

  
HOD (Botany)

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



9

MINUTES OF THE MEETING

DATE: 17<sup>TH</sup> SEP 2021

VENUE: PRINCIPAL CHAMBER

A meeting of the members of IQAC of the college was held in the Principal Chamber under the chairmanship of Dr. Sangeta Nagari, Principal of the College. The Principal welcomed the members and briefed about the agenda of the meeting.

**AGENDA OF THE MEETING: To organise the Alumni Meet and to elect the executive body of the Alumni Association for the session 2020-21.**

Those who attended the meeting:

- 1) Dr. Suresh Kumar (IQAC, Coordinator)
- 2) Dr. Deepika Gupta (Convenor, Criterion 5)
- 3) Prof. Sweety Verma
- 4) Prof. Malti Rajput
- 5) Dr. Revika Arora
- 6) Dr. Manmeet Kour
- 7) Ms. Roopali Slathia

The following decisions were taken

1. An organising committee was constituted for organising the Alumni Meet.
2. Date of Alumni meet was fixed for 20<sup>th</sup> Sep 2021 through online mode.
3. An advisory committee for the Alumni Association was constituted comprising five members.
4. The executive body of the alumni association shall be appointed in the Alumni meet through election process under the supervision of constituted advisory body.
5. The Advisory Body for the Alumni Association comprises the following members
  - I. Prof. (Dr.) Sangeta Nagari (Principal)
  - II. Dr. Sujata Slathia
  - III. Dr. Suman Charak
  - IV. Dr. Surjit Kour
  - V. Dr. B D Sehgal
6. The Organising Committee comprises the following members
  - I. Dr. Deepika Gupta (Convenor)
  - II. Prof. Sweety Verma
  - III. Prof. Malti Rajput
  - IV. Dr. Revika Arora
  - V. Dr. Manmeet Kour
  - VI. Ms Roopali Slathia



The meeting was adjourned after taking the said decisions.

COORDINATOR  
IQAC

1. [Signature]  
2. [Signature] Shukla  
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PRINCIPAL  
Govt. College for Women  
Gandhi Nagar, Jammu

5. [Signature] Revika  
6. [Signature] Kour  
7. [Signature] Slathia


**GOVT. P.G. COLLEGE FOR WOMEN, GANDHI NAGAR JAMMU**

**REPORT OF ALUMNI MEET FOR THE SESSION 2020-21**

The Internal Quality Assurance Cell of Govt. P.G. College for Women, Gandhi Nagar Jammu organised the Virtual Alumni Meet "MILAN-THE REUNION" with more than 100 participants under the Patronage of worthy Principal Dr. Sangita Nagari on 20<sup>th</sup> September, 2021. Dr. Suresh Kumar, IQAC Coordinator, discussed the agenda regarding the election of the executive body of the Alumni Association of the college. The executive members unanimously elected by the revered gathering include Adv. Radha Jasrotia (President), Dr. Davinder Kour (Vice President), Ms. Renu Nanda (General Secretary), Ms. Madhvi Sharma (Secretary), Ms. Sunita Bhagat (Joint Secretary) and Ms. Nishtha Mahajan (Treasurer). Students mesmerised the audience with their cultural performances. Some members of Alumni while speaking on the occasion recalled their student life experiences of this college. The Alumni pledge of their loyalty to the alma mater was read by Prof. Suman Charak. Formal vote of thanks was presented by Dr. Deepika Gupta, Convenor of Organising committee. The proceedings of the programme were conducted by Dr. Revika Arora and Prof. Malti Rajput was the technical host. The other members of the organising committee were Prof. Sweety Verma, Dr. Manmeet Kour and Dr. Roopali Slathia.

  
23/09/2021  
IQAC COORDINATOR



  
PRINCIPAL  
Govt. College for Women  
Gandhi Nagar, Jammu

## **Minutes of Meeting**

A meeting of IQAC and Department of Computer Applications was conducted on 25<sup>th</sup> of September, 2021 at 11 :30 a.m. in the chamber of worthy principal Dr. Sangita Nagari.

## **Agenda of Meeting**

On the initiative of IQAC, One day training programme shall be organized on the topic **“Microsoft Office Tools”** for non-teaching staff of the College on 4<sup>th</sup> October,2021

## **Members Present**

1. Dr. Suresh Bhat
2. Dr. Anuradha Gandotra
3. Prof. Rupinder Kour
4. Prof. Renu Anand
5. Prof. Mamta Kundal
6. Prof. Rohit Gupta
7. Prof. Ambica Kumari

## Discussion

The following decisions were taken in the meeting:

1. That one day training programme would be organized for Non- Teaching staff of the College.
2. That a notification regarding the said programme shall be circulated among non-teaching staff.
3. That all the non- teaching staff (both temporary and permanent) will be asked to attend the training programme.
4. That Prof. Rohit Gupta, Assistant Professor in the Department of Computer Applications, will act as a Resource Person.

The meeting concluded with a vote of thanks to the chair.

1. Dr. Suresh Bhat

2. Dr. Anuradha Gandotra

3. Prof. Rupinder Kour

4. Prof. Renu Anand

5. Prof. Mamta Kundal

6. Prof. Rohit Gupta

7. Prof. Ambica Kumari

  
**COORDINATOR**  
IQAC



  
**PRINCIPAL**  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


### ACTION TAKEN

Meeting of IQAC and Computer application was held on 7<sup>th</sup> of October, 2021 to review the decisions taken in the previous meeting held on 25<sup>th</sup> September, 2021. The Committee was informed by Prof. Rohit Gupta, Resource Person that the Department of Computer Applications organized one day training Programme on 4<sup>th</sup> of October, 2021 for Non-teaching staff of the College. The non teaching staff gained a preliminary knowledge regarding MS Office and learnt new skills required for operating the Computer. They were very satisfied at the end of the programme. The report of the programme was submitted to IQAC.

The meeting Concluded after review presentation by Prof. Rohit Gupta.

  
**COORDINATOR**  
**IQAC**



  
**PRINCIPAL**  
Govt. College for Women  
Gandhi Nagar, Jammu




**OFFICE OF THE PRINCIPAL**  
**GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**  
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

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No: WCG/8348  
Dated: 01/10/2021

**ORDER**

All the non teaching staff members are directed to attend a One Day Training Programme on topic " Microsoft Office Tools" organized by IQAC in collaboration with Department of Computer Applications on 04/10/2021 at 12:00 Noon at Computer Lab near Arts Block Room No. 7

  
Principal 01/10/2021  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



**Office of the Principal**

**Govt. P. G .College for Women, Gandhinagar, Jammu**

**Minutes of Meeting**

**Date and Time:** 8<sup>th</sup> October, 2021; (12.30 PM)

**Venue:** Chamber of the Principal

**Chairperson:** Dr. Sangita Nagari (Principal)

**Faculty Present:**

- Dr. Suresh kumar Bhat ( Coordinator IQAC )
- Dr. Rupinder Kour
- Dr. Seema Arora
- Prof. Deepika Gupta
- Prof. Mohinder Pal
- Prof. Yash Paul
- Dr. Ramandeep Kour
- Dr. Ashma Gupta
- Dr. Nidhi Suri
- Dr. Neha Antal
- Dr. Monika Hans






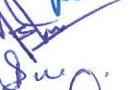
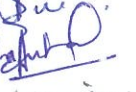
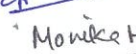
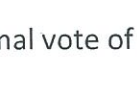


**Agenda of the Meeting:**

- The Agenda of the meeting was that the AQAR's will be uploaded from 11<sup>th</sup> October, 2021 under the supervision of the team ;

1. Dr. Suresh Kumar Bhat ( Coordinator IQAC )
2. All Seven Criteria Incharges
3. Dr. Yash Paul ( Assistant Professor in Chemistry )
4. Dr. Ashma Gupta ( Assistant Professor in Zoology )
5. Dr. Neha Anthal ( Assistant Professor in Zoology )

- EDUSAT Hub will be used for online uploading of AQAR's.
- Inputs of Future Plans for the next academic year from different Criteria's will also be incorporated in the AQAR's.
- A Wheel Chair and Braille books will be purchased for differently abled students.

**Faculty Members:**


1. Dr. Suresh kumar Bhat 
2. Dr. Rupinder Kour 
3. Dr. Seema Arora 
4. Prof. Deepika Gupta 
5. Prof. Mohinder Pal 
6. Prof. Yash Paul 
7. Dr. Ramandeep Kour 
8. Dr. Ashma Gupta 
9. Dr. Nidhi Suri 
10. Dr. Neha Antal 
11. Dr. Monika Hans 

The meeting ended with the formal vote of thanks to the Chair.

Submitted to Worthy Principal for approval.

  
Dr. Suresh kumar Bhat  
(Coordinator IQAC )



  
Dr. Sangita Nagari  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**OFFICE OF THE PRINCIPAL GOVT. P.G COLLEGE FOR  
WOMEN GANDHI NAGAR JAMMU**


**ACTION TAKEN**

A meeting of IQAC was held in the chamber of Principal Dr. Sangita Nagari on 12<sup>th</sup> October 2021 to review the decisions taken in the earlier meeting. Coordinator IQAC informed the committee that Online uploading of AQARs has been started in the EDUSAT Hub/ smart classroom of the college. As per the chief librarian the process of purchase of wheel chair and Braille books for differently abled students is in progress. About nine faculty members along with principal attended the meeting,

The meeting ended with a vote of thanks.

  
**Coordinator IQAC**



  
**Principal**  
Govt. College for Women  
Gandhi Nagar, Jammu

## Minutes of Meeting

A meeting of IQAC members was conducted on 18<sup>TH</sup> October, 2021 at 11 :30 a.m. in the chamber of worthy Principal Dr. Sangita Nagari.

### Agenda of Meeting

To Organize one day workshop on the topic “General Financial Rules” for non-teaching staff of the College on 21<sup>st</sup> October,2021

### Members Present






1. Dr. Suresh Bhat
2. Dr. Anuradha Gandotra
3. Prof. Rupinder Kour
4. Prof. Renu Anand
5. Prof. Mamta Kundal
6. Prof. Ambica Kumari


## Discussion

The following decisions were taken in the meeting.


1. It was decided that one day workshop would be organized for Non-Teaching staff of the College.
2. That a notification regarding the said programme shall be circulated among non-teaching staff.
3. It was also decided that all non- teaching staff ( both temporary and permanent) will attend the programme.
4. It was decided that Sh. Lochan Dass, Retd. Director Accounts & Treasuries, JK Govt. Jammu may be approached to act as a Resource Person.
5. It was decided in the meeting that remuneration underrules will be given to the resource person for the workshop

The meeting concluded with a vote of thanks to the chair.

1. Dr. Suresh Bhat 
2. Dr. Anuradha Gandhotra 
3. Prof. Rupinder Kour 
4. Prof. Renu Anand 
5. Prof. Mamta Kundal
6. Prof. Ambica Kumari 

  
Coordinator (IQAC)



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


## ACTION TAKEN

Meeting of IQAC members was held on 25<sup>th</sup> October, 2021 to review the decisions taken in the previous meeting held on 18<sup>th</sup> October, 2021. The IQAC organized one day Workshop on 21<sup>st</sup> October, 2021 for Non-teaching staff of the College. The non teaching staff gained basic knowledge regarding financial rules and learnt new skills required in their day to day work. They were very satisfied with the programme undertaken by the College. The report of the programme was submitted to IQAC.

The meeting concluded with a Vote of thanks.

  
Coordinator



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU

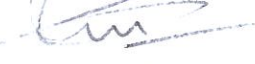

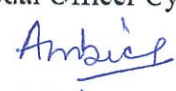

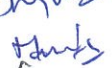

Minutes of Meeting


A meeting of the committee constituted to implement the action plan of Cyber Jaagrookta (Awareness) Diwas was held on 29/11/2021 at 2:00 pm under the chairpersonship of Principal Prof (Dr. ) Sangita Nagar.

The following points were discussed and resolved in the meeting:

- A seminar on Cyber Crime Awareness will be conducted on 1<sup>st</sup> of December, 2021 at 11:30 am in the college auditorium by the department of computer applications in collaboration with IQAC.
- Er. Vikas Razdan, Cyber Warrior and Cyber Security Expert from Jammu will be the Key Note Speaker in the event.
- A bouquet/memento will be purchased from the market after thorough market survey for the presentation to the guest.
- Refreshment @Rs. 30/head shall be served to the guests, organizing committee members, class IV employees involved and student volunteers.
- A flex banner will be prepared to display the Cyber Jaagrookta (Awareness) Diwas campaign.
- During the event all the Covid-19 protocols shall be observed.

The meeting ended with vote of thanks to the chair.

- Dr
1. Dr. Suresh Bhat (Convener IQAC) 
  2. Prof. Rohit Gupta (Nodal Officer Cyber Jaagrookta (Awareness) Diwas) 
  3. Prof. Ambica Kumari 
  4. Prof. Rajinder Kumar 
  5. Prof. Mamta Kundal 
  6. Dr. Ashok Kumar 

  
Principal  
29/11/2021  
Govt. College for Women  
Gandhi Nagar, Jammu




## GOVT PG COLLEGE FOR WOMEN GANDHI NAGAR JAMMU

### Report of seminar on cyber crime awareness under the series of Cyber Jaagrookta (Awareness) Diwas.

Dec 1<sup>st</sup>, 2021. Department of Computer Applications Govt P.G College for Women Gandhi Nagar Jammu in collaboration with IQAC organized a seminar on cyber crime awareness under the series of “Cyber Jaagrookta (Awareness) Diwas”, to strengthen the cyber security for the prevention of cyber crime. The program was held under the patronage of worthy Principal Prof. (Dr.) Saugita Nagari. She applauded the Ministry of Home Affairs and Higher Education Department J&K for implementing the scheme called “Indian Cyber Crime Coordination Centre (14C)” to deal with cyber crime in coordinated and comprehensive manner. She laid emphasis on such awareness programmes on cyber security and since internet is widely used by the people in their day to day lives, it is necessary to spread awareness among the students for safe and secure use of these platforms.

Dr. Suresh Kumar Bhat, Convener IQAC of the college delivered the welcome address on the occasion and briefed the students about the programme. Er. Vikas Razdan, Cyber Warrior and Cyber Security Expert, was the key note speaker. In his talk he deliberated about dark web, cyber crime information, Internet of Things, Smartphone Risks, online transaction risks, social media vulnerability, cyber bullying, cyber stalking, cyber rights, etc. The session was very interactive and both faculty and students actively participated and got awareness about the cyber crime and security. A total of 107 students attended the seminar.

The whole event was organized by the committee constituted for Cyber Jaagrookta (Awareness) Diwas which includes Prof. Rohit Gupta (Nodal Officer), members viz. Prof. Ambica Kumari, Prof. Mamta Kundal, Dr. Ashok Kumar, Prof. Rajinder Kumar and Prof. Poonam . The compeering of the event was done by Prof. Ambica Kumari and Prof. Mamta Kundal delivered the vote of thanks. The technical support for the event was provided by the Department of Computer Applications.

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



  
Nodal Officer

## Minutes of Meeting

A meeting of IQAC members and Department of Food Science and Technology was held in the chamber of the Principal Dr. Sangita Nagari on 6<sup>th</sup> December 2021 at 12:30 pm.

### Agenda of Meeting

To organize one day Poster making competition in the Department of Food Science and Technology in collaboration with IQAC.

#### Members Present

1. Dr. Suresh Bhat
2. Dr. Anuradha Gandotra
3. Prof. Irvinder Kour
4. Dr. Shalini Sharma
5. Prof. Anjali Bhat

### Discussion

The following decisions were taken in the meeting.

1. One day Poster making competition will be organized by the Department of Food Science and Technology in collaboration with IQAC.
2. Keeping in view the ongoing COVID pandemic, it was decided that a poster making competition shall be organized on the theme "Food Safety and Health".
3. Students from B.Sc 3<sup>rd</sup> and 5<sup>th</sup> semester will participate in the event and also bring their own material for poster making.
4. Students will be given 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prizes based on their performances.






The meeting concluded with a vote of thanks to the chair.

  
Coordinator, IQAC




  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

The meeting concluded with a vote of thanks to the chair.

1. Dr. Suresh Bhat 
2. Prof. Irvinder Kour
3. Prof. Anjali Bhat 
4. Dr. Anuradha Gandotra 
5. Dr. Shalini Sharma 
6. Dr. Monika Hans 

  
Coordinator, IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


### ACTION TAKEN

A meeting of IQAC was held in the chamber of Principal Dr. Sangita Nagari on 10<sup>th</sup> Dec 2021 to review the action taken in the previous meeting. The members present in the meeting were informed that P.G Department of Food Science and Technology in collaboration with IQAC has organized one day Poster making competition in the department of Food Science and Technology on 8<sup>th</sup> December 2021. Dr. Irvinder Kour, HOD, Home Science, Dr. Anjali Bhat and Dr. Vasudha Choudhary, HOD, Zoology were the Judges for the event. Around 13 students participated in the event. Ms. Tanmeet Kour, bagged 1<sup>st</sup> prize where as 2<sup>nd</sup> and 3<sup>rd</sup> prize were bagged by Tanu Thapa and Tamana Devi respectively.

The meeting ended with a vote of thanks to the chair by Coordinator IQAC.

  
Coordinator, IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**P.S.P.S Govt PG College For Women, Gandhinagar Jammu.**

**Internal Quality Assurance Cell Committee**

**Minutes of Meeting**

Date and Time: 13<sup>th</sup> December, 2021 (11:00 AM)

**Venue:** Principal Chamber

**Chairperson:** Dr. Sangeeta Nagari

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora
9. Prof. Rohit Gupta

**Agenda of the Meeting:**

The agenda of the meeting was to discuss activities to be performed (action plan) under the aegis of Cyber Jaagrookta Awareness (Diwas) as instructed by the Department of Higher Education vide No: HE/DC/2021/ 814.

**Consents :**

- All Seven Criterion Conveners were asked to give suggestions regarding activities to be performed under Cyber Jaagrookta Awareness (Diwas).
- A committee will be framed to implement the action plan of Cyber Jaagrookta (Awareness) Diwas.
- It was unanimously decided that these activities will be conducted by the Department of Computer Applications in collaboration with IQAC.
- It was also decided that a series of activities will be performed with one activity in every month and the process will commence from December 2021.

- The list of activities to be performed are as below:

| S.No | Month          | Activities  |
|------|----------------|---|
| 1    | December, 2021 | Webinar on precautions during electronic payments by banking expert.    |
| 2    | January, 2022  | Poster making competition on Cyber crimes                               |
| 3.   | February, 2022 | Interactive session with the students of Cybercrimes expert.            |
| 4.   | March, 2022    | Seminar/ webinar on Cybercrimes against women.                          |
| 5.   | April, 2022    | Slogan writing competition on Cyber crimes.                             |
| 6    | May, 2022      | Essay writing competition on Cybercrimes                                |
| 7    | June, 2022     | Webinar/ Seminar on Information Technology Act by Law expert            |
| 8    | July 2022      | Interactive session on social networking with an administrative expert. |
| 9    | August 2022    | Webinar/ Seminar on cyber hygiene in daily life by an Expert.           |
| 10   | September 2022 | Awareness drive regarding Cybercrimes by NSS students                   |
| 11   | November 2022  | Short play by students of the college on Cybercrimes                    |
| 12   | December 2022  | Workshop on Cybercrimes.  |

The meeting concluded with the vote of thanks by Coordinator IQAC.

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora
9. Prof. Rohit Gupta

Coordinator IQAC



Principal

Govt. College for Women  
Gandhi Nagar, Jammu

### ACTION TAKEN

A meeting of IQAC and Department of Computer Application was held on 19<sup>th</sup> July 2022 to review the action taken on the decisions taken in the previous meeting held on 13<sup>th</sup> November 2021. A committee constituted on 25<sup>th</sup> November 2021, for the implementation of action plan of Cyber Jaagrookta (Awareness) Diwas supervised the various activities organized in the college. The department of computer application in collaboration with IQAC organized a series of activities till July 2022 as mentioned in the action plan, the report of which was submitted to IQAC. The remaining activities will be performed as per schedule. The members of the committee constituted for organizing the activities are:

1. Prof. Rohit Gupta, Astt. Prof. in Computer App (Nodal Officer)
2. Prof. Ambica Kumari, Asstt. Prof. in Psychology (Member)
3. Prof. Rajinder Kumar, Assistant Professor in Physics (Member)
4. Prof. Mamta Kundal, Assistant Professor in Commerce (Member)
5. Prof. Poonam, Assistant Professor in Hindi (Member)
6. Dr. Ashok Kumar, Assistant Professor in Biochem (Member)

The meeting ended with the vote of thanks.

Coordinator IQAC



Principal

Govt. College for Women  
Gandhi Nagar, Jammu

P.S.P.S Govt PG College For Women, Gandhinagar Jammu.

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 22<sup>nd</sup> January 2022, (11:00 AM)

Venue: Principal Chamber

Chairperson: Dr. Sangita Nagari

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Renu Anand
3. Dr. Rupinder Kour
4. Prof. Anuradha Gandotra
5. Prof. Eisha Gohil

Agenda of the Meeting:

The agenda of the meeting was to plan activity in the Department of Psychology under the banner of 'Azadi Ka Amrit Mahotsav'.

Consent Items:

- A one day symposium will be organized by the Department of Psychology on 27<sup>th</sup> January 2022 at 11:00am via online mode.
- It was decided that the topic of the symposium will be 'Stigma related to mental illness'.
- It was unanimously decided that all the students of the department will participate in this event and prizes will be given to the students.
- It was also decided that the event will be judged by Dr. Sujata Salathia, Dr. Rupinder Kour and Prof. Mala Bhasin.
- The Coordinator IQAC thanked the chair and the convenors for their valuable suggestions.

Signatures:

1. Dr. Suresh Kumar Bhat (Coordinator IQAC) .....
2. Dr. Renu Anand .....
3. Dr. Rupinder Kour .....
4. Prof. Anuradha Gandotra .....
5. Prof. Eisha Gohil .....

Coordinator IQAC



Principal

Govt. College For Women  
Gandhi Nagar, Jammu


## ACTION TAKEN

A meeting of IQAC and Department of Psychology was held on 28<sup>th</sup> January 2022 to review the action taken on the decisions taken in the previous meeting held on 22<sup>nd</sup> January 2022. The department of Psychology in collaboration with IQAC organized symposium on the topic '**Stigma related to mental illness**' on 27<sup>th</sup> January 2022 via online mode. The event was judged by Dr. Sujata Slathia, Dr. Rupinder Kour and Prof. Mala Bhasin. A total of 30 participants spoke on the topic. The first position was bagged by Dhvani Mahajan of 1<sup>st</sup> Semester, second position was bagged by Charu Attri of 3<sup>rd</sup> Semester and Mehakdeep of third semester got third position.

The meeting ended with a vote of thanks by Coordinator IQAC.

  
Coordinator IQAC



  
PRINCIPAL  
Govt. College for Women  
Gandhi Nagar, Jammu

5

**P.S.P.S Govt PG College For Women, Gandhinagar Jammu.**

**Internal Quality Assurance Cell Committee**

**Minutes of Meeting**

Date and Time: 13<sup>th</sup> April, 2022 (11:00 AM)

**Venue: Principal Chamber**

**Chairperson: Dr. Sangeeta Nagari**

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Mohinder Pal
4. Prof. Deepika Gupta
5. Dr. Yash P Sharma

**Agenda of the Meeting:**

The agenda of the meeting was to discuss activity related to safety measures in the event of fire to be organized in the college campus to observe fire service week in college campus

**Consents :**

- It was decided that Department of Chemistry in collaboration with IQAC will organize activity related to safety measures in the event of fire.
- It was unanimously decided that fire brigade department of Jammu and Kashmir will be contacted to display safety measures in the event of fire to observe the fire service week.
- The date fixed for the event shall be 19<sup>th</sup> April 2022 as it falls in the fire service week.
- It was decided that the students and faculty may be informed to attend the display event.

The meeting ended with a vote of thanks by Coordinator IQAC

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Mohinder Pal
4. Prof. Deepika Gupta
5. Dr. Yash P Sharma

Coordinator IQAC



Principal

Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


### ACTION TAKEN

A meeting of IQAC and Department of Chemistry was held on 20<sup>th</sup> April 2022 to review the action taken on the decisions taken in the previous meeting held on 13<sup>th</sup> April 2022. A fire Safety demonstration programme was observed in the college by a team of Fire Service officials from fire service Department Jammu led by its assistant director on 19-04-2022 to commemorate the Fire Service Week. The Assistant Director, Fire Service explained to the audience how different types of fire have been categorized as A, B and C and deliberated on the safety techniques in the event of fire.

The meeting ended with a vote of thanks by Coordinator IQAC

  
Coordinator IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

## **Minutes of Meeting**

A meeting of IQAC members and Department of Food Science and Technology was held in the chamber of the Principal Dr. Sangita Nagari on 23<sup>rd</sup> April 2022 at 11:30 am.

### **Agenda of Meeting**

To Organize one day Lecture on the topic "**Balanced Nutrition and Diet**" under the aegis of Azadi Ka Amrut Mahotsav in the Department of Food Science and Technology in collaboration with IQAC.

### **Members Present**






1. Dr. Suresh Bhat
2. Prof. Irvinder Kour
3. Prof. Anjali Bhat
4. Dr. Anuradha Gandotra
5. Dr. Shalini Sharma
6. Dr. Monika Hans

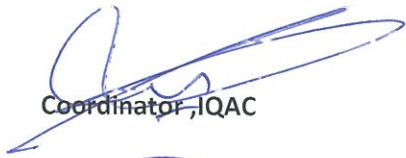
### **Discussion**

The following decisions were taken in the meeting.


1. One day invited talk on the topic "**Balanced Nutrition and Diet**" under the aegis of Azadi Ka Amrit Mahotsav will be organized by the Department of Food Science and Technology in collaboration with IQAC.
2. A resource person may be invited to deliver the talk
3. The lecture will be organized on 26<sup>th</sup> April 2022 in EDUSAT-HUB at 12:00 pm
4. Students from B.SC semester I and M.SC semester 1<sup>st</sup> and 3<sup>rd</sup> will attend the lecture and an interactive session will be followed after the session

The meeting concluded with a vote of thanks to the chair.

1. Dr. Suresh Bhat 
2. Prof. Irvinder Kour
3. Prof. Anjali Bhat 
4. Dr. Anuradha Gandotra 
5. Dr. Shalini Sharma 
6. Dr. Monika Hans 

  
Coordinator, IQAC



  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


## ACTION TAKEN

A MEETING OF IQAC was held in the chamber of Principal Dr. Sangita Nagari on 27<sup>th</sup> April 2022 to review the action taken on the decisions taken in the previous meeting held on 23<sup>rd</sup> April 2022. The members present were informed that Department of Food Science and Technology in collaboration with IQAC has organized one day Invited Talk on the topic **Balanced Nutrition and Diet** under the aegis of Azadi Ka Amrit Mahotsav on 26<sup>th</sup> April 2022 at 12:00 pm in EDUSAT-HUB. Dietician Mitali Gupta was the guest speaker and delivered her talk and interacted with staff and students and also answered their queries related to diet, Health and Weight management. Around 53 students attended the lecture. The lecture proved to be very informative.

The meeting ended with a vote of thanks to the chair by Coordinator IQAC.

  
Coordinator, IQAC



  
Principal  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

## MINUTES OF THE MEETING

A meeting of all HODs and IQAC Coordinator was convened by worthy Principal, Dr. Sangita Nagari in her chamber on 28<sup>th</sup> April, 2022.

### AGENDA OF THE MEETING

1. To decide college timings for the commencement of classwork of even semesters.
2. Redressal of student's grievances by Grievance Redressal Committee.

### MEMBERS PRESENT
















1. Dr. Suresh. K. Bhat (HOD, Chemistry)
2. Dr. B. D. Sehgal (HOD, Physics)
3. Prof. Mohinder Pal (HOD, Statistics)
4. Prof. Mala Bhasin (HOD, Botany)
5. Prof. Vasudha Chaudhari (HOD, Zoology)
6. Dr. Rupinder Kour (HOD, Education)
7. Prof. Safia Sheikh (HOD, Urdu)
8. Dr. Rahul Sharma (HOD, Bictchnology)
9. Dr. Anuradha Gandotra (HOD, Food Science)
10. Dr. Kamlesh Slathia (HOD, Geography)
11. Dr. Puja Parihar (HOD, History)
12. Dr. Sujata Slathia (HOD, Economics)
13. Dr. Surjeet Kour (HOD, Punjabi)
14. Prof. M. K. Mussa (HOD, Hindi)
15. Dr. Vijender Kumar (HOD, Sanskrit)
16. Dr. Pooja Charak (HOD, Political Science)
17. Dr. Suraj Mohini (HOD, Sociology)
18. Dr. Priyanka Sharma (HOD, Music)
19. Prof. Nisha Bhagat (HOD, Environmental Science)
20. Prof. Eisha Gohil (HOD, Psychology)
21. Dr. Varun Sharma (HOD, Philosophy)
22. Prof. Mamta Gupta (HOD, Commerce)
23. Prof. Sheetal Sharma (HOD, Dogri)
24. Dr. Irvinder Kour (HOD, Home Science)

## DISCUSSION

1.Regarding change of college timing, it was unanimously decided that the college timings for even semesters that are going to start after the end term exams of odd semesters shall be from 9.00 am to 5.00 pm, as was the practice before the pandemic. The college working hours subsequently shall be of five days a week.

2.Regarding the second agenda, it was unanimously decided in the meeting that, the grievances of the students, if any shall be reported to the grievance redressal committee that will address the grievances in the time bound manner. Lately, certain unhealthy practices have been observed in the college, whereby by some parents have misbehaved with the teachers. It won't be out of place to mention here that teachers are guardians of society and any disrespect of teacher has to be condemned in strong words. To minimize such unwanted incidents, it was decided that the parent with genuine grievances shall be directed to grievance redressal committee and if need arises, the committee, in turn shall consult the concerned teachers regarding the matter.

The meeting ended with the vote of thanks to the chair.

- 1.Dr.Suresh.K.Bhat (HOD,Chemistry) 
- 2.Dr.B.D.Sehgal (HOD,Physics) 
- 3.Prof.Mohinder Pal (HOD,Statistics) 
- 4.Prof.Mala Bhasin (HOD,Botany) 
- 5.Prof. Vasudha Chaudhari (HOD,Zoology) 
- 6.Dr. Rupinder Kour (HOD,Education) 
- 7.Prof.Safia Sheikh (HOD,Urdu) 
- 8.Dr. Rahul Sharma (HOD,Biotechnology) 
- 9.Dr. Anuradha Gandotra (HOD,Food Science)
- 10.Dr. Kamlesh Slathia (HOD,Geography) 
11. Dr. Puja Parihar (HOD,History) 
- 12.Dr. Sujata Slathia (HOD,Economics) 
- 13.Dr. Surjeet Kour (HOD,Punjabi) 
14. Prof. M. K. Mussa (HOD,Hindi) 
15. Dr. Vijender Kumar (HOD,Sanskrit) 
16. Dr. Pooja Charak (HOD,Political Science) 

17. Dr. Suraj Mohani (HOD, Sociology)

*Suraj Mohani*

18. Dr. Priyanka Sharma (HOD, Music)

*Priyanka*

19. Prof. Nisha Bhagat (HOD, Environmental Science)

*Nisha Bhagat*

20. Prof. Eisha Gohil (HOD, Psychology)

*Eisha Gohil*

21. Dr. Varun Sharma (HOD, Philosophy)

*Varun Sharma*

22. Prof. Mamta Gupta (HOD, Commerce)

*Mamta Gupta*

23. Prof. Sheetal Sharma (HOD, Dogri)

*Sheetal P.*

24. Dr. Irvinder Kour (HOD, Home Science)

*[Signature]*  
Coordinator IQAC



*[Signature]*  
PRINCIPAL  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

## Action Taken Report

A meeting of the IQAC and other associated members was held on 22<sup>nd</sup> May, 2022 to re view the implementation and the action taken report of the decisions adopted in the previous meeting held on 28<sup>th</sup> April, 2022.

### Information on Action Taken Report

#### 1. Report on the college timings.

As reported by college advisory committee the college timings have been rescheduled from 9.00 am to 5.00pm instead of 9.00 am to 3.00 am and an advisory in this effect has been issued to conveners of college Time Table committee.

#### 2. Report on redressal of students grievances

The convener Grievance Redressal Cell of the college who was present in the meeting reported that the committee has already worked out the procedure to be adopted in the event of any grievance received from the student. The convener further emphasized that any particular grievance shall be addressed at the earliest and upto complete satisfaction of all stake holders.


The IQAC noted that the action taken were necessary on the various issues discussed in the previous meeting. The members present expressed satisfaction on the action taken report as presented in the meeting.

The meeting ended with vote of thanks.


Convenor Advisory Committee

Conveners of Time Table Committee

  
Coordinator IQAC

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



  
Convenor  
Time Table Committee

Action  
taken  
Pending

19

**P.S.P.S Govt PG College For Women, Gandhinagar Jammu.**

**Internal Quality Assurance Cell Committee**

**Minutes of Meeting**

Date and Time: 16<sup>th</sup> June 2022, (11:00 AM)

**Venue:** Principal Chamber

**Chairperson:** Prof. Minu Mahajan

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Dr. Rupinder Kour
4. Prof. Renu Rajput
5. Dr. Mohinder Pal
6. Dr. Revika Arora
7. Prof. Anuradha Gandotra
8. Dr. Shakun Majahan

**Meeting:**

The agenda of the meeting was to discuss the status of AQAR 2021-2022 and SSR Compilation.


**Consent Items:**

- All Seven Criterion Convenors were asked to compile AQAR 2021-2022.
- It was decided that SSR compilation of cycle III, NAAC accreditation has to start in the right earnest and must be completed before 15<sup>th</sup> of August.
- It was unanimously decided that the compilation process will commence from 1<sup>st</sup> July, 2022.
- Amidst the tight schedule of the classes, it was decided that some time shall be devoted regularly for compilation of AQAR 2021-2022 and SSR.
- It was proposed that the path leading to RK Block from Arts Block may be installed with overhead fibre sheets to allow the students to have a free walk to their classes in the event of rain.
- The Coordinator IQAC thanked the chair and the convenors for their valuable suggestions.

Signatures:

1. Dr. Suresh Kumar Bhat (Coordinator, IQAC) .....
2. Dr. Anjali Bhat (Convenor, Criterion 1<sup>st</sup>).....
3. Dr. Rupinder Kour (Convenor, Criterion 2<sup>nd</sup>).....
4. Prof. Renu Rajput (Member, Criterion 3<sup>rd</sup>).....
5. Dr. Mohinder Pal (Convenor, Criterion 4<sup>th</sup>).....
6. Dr. Revika Arora (Member, Criterion 5<sup>th</sup>).....
7. Prof. Anuradha Gandotra (Convenor Criterion 6<sup>th</sup>).....
8. Dr. Shakun Majahan (Member, Criterion 7<sup>th</sup>).....

  
Coordinator, IQAC  


*approved*  
  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

**PADMA SHRI PADMA SACHDEV GOVT. COLLEGE FOR WOMEN**  
**GANDHI NAGAR JAMMU**

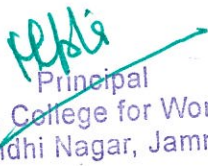
**Action Taken**

**ACTION TAKEN**

A meeting of IQAC was held on 23<sup>rd</sup> June 2022 to review the action taken on the decisions taken in the previous meeting held on 16<sup>th</sup> June 2022. To discuss the status of AQAR 2021-2022 and SSR compilation. All the seven criteria's of NAAC are working on preparation of Self Study Report for assessment and accreditation of the college by NAAC Whereas the Annual Quality Assurance Reports (AQAR's) for the last five years have already been submitted and uploaded on the website



Coordinator



Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



done

### **Minutes of the meeting of College Advisory/Governing Committee.**

A meeting of the College Advisory/ Governing Committee was held at 11.00 a.m. on 26-08- 2022 under the able guidance of Principal Madam Prof. Minu Mahajan and under the Convenorship of Dr. Sujata Slathia in the office chamber of the Principal. The following members attended the meeting:

1. Prof. Renu Sehgal
2. Prof. Safia Sheikh
3. Dr. Irvinder Kour Sudan
4. Prof. Bindu Sharma
5. Dr. Anjali Bhat
6. Dr. Anjana Gupta
7. Dr. Anuradha Gandotra
8. Dr. B. D. Sehgal

**The agenda of the meeting:** To discuss the key points raised by the students in the feedback which were collected from the students for the academic session 2021-22.

Following are the key points of the feedback received:

1. That the library is not equipped with sufficient help books.
2. Inclusion of Unit I and Unit II in the Minor Exam instead of Unit I only and
3. Syllabi should be more practical than theoretical.

After threadbare discussion on feedback received from stakeholders, the committee members unanimously make the following suggestions:

1. As per the key point 1, committee members are of the view that library resources are for enhancement of understanding of different subjects. Our College library is well equipped with text books and subject journals. But it will not provide guides or any condensed material of the type, students demanded as shortcut to success.
2. On key point 2, students demanded to include Unit II along with Unit I in Minor Exam, so that they will be left only with three Units in Semester End Exam. Committee members want to clear that the distribution in syllabus for Minor and Major exam had been done by the affiliating University and

mentioned in the statues. As such a constituent College on its own cannot change it.

3. Regarding the point no 3, a relevant point raised by the students, the Committee members are of the opinion that it was already taken care under NEP-2020 which we are going to introduce from the session 2022-23. Students will study a number of practical based Skill courses and Value Added Courses under this new policy.

### Signature of the Committee Members:

#### Committee Members

#### Signature

1. Prof. Renu Schgal

2. Prof. Safia Sheikh

3. Dr. Irvinder Kour Sudan

4. Prof. Bindu Sharma

5. Dr. Anjali Bhat

6. Dr. Anjana Gupta

7. Dr. Anuradha Gandotra

8. Dr. B. D. Sehgal

The meeting ended with formal vote of thanks to the Chair.

Submitted to worthy Principal for approval.

Dr. Sujata Slathia

Convenor.

Prof. Minu Mahajan  
Principal  
Govt. College for Women  
Canspur Nagar, Jammu




**PADMA SHRI PADMA SACHDEV, GOVT. COLLEGE FOR WOMEN,  
GANDHI NAGAR, JAMMU**

**ACTION TAKEN**

2

A meeting of IQAC was held in the chamber of principal on 30-8-2022 to review the decisions taken in the previous meeting held on 26-8-2022.

1. Verification of the books available for each subject in the library of the college was done and it was concluded that college library has established good book bank for each course offered in the college. Whereas library cannot provide condensed materials/ notes or guides to the students.
2. Regarding the demand of students to include unit I and II for internal minor test paper. Students were directed that statues are given by affiliating university and college has to follow the guidelines issued by affiliating university for the conduct of internal exams.
3. Various skill courses/ add on courses have been started under skill NEP 2020 for session 2022-2023.

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



(a)

**P.S.P.S Govt PG College For Women, Gandhinagar Jammu.**

**Internal Quality Assurance Cell Committee**

**Minutes of Meeting**

Date and Time: 1<sup>st</sup> September, 2022 (11:00 AM)

**Venue:** Principal Chamber

**Chalrperson:** Prof. Minu Mahajan

**Faculty Present:**

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora

**Agenda of the Meeting:**

The agenda of the meeting was to discuss schedule for parent teacher meet 2021-2022 in the college auditorium.

**Discussion:**

The following points were discussed and resolved

1. It was unanimously decided that parent teacher meet will be conducted on 6<sup>th</sup> September 2022 at 10:00 am.
2. The venue of the meet will be Auditorium of Padma Shri Padma Sachdev, Government P.G. College for Women, Gandhi Nagar, Jammu.
3. It was also decided that information regarding Parent Teacher meet will be published in the local newspaper for the information to the parents.
4. It was resolved that registration will start at 10:00 am in the morning. Welcome speech will be given by Worthy Principal followed by interaction of parents and teachers.

5. Feedback form will be given to parents for their feedback about functioning of the college.

The meeting ended with vote of thanks by IQAC Coordinator and the minutes will be submitted to the chair for approval.

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora

Coordinator IQAC



Approved  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

### ACTION TAKEN

A meeting of IQAC was held on 9<sup>th</sup> September 2022 to review the action taken on the decisions taken in the previous meeting held on 1<sup>st</sup> September 2022. The parent Teacher Meeting of Academic session 2021-2022 was conducted in the auditorium of the college campus on 6<sup>th</sup> September 2022. Prof. Minu Mahajan, worthy principal welcomed parents, teachers and students present in the meeting. Teachers discussed with the parents the ways by which they can help their wards to excel in academics. A comprehensive feedback was given by teachers to the parents and there was a mutual exchange of ideas and suggestions. Feedback form was circulated among the parents for their feedback about functioning of the college and valuable suggestions. Vote of thanks was given by Prof. Suresh Bhat, Convener IQAC. The parents Teachers Meeting was Conducive and fruitful.

The meeting ended with a vote of thanks by Coordinator IQAC

  
Coordinator, IQAC  


  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

(10)

**P.S.P.S Govt PG College For Women, Gandhinagar Jammu.**

**Internal Quality Assurance Cell Committee**

**Minutes of Meeting**

Date and Time: 19<sup>th</sup> September, 2022 (11:30 AM)

**Venue:** Principal Chamber

**Chairperson:** Prof. Minu Mahajan

**Faculty Present:**

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora

**Agenda of the Meeting:**

The agenda of the meeting was to discuss schedule for Alumni meet 2021-2022 in the college auditorium.

**Discussion:**

The following points were discussed and resolved

1. It was unanimously decided that Alumni meet will be conducted on 22<sup>nd</sup> September 2022 at 11:00 am onwards.
2. The venue of Alumni meet will be Auditorium of Padma Shri Padma Sachdev, Government P.G. College for Women, Gandhi Nagar, Jammu.
3. It was also decided that members of Alumni Association will also participate in organizing the event.
4. It was resolved that registration will start at 10:00 am in the morning. Welcome address will be presented by Advocate Radha Jasrotia (President, Alumni Association) , Smt. Neetu Gupta, Additional Commissioner, Slaes Tax Department will be the Chief Guest and Smt. Seema Shekhar , Former Additional General will be the guest of honour.

5. It was also decided that following college staff members will be on duty for the smooth conduct of the Alumni Meet.

***Compering***

Prof. Neelam Thapa, Dr. Neelima G

**Seating Arrangement in the Auditorium**

Prof. Anshu Sharma

Prof. Ashma Gupta

Prof. Anupama Sharma

Prof. Monika Hans

**Registration Forms Circulation and Collection**

Prof. Ashma Gupta

Prof. Shivani Sawhney

Prof. Sania Hamid

**Rapporteur**

Prof. Shakun Mahajan

Prof. Chetna Mahajan

**Refreshment Team**

Prof. Anjali Bhat

Prof. Neelam Bhagat

Prof. Shivani Sawhney

**Press Release**

Prof. Shakun Mahajan

Prof. Chetna Mahajan

Mr. Varun

Prof. Abhinav

**Invitation Committee**

Prof. Shakun Mahajan

Prof. Anshu Sharma

Prof. Neelam Thapa

Prof. Ashma Gupta

Prof. Sania Hamid

Prof. Malti

Prof. Monika Hans

Mr. Varun

**Cultural Committee**

Prof. Anupama Sharma

Prof. Shivani Sawhney  
Prof. Eisha Gohil  
Prof. Chetna Mahajan

The meeting ended with vote of thanks by IQAC Coordinator and the minutes will be submitted to the chair for approval.

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora

Coordinator, IQAC



Approved  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

## ACTION TAKEN

A meeting of IQAC was held on 26<sup>th</sup> September 2022 to review the action taken on the decisions taken in the previous meeting held on 19<sup>th</sup> September 2022. The Alumni Meet was conducted in the auditorium of the college campus on 22<sup>nd</sup> September 2022. Advocate Radha Jasrotia addressed the gathering and shared her beautiful memories spent in the college. The alumni of the college enthralled the stage with beautiful performances. Prof. Minu Mahajan, worthy principal, Padma Shri Padma Sachdev, Government P.G. College for Women, Gandhi Nagar, Jammu addressed the gathering and give best wishes. All the Alumni of the college were registered for Alumni meet and feedback form were also circulated and collected on the spot. The event was sponsored by Sh. Vardhman Jewellers, Shells, VLCC, and Naturals Jammu. The programme concluded with the vote of thanks by Retired Prof. Renu Nanda.

The meeting ended with a vote of thanks by Coordinator IQAC

  
Coordinator, IQAC  


*approved*  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu

Padma Shri Padma Sachdev Govt College for Women Gandhi Nagar Jammu

*(A constituent college of Cluster University of Jammu)*

**Minutes of Meeting**

A meeting of Internal quality assurance cell (IQAC) and advisory committee of college was held on 04.11.2022 under the convenorship of Principal of the college Hon'ble Prof Minu Mahajan in the office of the principal.

**Agenda item I: Composition of IQAC of the college.**

**Agenda item II: Nominations of External members for IQAC.**

Members present in the house unanimously resolved that as per NAAC guidelines for IQAC, IQAC of the college may be constituted under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

Coordinator IQAC of the college informed the members present in the meeting that composition of the IQAC according to IQAC guidelines of NAAC is as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC.

A threadbare discussion was held on each point and it was unanimously resolved that following officials/ academicians/ industrialists/ Alumni/ student shall act as members of IQAC so that IQAC can facilitate/contribute in the overall development of the institute.

- A. An academician of international repute Prof (Dr.) Ravindra Kumar Sinha Vice-Chancellor SMVDU, Katra
- B. Senior administrative officers Prof (Dr.) Yasmeen Ashai, Director Higher Education J&K Govt.
- C. Nominee from Alumni Prof Nalni Kohli Ex – Director Department of Higher Education J&K Govt.
- D. Nominee from Stake holders Prof Zahoor A Chat, Ex-Director of Higher Education Department J&K Govt NAAC accreditation expert and Accessor
- E. Nominee from Local society Prof (Dr.) Satinder Singh, Ex- Nodal Principal of Jammu Division Colleges and NAAC accreditation expert and Accessor.
- F. Nominee from Industry Sh Arun Gupta, President of Chamber of Commerce Jammu.

Cont.

Members of Advisory committee of the college:


1. Prof. Moolinder Kaur
2. Prof. Bindu Sharma Ritu du Shae →
3. Prof. Sajali Bhat ✓
4. Prof. Anjana Gupta ✓
5. Prof. Anuradha Gaudelis ✓
6. Prof. B. D. Sehgal ✓
7. Prof. Indu Khajuria ✓
8. Prof. S. S. Puri ✓

9. Prof. Neelam Bhagat - neelan
10. Prof. Moolinder Kaur ✓

Members of IQAC of the college

- 1)
- 2) Dr. Rupinder Kaur (Chair)
- 3) Dr. Anand (RA-1)
- 4) ✓
- 5) Dr. Deepika Gupta (Dupla)
- 6) Dr. Anuradha Gaudelis (RA)
- 7) Dr. Aron Kumar Kallan
- 8) ✓ Dr. Yash Paul

Meeting ended with formal vote of thanks to the chair.

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu


**PADMA SHRI PADMA SACHDEV, GOVT. COLLEGE FOR WOMEN,**  
**GANDHI NAGAR, JAMMU**

**ACTION TAKEN**

1

Meeting of IQAC was held on 7<sup>th</sup> Nov 2022 to review the decisions taken in the previous meeting held on 4-11-2022. IQAC has framed internal IQAC of the college in which senior staff members have been included who will lead in seven criteria's of NAAC and also help in smooth functioning of college activities in collaboration with IQAC. The committee of external members was also framed like officials/ academicians/ industrialist/ alumni/ student who will also act as member of IQAC and will contribute in development of the college. The following members were nominated as external members of IQAC:

- a) An academician of International repute Prof. (Dr.) Ravindra Kumar Sinha, Vice Chancellor SMVDU, Katra.
- b) Senior administrative officers Prof. (Dr.) Yasmeen Ashai, Director Higher Education, J&K Govt.
- c) Nominee from Alumni Prof. Nalni Kohli, Ex- Director Department of Higher Education Department J&K Govt. NAAC accreditation expert and Assessor.
- d) Nominee from Stake holders Prof. Zahoor A Chat, Ex- Director of Higher Education Department J&K Govt NAAC accreditation expert and Assessor.
- e) Nominee from Local Society Prof. (Dr.) Satinder Singh, Ex- Nodal Principal of Jammu, Division College and NAAC accreditation expert and Assessor.

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



**PADMA SHRI PADMA SACHDEV GOVT COLLEGE FOR WOMEN**  
**GANDHI NAGAR, JAMMU**

***INTERNAL QUALITY ASSURANCE CELL (IQAC)***

**Minutes of the meeting**

**06.02.2023**

A meeting of Heads of departments along with IQAC members of the college was held on 6<sup>th</sup> February at 4 PM in the main staff room under the chairmanship of worthy Principal of the college Prof. Minu Mahajan.

**Attendees**

- Heads of various departments of the College.
- IQAC members of the College.


**Agenda of the meeting**

To discuss various modalities for preparing Self Study Report (SSR) 3<sup>rd</sup> cycle for Assessment and Accreditation of the College by NAAC Bengaluru.

**Discussions & Resolutions**

- Meeting started with formal Welcome of the madam Principal Prof. Minu Mahajan and Heads of various departments by IQAC of the college.
- A Performa for departmental profile of the college was provided to the Heads of various departments for data compilation for SSR. A threadbare discussion was held and house unanimously decided to submit the requisite information within 10 days along with documents to IQAC of the College.
- Members present in the house were informed that College submitted the Annual Quality Assurance Reports (AQAR's) for last five years and there by full -fill the pre-requisite for IIQA.
- The Heads of departments were appraised about developments related to name of the College. It is pertinent to mention that, the name of the college was changed in compliance to J&K UT Order No.1161-JK (GAD) of 2021 dated 29.10.2021 issued by General Administrative Department read with corrigendum issued to above Govt. order on 25.11.2021 Vide endorsement No. GAD- ADM-0111/46/2021-09- GAD and an order issued by Department of Higher Education. The name **Govt. College for Women Gandhi Nagar Jammu** now has been changed to **Padma Shri Padma Sachdev Govt. College for Women Gandhi Nagar, Jammu** subsequently new name shall be used for all future communications with NAAC.


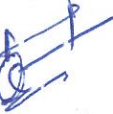






**Heads of Departments**

| Name  | Signature   |
|---|---|
| 1. Dr. Irvinder kaur  |   |
| 2. Dr. B.D. Sehgal   |  |
| 3. Dr. Anjana Gupta  |   |

4. Dr Surinder S Parihar
5. Dr Kamlesh K Slathia
6. Dr. Mala bhasin
7. Dr. Mamta Gupta
8. Dr. Vasudha Chaudhari
9. Dr Rajni Kumari
10. Dr Jyoti Dutt
11. Dr Rahul Sharma
12. Dr. Vijender Kumar
13. Dr. MK Mussa
14. Dr. Liguat Jafri
15. Dr. Rohit Gupta
16. Dr. Pooja Charak
17. Dr. Kusum
18. Dr. Sheetal

19.  
20.  
21.  
22.

#### IQAC Members

| Name                            | Signature   |
|---------------------------------|---|
| 1. Dr. Anjali Bhat              |     |
| 2. Dr. Rupinder Kour            |    |
| 3. Dr. Renu Anand               |    |
| 4. Dr. Mohinder Pal             |    |
| 5. Dr. Deepika Gupta            |    |
| 6. Dr. Anuradha Gandotra        |    |
| 7. Dr. Aran Kumar               |  |
| 8. Dr. Yash paul (Co-ordinator) |   |

Meeting ended with for formal vote of thanks.  
Minutes submitted for approval of the chair.

**PADMA SHRI PADMA SACHDEV, GOVT. COLLEGE FOR WOMEN,  
GANDHI NAGAR, JAMMU**

**ACTION TAKEN**

**3**

A meeting of IQAC was held in the chamber of Principal on 20<sup>th</sup> March 2023 to review the decisions taken in the previous meeting held on 6<sup>th</sup> February 2023. All the seven criteria's of NAAC are working on preparation of Self Study Report for assessment and accreditation of the college by NAAC. Whereas the Annual Quality Assurance Reports (AQAR's) for the last five years have already been submitted and uploaded on the website.



**OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN**

**Gandhi Nagar, Jammu**

**(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")**

*Prof Minu Mahajan  
Principal*

*Email: [principalgcwgandhinagar@gmail.com](mailto:principalgcwgandhinagar@gmail.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359*

*No: WCG/13711*

*Dt: 03.03.2023*



वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

**NOTIFICATION**

The Internal Quality Assurance Cell (IQAC) of the college is hereby constituted for bi-ennial period i.e 2023-2025 .

The following shall be the members

- I. Senior Administrative officer  
Prof (Dr) Yasmeen Ashai, Director,  
Higher Education Department, U.T of J&K
- II. Prof Minu Mahajan, Principal (Chairperson)
- III. An eminent Alumni  
Prof Nalini Kohli, Ex-Director Colleges,  
Higher Education Department, U.T of J&K
- IV. Former Renowed Administrator & Stakeholder  
Prof Zahoor Ahmed Chatt, Ex.Director Colleges, U.T of J&K
- V. An Academician & Research of Repute from Local Society  
Prof. (Dr.) Satinder Singh, Ex-Nodal Principal, Jammu Division Colleges
- VI. An Industrialist of International Repute  
Sh. Arun Gupta, President, Chamber of Commerce
- VII. Dr Yash Paul, Coordinator(Associate Professor in Chemistry)
- VIII. Dr Anjali Bhat, Associate Professor in Home Science)
- IX. Dr. Rupinder Kour, HOD and Associate Professor in Education)



OFFICE OF THE PRINCIPAL,  
GOVT. COLLEGE FOR WOMEN  
Gandhi Nagar, Jammu  
(A constituent College of Cluster University of Jammu)  
(NAAC Accredited Grade "A")


Prof Minu Mahajan  
Principal

Email: [principalgcwgandhinagar@gmail.com](mailto:principalgcwgandhinagar@gmail.com), [principal@gcwgandhinagar.com](mailto:principal@gcwgandhinagar.com)  
Website: [www.gcwgandhinagar.com](http://www.gcwgandhinagar.com)/Mobile No: 9419102359

No: WCG/ 3711

Dt: 03.3.2023

- X. Dr Renu Anand, HOD and Associate Professor in Mathematics
- XI. Dr Mohinder Pal. HOD and Associate Professor in Statistics
- XII. Dr Deepika Gupta, HOD and Associate Professor in Chemistry
- XIII. Dr Anuradha Gandotra, HOD and Associate Professor in Food Science
- XIV. Dr Aran Kumar, Associate Professor in Chemistry
- XV. Ms Nidhi Thakur, Student President of the College.

  
Principal  
P. S. P. S.  
Govt. P.G. College for Women  
Gandhi Nagar, Jammu

**Padma Shri Padma Sachdev**  
**Govt College for Women Gandhi Nagar, Jammu**

**Minutes of meeting**  
**03.3.2023**

A meeting of **Advisory Committee** and Internal Quality Assurance Cell (**IQAC**) of the College was held on 3<sup>rd</sup> March at 10 am under the chairmanship of the worthy Principal of the college Prof Minu Mahajan.

**The agenda of the meeting was to discuss various points regarding meeting of IQAC of the college with external members scheduled on 8.3.2023.**

- A detailed discussion was held on various points regarding the meeting and committee unanimously resolved that a meeting with external members of IQAC constituted vide Notification No WCG/1371 dated 03.3.2023 should held as per schedule ie on 08.3.2023 and invitation letters to external members of IQAC may be sent at as early as possible so that they can attend the meeting conveniently. External members of IQAC are:
  - a. **Prof. (Dr.) Yasmeen Ashai, Director Higher Education J&K, UT**
  - b. **Prof. Nalni Kohli, Ex- Director Higher Education**
  - c. **Prof. Zahoor Ahmad Chatt, Ex- Director Higher Education**
  - d. **Prof. (Dr.) Satinder Singh, Ex- Nodal Principal Jammu Division Colleges**
  - e. **Sh. Arun Gupta, President Chamber of Commerce & Industries Jammu.**
- It was resolved that an honorarium of rupees **2000/-** shall be paid to external IQAC members as remuneration. Also, TA/DA shall further be paid to the members as per admissible rules.
- Committee also resolved that the deliberation of the aforementioned meeting would be based on the following agenda points:
  - To discuss the road map for change in the name of the college as per Govt Order No 1161-JK(GAD) of 2021 dated 29.10.2021
  - To organize seminar, conferences, workshops on NAAC awareness, IPR, Research Methodology, Gender sensitization, etc.

- To sign MOU with Kitaab aur Kalam Foundation (KAKF) and Chamber of Commerce and Industries, Jammu J&K
- To Start New online and offline courses discuss the future plan of the institution.
- To discuss the possible roadmap of implementation of MOOC Courses.
- To develop the infrastructure of the institute in terms of parking facility, smart class rooms, etc.
- To develop the vibrant Academic calendar for the smooth functioning of the college.
- To initiate the process of opening of post graduate courses in various subjects.
- To discuss the upgradation and digitization of the library.
- To discuss the upgradation and modernization of labs.
- To discuss the improvement and upgradation of existing sport facilities and development of new sports infrastructure.
- To conduct regular seminars, workshops, conferences, discussions, extempore speeches, and debates.
- To develop the stationery outlet facilities in the college campus.
- To look for the possibilities of opening Crèche (Kid Centre) in the institute in order to maintain work-life balance.

Following Members attended the meeting:

#### **IQAC Members**

1. Prof. Yash Paul (Coordinator) *Y.P.*
2. Prof. Anjali Bhat
3. Prof. Renu Anand *RA*
4. Prof. Mohinder Pal *M.P.*
5. Prof. Deepika Gupta *D.G.*
6. Prof. Anuradha Gandotra *A.G.*
7. Prof. Aran Kumar *A.K.*
8. Prof. Rupinder Kaur Sharma *R.K.S.*

#### **College Advisory Committee**

1. Prof. Bindu Sharma *B.S.*
2. Prof. Irvinder kour
3. Prof. S.S Parihar *S.S.P.*
4. Prof. B.D Schgal *B.D.S.*
5. Prof. Neelam Bhagat *N.B.*

The meeting ended with vote of thanks to the chair.

The minutes are recommended for the approval.

*approved*  
 Principal  
 Govt. College for Women  
 Gandhi Nagar, Jammu

**PADMA SHRI PADMA SACHDEV, GOVT. COLLEGE FOR WOMEN,  
GANDHI NAGAR, JAMMU**


4

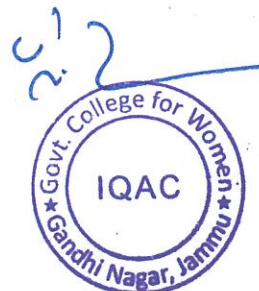
**ACTION TAKEN**

A meeting of IQAC was held in the chamber of Principal on 30<sup>th</sup> May 2023 to review the decisions taken in the previous meeting held on 3<sup>rd</sup> March 2023.

1. The meeting of IQAC of the college with External members was held on 8<sup>th</sup> March 2023. The meeting was chaired by Hon'ble Vice Chancellor of the Cluster University and Director Colleges J&K Higher education also attended the meeting. IQAC has conducted seminar on Gender sensitization on 13<sup>th</sup> March and 26<sup>th</sup> March 2023 in the college campus.
2. The college has signed MOU with Kitab and Kalam Foundation and Chamber of Commerce and Industries on 8<sup>th</sup> March 2023.
3. The college has received DPR from executing body (PWD) J&K for construction of parking facility in the college premises.
4. The academic calendar has been prepared by the college for smooth functioning of college.
5. The college library has been upgraded and is fully automated / digitalized for the convenience of staff and students of the college.
6. Regarding up gradation of sports facility, Volleyball court, badminton court, cricket pitch are made functional.
7. The crèche facility (kid centre) for teaching and non teaching staff of the college will be made functional as soon as possible.

The meeting ended with a vote of thanks by IQAC Coordinator

  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



done



**Padma Shri Padma Sachdev**  
**Govt College for Women Gandhi Nagar, Jammu**

**Internal Quality Assurance Cell**

**Minutes of meeting**

**08.3.2023**

A meeting of Internal Quality Assurance Cell (IQAC) of the College along with external members was held on 8<sup>th</sup> March at 11 am in EDUSAT hub under the chairmanship of the worthy Principal of the college Prof Minu Mahajan.

A detailed and threadbare discussion was held on each agenda item and on the NAAC peer recommendations of previous visit. Agenda-wise recommendations/decisions/resolutions were recorded and submitted for the approval of the Hon'ble Chairman.

**Agenda item 1**

*To discuss a road map for change in name of the college as per Govt Order No. 1161-JK(GAD) of 2021 Dated 29.10.2021.*

Members present in the meeting unanimously resolved that to sort out the long pending issue mentioned in agenda item it may be put forth in the Governing body meeting of the college which will be chaired by the Hon'ble Vice Chancellor of the Cluster university of Jammu. External members strongly suggested that a clear-cut direction may be sought from the concerned officials of the university as college name is directly related with their careers of students.

**Agenda item 2**

*To organize seminar, conferences, workshops on NAAC awareness, IPR, Research Methodology, Gender Sensitization, etc*

IQAC resolved that a calendar may be prepared and well in advance for organizing seminar, conferences, workshops on NAAC awareness, IPR, Research Methodology, Gender Sensitization, etc by the college at the start of each academic session. Each department should organize at least one activity per month with clear goals, objectives and outcome in mind. IQAC should organize at least one seminar on IPR, entrepreneurship and a FDP on research methodology.

### **Agenda item 3**

*To sign MoU with Kitab aur Kalam Foundation (KAKF) and Chamber of Commerce and Industries (CCI Jammu)*

Two MOUs were signed during the meeting namely with Kitab aur Kalam Foundation (KAKF) and Chamber of commerce and industries, Jammu. The main objectives of these MOUs are to aware students of the college to local industry of Jammu and Kashmir, organize placement drives in the campus as well as extension and outreach for the mutual benefit of students and society.

### **Agenda item 4**

*To start ADD-ON, skill development and vocational courses on MOOC platforms such as SWAYAM and to register college students on Academic Bank of Credits. To start PG Courses in Chemistry, Commerce and Introduction of UG courses in social work, public administration etc*

On the above agenda point, house unanimously decided that college should register on MOOCs Platform and short-term courses for students should be started. Also, efforts should be made to register students on Academics bank of credits (ABCs) with the help of IT cell of the cluster university of Jammu. It was also decided that college administration should approach dean academic affairs for start of new program in social work and Public administration.

### **Agenda item 5**

*To prepare DPR for establishing a new college library, parking and multistorey indoor sports hall. Upgradation of ICT facilities in the college. Opening of stationery shop in the college premises. Development of Sports infrastructure ground, basketball court, cricket practices pitch, etc. Modernization of laboratories of New Science block.*

It was also resolved that DPR's for new Library Block, a Multi-functional indoor sports Hall, a pavilion and modernization of science laboratories may be prepared and submitted to the administrative department. House also resolved that ICT facilities may be augmented in the campus.

### **Agenda item 6**

*Use of newly constructed Cluster buildings, Canteen and Hostel facility by the college.*

For optimal utilization of Cluster University Class rooms, Hostel, Canteen block located within the college campus, a mechanism may be developed so that college can also use these facilities for the benefit of students. Matter may be taken with university authorities so that these buildings can be shared between students of college and Schools of Cluster University.

### **Agenda item 7**

*To plan a road map to start research programs under the supervision of college teachers.*

Members present in the meeting suggested that faculty may be encouraged to carry out research work and apply for Minor research projects from different funding agencies. It was also resolved that University may grant permission to the faculty members to act as research guides/ supervisors.

### **Agenda item 8**

*To decide Honorarium and allied budget for organizing, Governing body and other meetings of the college.*

It was decided in the meeting that Governing body meeting of the college should be organized as early as possible. College should organize regular parent teacher meet and Alumni meetings/ interactions. It was also resolved that Honorarium and allied budget required for these activities should be managed as per admissible rules.

### **Agenda item 9**

*To purchase two new buses for the college students and official car for the principal of the college.*

On above agenda point external members suggested that item No 9 may be place in the Governing body meeting of the college as an agenda item.

### **Agenda item 10**

*To establish a creche with in campus to maintain work- life balance.*

In reference to agenda item house was informed that college administration already identified space for Creche in the campus as a welfare measure for teaching and non- teaching staff of the college.

In addition to this external member also suggested that:

- ✓ To Strengthen the grievance redressal system of the college.
- ✓ To Involve every member of the college in NAAC inspection process.
- ✓ Start some green initiatives and carry out green audit of the campus.
- ✓ Register Alumni association, involve more alumni in the overall development of the college, arrange regular interactions of the alumni with students, develop dedicated alumni wall for alumni

- ✓ Develop Kitchen Garden on the back side of the Hostel so that a sense of belongingness is developed in the students.

Meeting ended with formal vote of thanks to the chair.

### Members of IQAC

- Prof Yasmeen Ashai, Director Higher Education JK UT
- Prof. Zahoor Ahmad Chatt, Ex- Director Higher Education
- Prof. Satinder Singh, Ex- Nodal Principal Jammu Division Colleges
- Sh. Rajesh Gupta, Secretary Chamber of Commerce & Industries Jammu.
- Prof Anjali Bhat *Anjali Bhat*
- Prof Rupinder Kour *Rupinder Kour*
- Prof Renu Anand *RA*
- Prof Mohinder Pal *Mohinder Pal*
- Prof Deepika Gupta *Deepika*
- Prof Anuradha Gandotra *Anuradha*
- Prof Aran Kumar *Aran Kumar*
- Prof Ashima Gupta *Ashima*
- Prof Neha Antal *Neha Antal*
- Prof Yash Paul *Yash Paul*
- Ms Jeevika Misri Vice President of the college.

**PADMA SHRI PADMA SACHDEV, GOVT. COLLEGE FOR WOMEN,  
GANDHI NAGAR, JAMMU**

**ACTION TAKEN**

Meeting of IQAC was held on 29<sup>th</sup> May 2023 to review the decisions taken in the previous meeting held on 8<sup>th</sup> March 2023.

1. As per the instructions in Govt. Order No.1161-JK (GAD) of 2021 Dated 29-10-2021 the IQAC of college has made a road map to achieve the target for NAAC accreditation of the college in which different committees were framed. The committee members are working on data compilation and other necessary arrangements for smooth conduct of NAAC accreditation of the college as soon as possible.
2. IQAC has directed all the departments of the college to conduct activities in the department and submit the report along with photographs and outcome of the activity to IQAC in time. IQAC has prepared a calendar to organize various activities like seminar, conferences etc in the college. Whereas, many activities like seminar on Gender sensitization has been organized in the college auditorium.
  - i) A one day programme on the topic Transgender – representations and realities was hosted in the college auditorium on 16<sup>th</sup> May 2023.
  - ii) The College has signed MOU with Kitab and Kalam Foundation and Chamber of Commerce and Industries (CCI Jammu) on 8<sup>th</sup> March 2023.
  - iii) The College has submitted list of various skill development courses the higher education department J&K and students can start their skill development courses from third semester. The College has identified various courses on MOOCS platform and has got registered on MOOCS further process will be confirmed from governing body.
  - iv) The Students of the semester 2<sup>nd</sup> of the college have registered themselves on Academic Bank of Credits and proof of which has been collected from the students in each department.

For the start of PG courses in chemistry, Commerce and Introduction of UG courses in Social work, Public Administration, and

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proposal will be submitted to the governing body for further approval.

- v) DPR for construction of parking in college premises was submitted, approval/estimate of which has been received from the governing body and work will start within few days. Regarding DPR of sports, basketball court, modernization of lab of new science block, estimate of budget has been received from executing body (PWD Department) and work will start as soon as possible. For the approval of DPR for new multistory indoor sports, up gradation of ICT facilities, opening of stationary shops, development of sports infrastructure ground, cricket practices pitch etc is under process.
- vi) For optimal utilization of cluster university class rooms, Hostels, canteen block located in college campus matter has been discussed with cluster university authorities and approval of which is under process.
- vii) The college has submitted proposal to cluster university to allow faculty of the college to act as research guides and can supervise research students in their respective fields. IQAC in a meeting also encouraged all the team members of NAAC and HOD's of various departments to apply for research projects from different funding agencies to strengthen the research part of the college.
- viii) Meeting of governing body of the college will be held in the month of July. IQAC has decided to organize parent teacher meet in the month of November 2023 and Alumni meet will be organized in the month of October 2023 and expenditure for both the events will be done as per admissible rules.
- ix) Proposal for the purchase of two new buses for the college students and one official car for the principal of the college will be submitted to the governing body of the college in the meeting to be held in July 2023.
- x) The college administration has identified space for Crèche and crèche facility for the convenience of teaching and non teaching staff of the college will be made functional as soon as possible. The college

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administration has conducted regular meetings with grievance redressal cell and has advised committee to maintain registers and look for regular check up of complaint box. Many issues suggested by students has been resolved on priority basis. Various other activities regarding green initiatives has also been taken care in which college has taken a step to say no to use of single plastic inside college premises. Also it has been decided by administration of college that a separate parking area will be constructed and no vehicles will be allowed to enter the working areas of the college premises. Different departments have been advised to maintain their lawn and do plantation on regular basis.

*MSH*  
Principal  
Govt. College for Women  
Gandhi Nagar, Jammu



MINUTES OF THE MEETING

**Date:** 13<sup>th</sup> July 2023

**Time:** 11:00 am.

**Venue:** Principal chamber

A meeting of members of IQAC ~~was~~ was held with the Principal of the college on 13<sup>th</sup> July 2023 in the Principal chamber at 11am.

**Attendees:**

1. Prof Anjali Bhat
2. Prof Rupinder Kour
3. Prof Renu Anand
4. Prof Mohinder Pal
5. Prof Deepika Gupta
6. Prof Anuradha Gandotra
7. Prof Aran Kumar
8. Prof Ajaz Ahmed
9. Prof Ashma Gupta
10. Prof Neha Antal
11. Prof Yash Pal Sharma, Coordinator IQAC.

**Agenda of the meeting:**

To review the preparation of SSR before the submission of IIQA of the college.

**Consent items:**






- ❖ The meeting commenced with a warm welcome to all the attendees by the Principal madam. The purpose of the meeting was to discuss with the NAAC criteria Incharges /IQAC members for the preparation of SSR before the submission of IIQA of the college.
- ❖ It was resolved unanimously by all the IQAC members that on 14<sup>th</sup> of July 2023, college will initiate the process for submission of IIQA for the NAAC assessment.
- ❖ Members unanimously resolved that IIQA would be as submitted as per the name of college in the Act of Cluster University of Jammu and on the AISHE, portal i.e., Govt College for Women Gandhi Nagar Jammu.
- ❖ Moreover, queries raised by the members regarding different key indicators of respective criteria were also addressed by the Principal Madam.
- ❖ The meeting ended with a vote of thanks presented to the Principal by the IQAC Coordinator Prof Yash Pal Sharma.

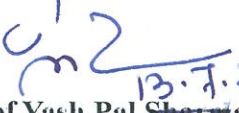
**Members Present:**

1. Prof Anjali Bhat
2. Prof Rupinder Kour
3. Prof Renu Anand
4. Prof Mohinder Pal
5. Prof Deepika Gupta

*Anjali Bhat*  
*Rupinder Kour*  
*Renu Anand*  
*Mohinder Pal*  
*Deepika Gupta*


GOVT COLLEGE FOR WOMEN GANDHI NAGAR JAMMU  
INTERNAL QUALITY ASSURANCE CELL

6. Prof Anuradha Gandotra 
7. Prof Aran Kumar 
8. Prof Ajaz Ahmed Lone 
9. Prof Ashma Gupta 
10. Prof Neha Antal 

  
13.7.2023  
Prof Yash Pal Sharma,

Coordinator IQAC.



  
Prof. Minu Mahajan,  
Principal,  
PSPS Govt. College for Women  
Gandhi Nagar, Jammu

GOVT. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU

INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT



A meeting of IQAC was held in the chamber of Principal on 31<sup>st</sup> of August, 2023 to review the decisions taken in the previous meeting held on 13<sup>th</sup> of July, 2023.

1. All the criteria incharges prepared SSR and documents collection is under process
2. IIQA was submitted on 14<sup>th</sup> of July, 2023 and it was submitted as per the name of college in the act of cluster university of Jammu and AISHE portal i.e. Govt. College for Women, Gandhi Nagar, Jammu.
3. IIQA submitted by the IQAC was accepted on 28<sup>th</sup> of August, 2023 by the NAAC.

The meeting ended with vote of thanks by IQAC coordinator



Coordinator  
IQAC

Principal  
P.S.P.S.  
Govt. College for Women  
Gandhi Nagar, Jammu